



# City of Fort Bragg

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## Meeting Minutes Community Meetings

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Friday, March 13, 2026

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### Parks & Recreation Ad Hoc Committee

#### MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 4:00 PM

#### ROLL CALL

City Staff: CV Starr Manager Moneque Wooden, Assistant City Engineer Chantell O'Neal, and Administrative Assistant Stephanie Remington

Present- Tess Albin-Smin, Marcia Rafanan.

#### 1. APPROVAL OF MINUTES

1A. [26-87](#) Approve Minutes of Ad Hoc Parks & Recreation Committee January 23, 2026

Attachments: [PR MINS 01.23.2026](#)

The minutes have been approved as presented.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

#### 3. CONDUCT OF BUSINESS

3A. [26-85](#) Receive Update From Parks & Recreation Staff

CV Starr Manager Moneque Wooden reported on CV Starr activities and projects. HVAC repair and installation will be completed soon; Pools open to the public. CV Starr will host a Whale Race in the competition pools on March 21, 2026 for Whale Festival. Summer guides and camps featuring archery and swimming are being planned for this year. Swimming lessons will reconvene soon. The Under-served Youth program will continue on Tuesdays and Thursdays for local youth to learn how to use facility resources safely and with future job opportunities in mind. CV Starr will present to City Council in the near future over proposed summer programs.

Public Comment: None.

Discussion: None.

3B. [26-86](#) Receive Update on Bainbridge Park and Soccer Fields

Assistant Director of Engineering Chantell O'Neal gave an update on Bainbridge Park. Construction has been slightly delayed due to rain, but is scheduled to be completed soon and a soft opening will be happening soon, pending passing of inspections and approvals. April 18th is the planned

ribbon cutting. Inspections are scheduled for the end of the month for most items. Soccer court fencing will be up by the end of the week.

Public Comment: Jenny Shattuck

Discussion: Committee members asked clarifying questions on soccer court reservations processes. Currently rental policies are on hold. All future facility rental agreements must comply with grant funding used for this park project. Park rentals will have to follow Prop 68 and be written and reviewed by City Manager Isaac Whippy and CV Starr Manager Moneque Wooden. Public use of the park, first come first serve, until research has been finalized. Review of organized groups using the facility and these processes will be reviewed soon. Committee members advised staff to review and post rules for the park. Municipal Code updates will be reviewed and voted through City Council to address these concerns. Will cameras be installed for the additions. The 365 degree camera on site should be sufficient, but IT may be looking into an additional camera in budgeting.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Assistant Director of Engineering Chantell O'Neal gave an update on the reservoir project. The Hwy 20 EIR is moving forward for the property, no additional expenses have been reported for adding motor bike review in the EIR. In about 2 months, there will be a draft EIR available. A Public Scoping Meeting can be hosted by the City as an optional choice for community input; the meeting has already been budgeted for by consultants. A final EIR will be prepared and available a few months following the draft and scoping meeting (if chosen). A noise study will be included in the EIR. Tess Albin-Smith requested that a committee be formed for this ad hoc committee. Future plans are to turn this committee into a regular standing committee, members and number of members are to be reviewed.

Public Comment: Jenny Shattuck

Discussion:

#### **ADJOURNMENT**

Chair Albin-Smith adjourned the meeting at 4:23 PM.