

RESOLUTION NO. _____-2023

A RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING PROFESSIONAL SERVICES AGREEMENT WITH EVAN BROOKS ASSOCIATES TO PROVIDE ON-CALL GRANT WRITING SERVICES AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NOT TO EXCEED \$30,000; VARIOUS ACCOUNT NUMBERS)

WHEREAS, On March 10, 2023, the City received four (4) timely proposals from qualified consulting firms interested in providing On-Call Grant Writing Services to the City; and

WHEREAS, staff reviewed the proposals and recommend that two firms be selected for work on the various grant needs of upcoming capital projects based on their experience and demonstrated success in grant award amounts; and

WHEREAS, one of those firms, Evan Brooks Associates (EBA), has significant experience working on streets projects and some experience with parks projects; and

WHEREAS, EBA’s proposal was scored highest overall by the staff review team as they had the highest grossing grant awards of the proposers, securing \$2.2 billion in total awards to date; and

WHEREAS, because of their organized and engaging proposal layout and their particular focus on streets and parks grants, staff recommends EBA manage grants for the streets project and the City Hall East project; and

WHEREAS, the grant budget for Streets and Facilitites portion of this project is \$30,000 requested for allocation at the Mid-Year budget review; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. EBA has the necessary experience, and meets the necessary requirements to perform the work.
2. Sufficient budget is available to cover the cost of the contract.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Fort Bragg does hereby accept the proposal of EBA, awarding the contract for On-Call Grant Writing Services and authorizing the City Manager to execute the same (Amount Not to Exceed \$30,000; Account No. 110-4520-0319, 610-4612-0319,710-4712-0319,810-4812-0319,520-4393-0319).

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27th day of March, 2023, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, MMC
City Clerk