



AGENCY: City Council
MEETING DATE: May 8, 2023
DEPARTMENT: Public Works
PRESENTED BY: L. Peterson
EMAIL ADDRESS: lpeterson@fortbragg.com

AGENDA ITEM SUMMARY

TITLE:

Receive Report and Consider Adoption of City Council Resolution Approving Amendment No. 2 to the Agreement Between the City of Fort Bragg and SHN Consulting Engineers & Geologists, Inc. for Construction Support Services for the Parents and Friends Cypress Street Residential Care Facility for the Elderly Project with Funds through Community Development Block Grant #17-CDBG-12020 and Authorizing City Manager to Execute Same (Amount Not To Exceed: \$55,460; Account No. 333-4869-0631)

BACKGROUND:

In 2017, the City of Fort Bragg (City) was awarded a grant from the California Department of Housing and Community Development's (HCD) Community Development Block Grant (CDBG) Program in the amount of \$3,433,620 for the design, construction, and administration of the Parents and Friends Residential Care Facility for the Elderly. Initially, the project was to include three units, each housing up to four residents. Due to COVID-19 delays and price increases, the construction phase of the project was scaled down to one unit. However, the grant funds were utilized to complete design and infrastructure for all three units; Parents and Friends is actively seeking additional funding to construct the remaining two units.

ANALYSIS:

On April 18, 2022, the City contracted with SHN Consulting Engineers & Geologists, Inc. (Consultant) for construction support and grant administration support in an amount not to exceed \$25,000. On September 27, 2022, the City and Consultant entered into the First Amendment to the contract, increasing the amount to \$50,000, to account for unforeseen site issues and mitigation related to an underground storage tank and contaminated soil.

Construction began on April 25, 2022 with an estimated completion date of January 31, 2023. The estimated completion date is currently May 15, 2023, due to extreme weather causing delay in PG&E connection and therefore delay in construction.

Continued support from the Consultant is necessary in order to see the project through completion of the construction phase. Per the attached document entitled Exhibit A, the cost of this additional work will be \$5,460. If Amendment No. 2 is approved, the total Not To Exceed (NTE) amount of the contract will be \$55,460.

RECOMMENDED ACTION:

Adopt Resolution approving Amendment No. 2 to the Agreement between the City of Fort Bragg and SHN Consulting Engineers & Geologists, Inc. for Construction Support Services

AGENDA ITEM NO. 8A

for the Parents and Friends Cypress Street Residential Care Facility for the Elderly Project.

ALTERNATIVE ACTION(S):

Take no action and thereby discontinue construction support and grant administration support services for this project.

FISCAL IMPACT:

There will be no impact to the General Fund. Contract will be fully funded by the Community Development Block Grant General Administration budget for 17-CDBG-12020, Account # 333-4869-0631.

GREENHOUSE GAS EMISSIONS IMPACT:

No significant impact will result from additional professional services.

CONSISTENCY:

This project is consistent with the Housing Element of the City's General Plan:

Goal H-2 Expand affordable housing opportunities for persons with special housing needs such as the elderly, the disabled, and households with very low to moderate incomes, and first time homebuyers.

IMPLEMENTATION/TIMEFRAMES:

ATTACHMENTS:

1. Resolution
2. SHN Consulting Engineers & Geologists, Inc. Contract
3. Approved Amendment No. 1
4. Proposed Amendment No. 2
5. Exhibit A – SOW and Estimate for Continued Services

NOTIFICATION:

1. "Notify Me" Subscriber List: CDBG Activities; Affordable Housing