



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, January 11, 2021

6:00 PM

Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 4 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith and Councilmember Lindy Peters

AGENDA REVIEW

Mayor Norvell moved Item 8B to the end of the agenda order.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Norvell announced that he would wait until February to finalize the members of the four Council standing committees. In the meantime, he appointed Councilmember Albin-Smith to take former Councilmember Lee's place on the Public Works & Facilities Committee. Mayor Norvell also appointed Vice Mayor Morsell-Haye to be the City's primary representative on the League of California Cities, Redwood Empire Division, with Councilmember Peters as the alternate representative.

1A. [20-966](#) 2020 Mayor's Well Done Awards

Mayor Norvell recognized those in the community who have helped to keep the community healthy, safe and working throughout the pandemic this last year. The Mayor stated, "As your Mayor, I ask all of you to look out for Fort Bragg and to check on your neighbors, your friends, and keep your focus on home. Do not let what is happening elsewhere change who we are."

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) A comment from Jenny Shattuck was read into the record by the City Clerk. The following persons made public comment via Zoom: Christopher Bloom, Dr. Richard Miller, Sierra Wooten, and Sheriff Matt Kendall. (2) Comments on Items 5A and 5B from Jacob Patterson were read into the record by the City Clerk. (3) N/A.

3. STAFF COMMENTS

City Manager Miller reported on evacuation map progress and status. The water and wastewater rate increase originally scheduled for July 1, 2020 was delayed until January 1, 2021. That increase is slated to go into effect with the bills to be sent out the first part of February. On February 8, the County will meet with the City of Fort Bragg regarding tsunami preparedness. Miller announced that there are still two openings on the Visit Fort Bragg committee, and that applications are due January 15, 2021. Zero applications have been received for the vacant seat on the City Council; applications for that position are due January 29, 2021. City Manager Manager said the City was preparing for possible threats after the incident at the Capitol last Wednesday. She reported that the Police Chief has not been notified of any threats but will keep informed with the DHS and FBI.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters reported that the solid waste franchise ad hoc committee met with C&S Waste Solutions and took a tour of their facility in Ukiah. He stated that a decision regarding a solid waste franchise agreement is anticipated for late January. Peters commented on the events in Washington, DC last Wednesday. Vice Mayor Morsell-Haye suggested that the Public Safety Committee (PSC) discuss the Covid vaccine and issues concerning Black Lives Matter and the Thin Blue Line. The Vice Mayor suggested that the Council consider deferring the water/wastewater increases due to the difficult financial circumstances that Covid has caused in the community. Three of the four Councilmembers agreed, and the matter will return for discussion at a future City Council meeting; the rate increases will not be reflected in the next utility bill. Morsell-Haye provided a brief update on the Citizens Commission regarding Fort Bragg's name change and said that the group has reduced their meeting schedule to once per month. Councilmember Albin-Smith thanked the Mayor for acknowledging the community in the Mayor's Well Done Awards this year and stated she would like to be able to do more for the people who keep the community safe. Mayor Norvell thanked staff who helped him with the Well Done Awards this year. He requested that Councilmember Peters, the Chair of the PSC, work with the Police Chief, Fire Chief, and City Manager to come up with an agenda for the next PSC meeting.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

5A. [20-975](#)

Accept Development Impact Fee Report, Utility Capacity Fee Reports and General Plan Maintenance Fee Report for Fiscal Year Ending June 30, 2020

These Reports were accepted on the Consent Calendar.

5B. [20-977](#) Adopt City Council Resolution Approving Updates to the City of Fort Bragg Personnel Rules and Regulations

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4341-2021

5C. [20-982](#) Adopt Resolution of the Fort Bragg Redevelopment Successor Agency Approving Recognized Obligation Payment Schedule (ROPS) 21-22 (FY 21/22; July 1, 2021 - June 30, 2022) Pursuant to Health and Safety Code Section 34177(l)

This RS Resolution was adopted on the Consent Calendar.

Enactment No: RES RS 29-2021

5D. [21-002](#) Adopt City Council/Municipal Improvement District Resolution Accepting the Certificate of Completion for the Highway 1 Sewer Repair Project, City Project No. WWP-00022, and Directing City Clerk to File Notice of Completion

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4342-2021

5E. [21-001](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4343-2021

5F. [20-985](#) Approve Minutes of December 14, 2020

These Minutes were approved on the Consent Calendar.

5G. [20-987](#) Approve Minutes of Special Closed Session of December 16, 2020

These Minutes were approved on the Consent Calendar.

5H. [20-986](#) Approve Minutes of Special Meeting of December 22, 2020

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

Vice Mayor Morsell-Haye disclosed that she held a meeting with staff at the CV Starr Center to discuss Item 8A.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

- 8A. [20-974](#)** Receive Report and Provide Direction to Staff on Preferred Location for the Winter Shelter from February 15, 2021 to March 31, 2021

Councilmember Peters recused himself from hearing Item 8A, stating that he lives within 500 feet of the CV Starr Center and thus has a conflict of interest. He left the video conference at 6:45 PM.

City Manager Miller presented the staff report on this agenda item.

Public Comment: Comments from Kyra Rice and Jeanine Schinto were read into the record by the City Clerk. The following persons made public comment via Zoom: Andy Wellspring, Jacob Patterson, and Rev. Randy Knutson.

Discussion/Direction: After much discussion, the City Manager reported that a meeting would be held on January 20 or 21 to discuss this matter and to get information out to local business owners. The Council unanimously agreed that if a City-owned facility needs to be used after shelter services are no longer located at Trinity Lutheran Church, then the old rec center (City Hall East) should be used instead of the CV Starr Community Center.

This Report was accepted and referred to staff for further action.

- 8C. [20-951](#)** Receive Report and Discuss Local Coastal Program Update Process and Process for Reuse of the Former Georgia Pacific Mill Site

Councilmember Peters rejoined the video conference at 7:19 PM.

Housing and Economic Development Coordinator McCormick summarized the staff report on this agenda item.

Public Comment: Comments from George Reinhardt, Leslie Kashiwada, John Gallo, David Jensen, Maureen Gealey, Erica Fielder, Linda Jupiter and Jenny Shattuck were read into the record by the City Clerk. The following persons made public comment via Zoom: John Gallo, Chris Hart and Jacob Patterson.

Discussion: City Council's consensus after discussing the matter was that the LCP update be split into three amendments as recommended in the staff report: Existing Coastal Zone, Northern Portion of Site, Southern Portion of Site. The Mayor asked that staff and the Mill Site ad hoc committee report back after this Thursday's meeting.

Mayor Norvell recessed the meeting at 8:15 PM; the meeting reconvened at 8:20 PM.

This Staff Report was referred to staff.

- 8D. [21-003](#)** Receive Report and Consider Adoption of Urgency Ordinance No. 963-2021 Waiving Certain Zoning Requirements and/or Standards to Facilitate Business Operations Affected by Public Health Orders Designed to Slow Transmission of COVID-19

Housing and Community Development Coordinator McCormick gave the staff report on this agenda item.

Public Comment: None.

Discussion: Vice Mayor Morsell-Haye noted how these zoning waivers have helped local businesses and that City Hall departments are being very thorough in vetting the waiver requests and troubleshooting any problems that arise.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Urgency Ordinance be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Enactment No: ORD 963-2021

8E. [20-976](#) Receive Report and Consider Adoption of City Council Resolution Approving Amendment No. 6 to the Franchise Agreement with Waste Management

City Manager Miller presented the staff report on this agenda item.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Enactment No: RES 4344-2021

8B. [20-979](#) Receive Report and Consider Adoption of City Council Resolution Approving Contract Amendment with LACO Associates, Inc. (LACO) for Consulting Planning Services for the Grocery Outlet Project and Authorizing City Manager to Execute Contract Amendment (Amount Not to Exceed \$38,044; Account No. 119-0000-2668)

Mayor Norvell recused himself, stating that he has a business conflict of interest on this item. The Mayor appointed Vice Mayor Morsell-Haye as Acting Mayor for the remainder of the agenda. Mayor Norvell left the meeting at 8:36 PM.

Assistant Director - Engineering Division O'Neal presented the staff report.

Public Comment: Comments from Leslie Kashiwada, Annemarie Weibel, and Jenny Shattuck were read into the record by the City Clerk. The following person made public comment via Zoom: Jacob Patterson.

Discussion: After a brief discussion, Council was in agreement that the Resolution to approve the contract amendment for this project should be adopted.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Recuse: 1 - Mayor Norvell

Enactment No: RES 4345-2021

9. CLOSED SESSION

ADJOURNMENT

Acting Mayor Morsell-Haye adjourned the meeting at 9:07 PM.

BERNIE NORVELL, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)