



# City of Fort Bragg

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## Meeting Minutes Community Development Committee

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Thursday, September 7, 2023

4:00 PM

Town Hall, 363 N. Main Street

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### Special Meeting

#### MEETING CALLED TO ORDER

Chair Godeke called the meeting to order at 4:01 pm

#### ROLL CALL

Staff Present: Community Development Director von Hacht Cherry, Assistant Planner Peters, Administrative Assistant Flynn

**Present:** 2 - Bernie Norvell and Jason Godeke

#### 1. APPROVAL OF MINUTES

1A. [23-264](#) Minutes of the July 26, 2023 Community Development Committee Meeting

**These Committee Minutes were approved for Council review**

**Aye:** 2 - Committee Member Norvell and Committee Member Godeke

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comment: Jacob Patterson

#### 3. CONDUCT OF BUSINESS

3A. [23-251](#) Receive Oral Update on Central Business District Revitalization Efforts

Assistant Planner Peters presented the report and toolkit on Central Business District Revitalization Efforts and responded to Committee Members questions. She noted that the Downtown Parking Study is still open and more community input was encouraged.

Public Comments: none

Discussion: Discussion occurred regarding the status of the Downtown Parking Study and the topic of "Install Trees, Planters and Landscaping."

Staff was directed to add the Downtown Parking Study to the report.

3B. [23-253](#) Discussion about an Assessment of City Trees and Potential Resources and Strategies to Increase Tree Quantities

Chair Godeke gave a brief report on the potential planting of trees at various school and community sites.

Public Comment: Valerie Stanley-Tribal Historic Preservation Officer of Sherwood Valley Rancheria, Shelley Green, Paul Clark.

Discussion: none.

- 3C. [23-255](#)** Discuss and Provide Direction to Staff on Assignment of Inclusionary Housing Trust Fund CLUDC Chapter 17.32 and ILUDC Chapter 18.32 Inclusionary Housing Requirements and its Section 18.32.090 Inclusionary Housing Trust Fund

Community Development Director von Hacht Cherry gave a summary of the memo.

Public Comment: none.

Discussion: The Committee discussed lowering the Inclusionary Housing fee percentage. Staff was directed to bring this as an Action Item to City Council.

Public comment was reopened.

Public Comment: Shelley Green, Paul Clark

Discussion: Committee Members and staff discussed Inclusionary Housing Fee fund distribution and in lieu fees. Staff noted that the City will be updating Accessory Dwelling Unit regulations in the coming months.

- 3D. [23-256](#)** Review of Subchapters 17.71.030 and 18.71.030 Limited Term Permit, Permit Procedures, and Application Fees.

Community Development Director von Hacht Cherry presented the review, noting staff time for processing Limited Term Permits and the lack of policy on waiving fees for certain applicants.

Public Comment: none.

Discussion: Mayor Norvell clarified that this topic is on the Community Development agenda in order to bring a recommendation to City Council. Discussion occurred regarding waiving fees, multi-year permit fees, and staff time processing permits. The Committee agreed that this topic should be brought to City Council.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Community Development Director von Hacht Cherry provided an update regarding the following items: the California Coastal Commission's decision about the Grocery Outlet project; the planting amendment for the Parents and Friends project at 350 Cypress St.; upcoming Planning Commission reviews of the ILUDC and CLUDC; and Public Hearing processes for Public Works projects.

The Committee agreed to cancel the September CDC meeting, and to meet on the fourth Tuesday at 4:00 pm each month moving forward.

Mayor Norvell requested that the topic of annexation of properties east of the City be added to the October 24, 2023 CDC agenda.

#### **ADJOURNMENT**

Chair Godeke adjourned the meeting at 4:59 P.M.