



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, July 8, 2024

6:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Jul 8, 2024 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88128110262>

*Or Telephone: 1 669 444 9171 US (*6 mute/unmute, *9 raise hand)*

Webinar ID: 881 2811 0262

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

CLOSED SESSION REPORT

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk Diana Sanchez, dsanchez@fortbragg.com

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [24-840](#)** Adopt by Title Only, and Waive Further Reading of Ordinance 992-2024 Amending Division 18 of the Fort Bragg Municipal Code (ILUDC 4-23) to Amend Chapter 18.42.175 Tiny Homes, of Division 18 of the Fort Bragg Municipal Code, to Modify Regulations and Standards for Tiny Homes

Attachments: [Ordinance 992-2024 Tiny Home](#)

- 5B. [24-841](#)** Adopt by Title Only, and Waiver Further Reading of Ordinance 993-2024 Amending Division 18 of the Fort Bragg Municipal Code (ILUDC 5-23) to Repeal Chapter 18.42.110 Mobile Home Parks of Division 18 of the Fort Bragg Municipal Code and Replace it with Chapter 18.42.110 Tiny Home & Manufactured Home Communities to Establish Standards for Tiny Home Communities

Attachments: [Ordinance 993-2024 Tiny Home Communities](#)

- 5C. [24-842](#) Adopt City Council Resolution Approving the Purchase of Forty-Six Dual Stream Waste Receptacles with Art-Wrapped Side Panels from Securr (Amount Not to Exceed \$116,967.68)
- Attachments:** [RESO XXXX Auth Purchase of Securr Receptacles](#)
[City of Fort Bragg - Securr HS245OW WITH FLAP DOORS](#)
- 5D. [24-843](#) Adopt City Council Resolution Approving the Purchase of Nine New Dual Stream Waste Receptacles and Twenty Sets of Art-Wrapped Replacement Door Panels From Max-R (Amount Not to Exceed \$48,042.35)
- Attachments:** [RESO XXXX Purchase Max-R Receptacles & Doors](#)
[Max-R - Quote](#)
- 5E. [24-848](#) Adopt Resolution of the Fort Bragg City Council Approving Professional Services Agreement with Environmental Science Associates for Sea Level Rise, Tsunami Hazards, and Erosion Resiliency Strategy for LCP 22-07 Grant Project, and Authorizing the City Manager to Execute Contract (Amount Not To Exceed \$190,200; Account 337-5080-0630); CEQA Exemption 15061(b) (3)
- Attachments:** [Att. 1: RESO Environmental Science Associates](#)
[Att. 2: ESA Contract](#)
[Att. 3: ESA Contract Exhibit B](#)
- 5F. [24-839](#) Adopt Resolution of the Fort Bragg City Council Approving the Interfund Loan for the Reimbursement to the City for the Fire Station Roof Project.
- Attachments:** [RESO Loan for Fire station roof](#)
[PROMISSORY NOTE](#)
- 5G. [24-849](#) Approve Minutes of June 24, 2024
- Attachments:** [CC2024-06-24 City Council](#)
- 5H. [24-830](#) Receive and File Minutes of the Public Works and Facilities Committee Meeting for May 20, 2024
- Attachments:** [05202024 PWF Minutes](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A. [24-783](#) Receive Report, Conduct Public Hearing, and Provide Direction to Staff Regarding a Potential Application for Funding from the 2023 and/or 2024 Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA); CEQA Exempt 15061(b)(3)

Attachments: [07082024 Report CDBG Design Phase](#)

[Att 1 - PH Notice 2024 CDBG Design Phase](#)

[Att 2 - Matrix Code Definitions](#)

[Att 3 - Matrix Codes-National Objectives Table](#)

[Att 4 - CDBG 2019 Final Guidelines Amended 3.23.2022](#)

[Att 5 - CDBG NOFA 2022 Admendment 2](#)

- 7B. [24-833](#) Receive Report, Conduct Public Hearing, and Provide Direction to Staff Regarding 2023 and/or 2024 Community Development Block Grant (CDBG) Program Income Application; CEQA Exemption 15061(b)(3)

Attachments: [07082024 Report CDBG Design Phase PI](#)

[Att 1 - PH Notice 2024 CDBG Design Phase](#)

[Att 2 - Matrix-Code-Definitions](#)

[Att 3 - Matrix Codes-National Objectives Table](#)

[Att 4 - CDBG 2019 Final Guidelines Amended 3.23.2022](#)

[Att 5 - CDBG NOFA 2022 Admendment 2](#)

[Att 6 - 2023 PI Only Accomplishment Matrix](#)

8. CONDUCT OF BUSINESS

- 8A. [24-819](#) Nomination and Appointment of Planning Commissioner to Serve on the Fort Bragg Planning Commission and Swearing In of New Commissioner
- 8B. [24-850](#) Receive Report and Consider Adoption of City Council Resolution Authorizing the City Manager to Execute Agreement with Sherwood Valley Band of Pomo Indians for Tribal Monitoring During Excavation for the City's Raw Water Line Replacement Project, City Project No. WTR-00016

Attachments: [06082024 Tribal Monitoring Raw Water Line](#)

[Att 1 - RESO Tribal Monitoring](#)

[Att 2 - Exhibit A - SVBP Monitoring Agreement](#)

[Att 3 - Exhibit B - Rate Schedule](#)

- 8C. [24-853](#) Receive Report and Provide Direction Regarding a Potential 2023-2024 HOME Investment Partnerships Program (HOME) Grant Application

Attachments: [07082024 Report HOME IPP App Direction](#)

[Att 1 - home-2022-2023-nofa](#)

- 8D. [24-851](#) Receive Report and Presentation of the City's Unfunded Accrued Liability with CalPERS and Pension Cost Management Strategies

Attachments: [Staff Report](#)
[Pension Presentation](#)

- 8E. [24-852](#) Receive Report and Consider Adoption of City Council Resolution and Ordinances Submitting a Three-Eighths Cent Transactions and Use (Sales) Tax and/or 2% Transient Occupancy Tax to the Voters; and Taking Certain Related Actions

Attachments: [Staff Report on Ballot Measure](#)
[Ft Bragg Reso Re Ballot Measures](#)
[Ft Bragg TUT Ordinance](#)
[Ft Bragg TOT Ordinance](#)
[2024 Notice of Election](#)
[2021-22_Cities_TOT](#)

- 8F. [24-836](#) November 5, 2024 Election Update

Attachments: [Election 2024](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
 6:00 P.M., MONDAY, July 22, 2024**

STATE OF CALIFORNIA)
)ss.
 COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on July 5, 2024.

Diana Sanchez
 City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).