



City of Fort Bragg

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Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Tuesday, March 11, 2025

6:00 PM

Town Hall, 363 N Main Street

Special Meeting

CALL TO ORDER

Mayor Godeke called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Jason Godeke, Vice Mayor Marcia Rafanan, Councilmember Tess Albin-Smith, Councilmember Scott Hockett and Councilmember Lindy Peters

CLOSED SESSION REPORT

Mayor Godeke reported that direction was given to City Attorney to seek an additional stay in order to pursue continuing settlement negotiations via a Master Development Agreement.

AGENDA REVIEW

Mayor Godeke announced moving Item 5F to Conduct of Business between Items 8A and 8B.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [25-74](#) Introduction and Swearing In of City Clerk Diana Paoli

Attachments: [Paoli Oath of Office](#)

City Manager Isaac Whippy introduced and welcomed Diana Paoli to City team. Acting City Clerk Amber Lenore Weaver proceeded with swearing in ceremony.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) None.
- (2) Shelley Green and Jenny Shattuck.
- (3) None.

3. STAFF COMMENTS

City Manager Isaac Whippy shared pool closure at CV Starr on Fridays for maintenance. Assistant Director Engineering Chantell O'Neal shared upcoming Blue Zones event on the Coastal Trail for binocular viewing.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Albin-Smith shared upcoming Whale Festival event including Whale Run, Craft Fair and Symphony. Vice Mayor Rafanan welcomed Diana Paoli. Councilmember Peters shared Varsity Baseball team earned 1st Place in Colusa Tournament and JV Baseball team earned 2nd Place.

5. CONSENT CALENDAR

A motion was made by Councilmember Peters, seconded by Vice Mayor Rafanan, to approve the Consent Calendar with amendment to move Item 5F to Conduct of Business. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Hockett and Councilmember Peters

- 5A. [25-52](#)** Adopt Resolution of the Fort Bragg City Council Approving a Contract Change Order with Bartley Pump PM LLC for Maintenance and Emergency Repairs to One of Two Noyo River Pumps and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$85,705.15)

Attachments: [RESO Bartley Pump Change Order](#)
[Noyo River Intake Change Order 1](#)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4900-2025

- 5B. [25-53](#)** Resolution of the Fort Bragg City Council Approving Contract with Low Voltage Security for the Installation of an Access Control System at the Fort Bragg Police Department, and Security Cameras in Various City-Owned Facilities and Authorizing City Manager to Execute Contract (Total Amount Not to Exceed \$71,588.06)

Attachments: [RESO LVS Camera Contract](#)
[Att 1 - LVS Quote](#)
[Att 2 - Low Voltage Security Contract](#)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4901-2025

- 5C. [25-54](#)** Approve Purchase of Microsoft 365 Licensing Subscription Not to Exceed \$34,547.34; Contract subject to City Attorney Approval

Attachments: [Att #1 - Connection MS365 Quote.pdf](#)

This Purchase was approved on the Consent Calendar.

- 5D. [25-55](#) Adopt City Council Resolution Approving Budget Amendment No. 2024/25-08 for Fiscal Year 2024/25

Attachments: [RESO Budget Amendment 2024/25-08](#)
[Ex A: Budget Amendment 2024/25-08](#)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4902-2025

- 5E. [25-58](#) Adopt City Council Resolution of the Fort Bragg City Council Approving the Purchase of ParkPlanet Stage Structure for the Bainbridge Park Enhancement Project, City Project No. PWP-00096, and Authorizing City Manager to Execute Purchase Agreement (Amount Not to Exceed \$76,267.06)

Attachments: [Reso ParkPlanet Stage Purchase](#)
[Att 1 - Park Planet Quote](#)
[Att 2 - Pavilion Design](#)
[Public Comment on Items 5E, 5F and 8A of 3_11_2025 Agenda](#)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4903-2025

- 5G. [25-72](#) Adopt City Council Resolution Approving First Amendment to Professional Services Agreement with Lake Tech (Amount Not To Exceed \$37,273.20)

Attachments: [Lake Tech 1st Amend](#)
[RESO Lake Tech 1st Amend](#)
[Lake Tech 2025 - 8 Month Quote](#)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4904-2025

- 5H. [25-73](#) Receive and File Minutes of the October 25, 2024 Community Development Committee Meeting

Attachments: [10252024 CDC Minutes](#)

This Committee Minutes was received and filed

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

None.

8. CONDUCT OF BUSINESS

- 8A. [25-57](#) Adopt City Council Resolution of the Fort Bragg City Council Approving the Purchase of PolyTurf Champion Sport Turf for the Bainbridge Park Enhancement Project, City Project No. PWP-00096, and Authorizing City Manager to Execute Purchase Agreement (Amount Not to Exceed \$64,898.59)

Attachments: [Reso PolyTurf Purchase](#)
[Att 1 - PolyTurf Quote](#)
[Att 2 - Park Enhancement Plan](#)
[Public Comment -- 3.11.25 CC Mtg., Item Nos. 5E & 5G](#)
[03112025Turf Presentation](#)

Assistant Director Engineering Chantell O'Neal gave the staff report on this agenda item.
Public Comment: Jacob Patterson, Shelley Green, Kylie Felicich, Andrew Wells, Miguel, Jenny Shattuck, Angel Mex, Gabe Uribe, Oscar Estrella, Richard Garcia, Sandy, Monica Rodrigues, Wyatt Wells, Shel Saunders, Bert Arellano, and Jay McMartin.
Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Resolution was adopted. The motion carried by the following vote:

Enactment No: RES 4905-2025

- 5F. [25-59](#) Adopt City Council Resolution of the Fort Bragg City Council Approving the Purchase of MTJ Sport Court Kit for the Bainbridge Park Enhancement Project, City Project No. PWP-00096, and Authorizing City Manager to Execute Purchase Agreement (Amount Not to Exceed \$111,000.00)

Attachments: [Reso MTJ Sport Court Purchase](#)
[Att 1 - MTJ 5v5 Sport Court Quote](#)
[Public Comment -- 3.11.25 CC Mtg., Item Nos. 5E & 5G](#)

Assistant Director Engineering Chantell O'Neal gave the staff report on this agenda item.
Public Comment: Jacob Patterson, Jenny Shattuck, Richard Garcia, and Kylie Felicich.
Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution was adopted. The motion carried by the following vote:

Enactment No: RES 4906-2025

- 8B. [24-1091](#) Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Joint Build Agreement with California Department of Technology with City Attorney Approval as to Form

Attachments: [03112025 MMBI Joint Build](#)
[Att. 1 - RESO California Department of Technology Agreement](#)

Sarah McCormick gave the staff report on this agenda item.

Public Comment:

Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that this Resolution was adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Hockett and Councilmember Peters

Enactment No: RES 4907-2025

- 8C. [25-29](#)** Receive Report and Consider Adopting City Council Resolution Approving OMNIA Partners Cooperative Purchasing Agreement for Municipal Broadband Utility Project, Public Works Project No. 130, Authorizing City Manager to Execute Contract (Amount Not to Exceed \$1,190,313.31) Following City Attorney Approval As To Form, and Finding the Project Exempt from CEQA under 14 CCR 15301(b), 15302(c) and 15304(f)

Attachments: [03112025 Graybar Purchase Agreement](#)

[Att. 1 - RESO Graybar Purchase](#)

[Att. 2 - Graybar Quote](#)

Sarah McCormick gave the staff report on this agenda item.

Public Comment:

Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Rafanan, seconded by Councilmember Peters, that this Resolution was adopted. The motion carried by the following vote:

Enactment No: RES 4908-2025

- 8D. [25-40](#)** Receive Report and Consider Adopting City Council Resolution Approving Professional Services Agreement with GHD to Provide Construction Management Services for the Municipal Broadband Project, Public Works Project No. 130, Authorizing City Manager to Execute Contract (Amount Not To Exceed \$1,449,466.60), and Finding the Project Exempt from CEQA under 14 CCR 15301(b), 15302(c) and 15304(f)

Attachments: [03112025 Broadband Construction Management](#)

[Att. 1 - RESO Broadband Construction Management](#)

[Att. 2 - GHD Contract](#)

Sarah McCormick gave the staff report on this agenda item.

Public Comment: Jacob Patterson.

Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Resolution was adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Hockett and Councilmember Peters

Enactment No: RES 4909-2025

- 8E. [25-43](#)** Adopt City Council Resolution Awarding Construction of Municipal Broadband Project, Public Works Project No.130, to HP Communications as the Lowest Responsive Bidder and Authorizing City Manager to Execute Contract Following City Attorney Approval As To Form (Amount Not To Exceed \$9,966,164.75), and Finding the Project Exempt from CEQA under 14 CCR 15301(b), 15302(c) and 15304(f)

Attachments: [03112025 Broadband Construction](#)

[Att. 1 - RESO Broadband Construction](#)

Sarah McCormick gave the staff report on this agenda item.

Public Comment: Jacob Patterson.

Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Rafanan, seconded by Councilmember Peters, that this Resolution was adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Hockett and Councilmember Peters

Enactment No: RES 4910-2025

- 8F. [25-56](#)** Adopt a Resolution of the Fort Bragg City Council Awarding the Town Hall Retrofit & Bathroom Remodel Project, City Project No. PWP-00122, to Adams Commercial General Contracting, Inc. as the Lowest Responsible Bidder, Approving Budget Amendment 2024/25-09, Authorizing the City Manager to Execute Contract (Not To Exceed \$793,205), and Finding the Project Exempt from CEQA under 14 CCR 15301

Attachments: [03112025 Town Hall Construction Award](#)

[Att 1 - RESO Awarding Town Hall Construction](#)

[Att 2 - Exhibit A Bid Opening Results](#)

[Att 3 - Exhibit B Budget Amendment 2024/25-09](#)

[Att 4 - ACGC Construction Contract](#)

John Smith gave the staff report on this agenda item.

Public Comment: Shelley Green.

Discussion: Councilmembers asked clarifying questions.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution was adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Hockett and Councilmember Peters

Enactment No: RES 4911-2025

9. CLOSED SESSION

ADJOURNMENT

Mayor Godeke adjourned meeting at 8:17 PM.

JASON GODEKE, MAYOR

Diana Paoli, City Clerk

IMAGED (_____)