



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, November 14, 2024

4:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Nov 14, 2024 04:00 PM Pacific Time (US and Canada)

Topic: Public Works and Facilities Committee

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88698783177>

*Or Telephone: +1 669 444 9171 US +1 719 359 4580 US(*6 mute/unmute *9 raise hand)*

Webinar ID: 886 9878 3177

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to Emily Reno, ereno@fortbragg.com.

1. APPROVAL OF MINUTES

- A. [24-871](#) Approve Minutes of July 11, 2024

Attachments: [07112024 PWF Minutes](#)

- B. [24-1009](#) Approve Minutes of October 10, 2024

Attachments: [10102024 PWF Minutes](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- A. [24-1019](#) Director Oral Report on Departmental Activities and Project Updates

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
 COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on November 8, 2024.

 Emily Reno, Administrative Assistant

NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <http://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting*

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If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



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Text File

File Number: 24-871

Agenda Date: 11/14/2024

Version: 1

Status: Agenda Ready

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: A.

Approve Minutes of July 11, 2024



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Meeting Minutes Public Works and Facilities Committee

Thursday, July 11, 2024

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

MEETING CALLED TO ORDER

Committee Member Lindy Peters called meeting to order at 4:00 PM

ROLL CALL

Committee Members Tess Albin-Smith and Lindy Peters present. City Staff; Public Works Director John Smith, Assistant City Engineer Alfredo Huerta, and Administrative Assistant Emily Reno present.

1. APPROVAL OF MINUTES

- A. [24-832](#) Approve Minutes of June 13, 2024

Committee members Peters and Albin-Smith approved minutes as presented

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Jenny

3. CONDUCT OF BUSINESS

- A. [24-855](#) Oral Report Regarding Construction Funding for the North Wing of the Fire Station

Assistant City Engineer Alfredo Huerta provided an update on the progress of the north wing of the fire station project. He informed that following the City Council's recent prioritization of CDBG funding for the fire station, the project will now meet the 25% match required for a California Office of Emergency Services (Cal OES) grant. He also explained in detail the process of working with two different grants, including coordinating with Whitchurch engineering, the design firm, to ensure a smooth application process. Huerta also noted that the City has submitted a notice of intent to apply for the grant and must submit the formal application by July 26, 2024.

- B. [24-677](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Design is complete. Waiting on funding.
- Projects for Facilities-Town Hall bathrooms and Police Department at 80% for design.
- Fire Station Roof Replacement- Project awarded.
- City Hall Roof Replacement- Project awarded.

- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Charging Stations- Waiting for equipment.
- Facilities Solar Project - Working on design including police department roof replacement.
- Guest House- Repointing brick.
- Veteran's Hall- Emergency operations center. Looking at identifying funds to rehabilitate and purchase building.
- CV Starr Resiliency Center.
- Micro Grid Solar.
- Bainbridge Park- Soccer pitch and poured surface at wiggly giggly.
- 2022 Streets Project.
- CV Starr Skylight Replacement- Will be released out to bid soon.
- C.V Starr HVAC System- In design.
- Fleet update- 6 electric vehicles. Working with USDA for grants.
- Noyo River flowing 12 cubic feet per second.
- Oneka Desal Buoy Project- Moving forward.
- Water Treatment Plant Rehabilitation Project- Working on backwash and raw water ponds.
- Raw Water Line Project- Moving quickly.
- Reservoirs Project- RFP out for solicitations for engineering and environmental services.
- Distribution System Rehabilitation Project.
- Water Meter Project- In progress.
- Recycled Water Feasibility Study- Awarded \$500,000 grant. Will release an RFP for work.
- Collection System Assessment.
- Stormwater Trash Capture Devices- Applying for grant funding.
- CleanCal Art & Recycle Project- Grant funding for 50 trash cans with local art provided by Fort Bragg middle and high school students.

Public Comment was received from Jacob Patterson

Discussion: Committee member Albin-Smith inquired more about the broadband project and Committee member Peters inquired about the new stop sign on Franklin and South St and the preparedness for Public Safety Power Shutoff events. Director Smith provided more details regarding projects and preparation of generators for power shutoffs.

4. MATTERS FROM COMMITTEE / STAFF

None

ADJOURNMENT

Committee Member Lindy Peters adjourned the meeting at 4:40 PM



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Text File

File Number: 24-1009

Agenda Date: 11/14/2024

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: B.

Approve Minutes of October 10, 2024



City of Fort Bragg

416 N Franklin Street
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Phone: (707) 961-2823
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Meeting Minutes Public Works and Facilities Committee

Thursday, October 10, 2024

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

MEETING CALLED TO ORDER

Committee Member Tess Albin-Smith called meeting to order at 4:04 PM

ROLL CALL

Committee Members Tess Albin-Smith present. City Staff; Public Works Director John Smith and Administrative Assistant Emily Reno present.

1. APPROVAL OF MINUTES

A. [24-871](#) Approve Minutes of July 11, 2024

Minutes were not approved, as Committee Member Lindy Peters was not present.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Jacob Patterson.

3. CONDUCT OF BUSINESS

A. [24-975](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Design is complete. Funding awarded.
- Projects for Facilities-Town Hall bathrooms and windows design at 90%. Police Department design is complete for fingerprinting station.
- Fire Station Rehabilitation Project- Looking for funding match with CDBG.
- Fire Station Roof Replacement- Project complete.
- City Hall Roof Replacement- Project underway.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Fleet Charging Stations- Waiting for equipment.
- Facilities Solar Project - Working on design including police department roof replacement.
- Guest House- Repointing brick.
- Cultural Center Paint Project.
- Veteran's Hall- Emergency operations center. Looking at identifying funds to rehabilitate and purchase building.
- CV Starr Resiliency Center. Looking for grant funding.

- Micro Grid Solar- Waiting to receive notice from PG&E if project has been awarded.
- Bainbridge Park- Working on design.
- 2025 Streets Project- Working on design.
- CV Starr Skylight Replacement- Bid out for solicitation.
- CV Starr HVAC System- Will be released out to bid soon.
- CV Starr Transformer Upgrade.
- Fleet Update.
- Oneka Desal Buoy Project- Moving forward.
- Water Treatment Plant Rehabilitation Project- Working on backwash ponds, control building, and water tank.
- Raw Water Line Project.
- Reservoirs Project- Engineering and environmental services under contract.
- Water Distribution System Master Plan- Is 60% complete.
- Water Meter Project- In progress.
- Recycled Water Feasibility Study- Awarded \$500,000 grant. Will release an RFP for work.
- Wastewater Collection System Assessment.
- Stormwater Trash Capture Devices- Applying for grant funding.
- CleanCal Art & Recycle Project- Grant funding for 50 trash cans with local art provided by Fort Bragg middle and high school students.

Public Comment was received from Jacob Patterson and Jenny

Discussion: Committee member Albin-Smith inquired more about the EV fleet charging project, City hall roof project, Veteran's hall project, Resiliency center project, Town hall Project, and Broadband project. Director Smith provided more details regarding projects.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Committee Member Tess Albin-Smith adjourned the meeting at 4:45 PM



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Text File

File Number: 24-1019

Agenda Date: 11/14/2024

Version: 1

Status: Agenda Ready

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: A.

Director Oral Report on Departmental Activities and Project Updates