



City of Fort Bragg

416 N Franklin Street
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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, July 22, 2024

6:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Jul 22, 2024 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82751419610>

*Or Telephone: 1 669 444 9171 US (*6 mute/unmute, *9 raise hand)*

Webinar ID: 827 5141 9610

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

CLOSED SESSION REPORT

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk Diana Sanchez, dsanchez@fortbragg.com

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [24-846](#)** Adopt City Council Resolution Approving Professional Services Agreement with Truepoint for the Purchase and Implementation of Accela Civic Applications for a Building, Planning and Engineering (Amount Not to Exceed \$107,030; Account 521-4394-0381)

Attachments: [RESO Truepoint Purchase](#)
[TruePoint Solutions Contract](#)
[Accela Contract](#)
[TruePoint Services SOW 6-26-24](#)

- 5B. [24-854](#) Adopt City Council Resolution Authorizing the City Manager to Execute a Memorandum of Understanding Between the City and the Fort Bragg Food Bank for Capacity Reporting, the Maximization of Edible Food Recovery, Organic Waste Disposal, and Fund Sharing
- Attachments:** [RESO FBFB COFB MOU](#)
[Ex A - FBFB Food Recovery MOU](#)
- 5C. [24-857](#) Resolution of the Fort Bragg City Council Approving Contract Amendment with Marie Jones Consulting for Professional Planning Services and Authorizing the City Manager to Execute Contract (Amount Not To Exceed \$240,000) Subject to City Attorney Approval as to Form
- Attachments:** [168 Marie Jones Consulting 5th Amd draft](#)
[RESO xxxx-2024](#)
- 5D. [24-861](#) Resolution of the Fort Bragg City Council Approving and Authorizing the City Manager to Execute a Contract with the Fort Bragg Unified School District, for the Assignment and Reimbursement for a Police Officer Assigned as a School Resource Officer.
- Attachments:** [SRO MOU Staff Report](#)
[RESO XXXX-2024](#)
[FBUSD MOU for SRO](#)
- 5E. [24-865](#) Adopt City Council Resolution Authorizing Submittal of Application(s) for All Hazard Mitigation Assistance Grant Programs for which the City of Fort Bragg is Eligible
- Attachments:** [Reso XXXX CalOES Grant Authority](#)
- 5F. [24-870](#) Resolution of the Fort Bragg City Council Authorizing the Amendment to Employment Agreement for Police Chief with Neil Cervenka
- Attachments:** [RESO XXXX-2024 Police Chief](#)
[Police Chief Contract First Amendment EX A](#)
- 5G. [24-872](#) Approve Minutes of July 8, 2024
- Attachments:** [CC2024-07-08 City Council](#)
- 5H. [24-856](#) Approve Minutes of City Council-Special Closed Session of July 8, 2024
- Attachments:** [CC20240708 Special Closed Session](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A. [24-859](#) Receive Report, Conduct Public Hearing, and Consider Adoption of City Council Resolution Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2023 and/or 2024 Funding Year of the State CDBG Program

Attachments: [07222024 Report Application Approval PI](#)
[Att 1 - 2023 CDBG NOFA - Amendment 1](#)
[Att 2 - Proposed RESO CDBG Application PI](#)
[Att 3 - Exhibit A - Resolution Form CDBG 2023-2024 Required Format](#)
[Att 4 - PH Notice 2024 CDBG PI App Approval](#)
[Att 5 - PH Notice 2024 CDBG PI App Approval Spanish](#)
[07222024 Presentation PI Only Application BALP Item 7A](#)

8. CONDUCT OF BUSINESS

- 8A. [24-874](#) Receive Report and Consider Adoption of City Council Resolution Authorizing the Execution and Delivery of an Equipment Lease/Purchase Agreement and Escrow Agreement with Bank of America, National Association Relating to the Financing of Energy Efficiency Projects to be Undertaken Pursuant to an Agreement with Syserco Energy Solutions, Inc., and Approving Related Documents and Actions

Attachments: [Staff Report](#)
[Resolution](#)
[Equipment Lease/Purchase Agreement](#)
[Escrow Agreement \(City of Fort Bragg\) \[CA – Func. Accept - Capital Interest - N](#)
[Resolution Authorizing Financing- Fort Bragg ELPA \(1\)](#)
[Fort Bragg 2024 Energy Equipment Lease - 7.22 CC Presentation d-Final](#)

- 8B. [24-866](#) Receive Report and Provide Direction to Staff on Mobile Vehicle Vending Location Standards

Attachments: [Staff Report Mobile Vehicle Vending](#)
[Ordinance No. 945-2019](#)
[Mobile Vending Vehicle Location Discussion](#)
[Public Comment](#)
[Public Comment](#)
[Public Comment](#)

- 8C. [24-864](#) Consideration of a Resolution of the Fort Bragg City Council Approving the Mendocino County Master Tax Sharing Agreement Among Mendocino County and the Cities of Ukiah, Willits, Fort Bragg, and Point Arena.

Attachments: [Staff Report on Master Tax Sharing](#)
[RESO MTSA](#)
[MendoCounty.MTSA - Attachment 1 to Resolution](#)
[MTSA Terms](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, AUGUST 12, 2024**

STATE OF CALIFORNIA)
)ss.
 COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on July 19, 2024.

Diana Sanchez
City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <https://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).