



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Public Works and Facilities Committee

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Thursday, July 11, 2024

4:00 PM

Town Hall, 363 N. Main Street and Via Video  
Conference

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### MEETING CALLED TO ORDER

### ROLL CALL

### COMMITTEE MEMBERS PLEASE TAKE NOTICE

*Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Jul 11, 2024 04:00 PM Pacific Time (US and Canada)*

*Topic: Public Works and Facilities Committee*

*Please click the link below to join the webinar:*

<https://us06web.zoom.us/j/84550854457>

*Or Telephone: +1 669 444 9171 US +1 719 359 4580 US (\*6 mute/unmute; \*9 raise hand)*

*Webinar ID: 845 5085 4457*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to [ereno@fortbragg.com](mailto:ereno@fortbragg.com).*

### 1. APPROVAL OF MINUTES

- A. [24-832](#) Approve Minutes of June 13, 2024

**Attachments:** [06132024 PWF Minutes](#)

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 3. CONDUCT OF BUSINESS

- A. [24-855](#) Oral Report Regarding Construction Funding for the North Wing of the Fire Station
- B. [24-677](#) Director Oral Report on Departmental Activities and Project Updates

#### **4. MATTERS FROM COMMITTEE / STAFF**

#### **ADJOURNMENT**

STATE OF CALIFORNIA        )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on July 8, 2024.

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Emily Reno Administrative Assistant

#### **NOTICE TO THE PUBLIC**

#### **DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

#### **ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*



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## Text File

File Number: 24-832

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**Agenda Date:** 7/11/2024

**Version:** 1

**Status:** Business

**In Control:** Public Works and Facilities Committee

**File Type:** Committee Minutes

**Agenda Number:** A.

Approve Minutes of June 13, 2024



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Thursday, June 13, 2024

3:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### MEETING CALLED TO ORDER

Committee Member Lindy Peter called meeting to order at 3:00 PM

### ROLL CALL

Committee Members Tess Albin-Smith and Lindy Peters present. City Staff; Assistant Director Chantell O'Neal and Administrative Assistant Emily Reno present.

### 1. APPROVAL OF MINUTES

[24-808](#)

Approve Minutes of May 20, 2024

Committee members Peters and Albin-Smith approved minutes as presented

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

### 3. CONDUCT OF BUSINESS

[24-810](#)

Presentation of Technical Memorandum for 2025 Pavement Preservation Project to Discuss Recommendations of Scope Changes from the Initial Project Area

Assistant Director Chantell O'Neal gave an overview of the history of the project and introduced Aaron and Brian from Lumos & Associates (Lumos) who is the design consultant for the project.

Aaron discussed the information in the technical memorandum and described observations from their site visit and changes to the recommendations from street saver.

Committee Member Peters asked a clarifying question about the quantities and cost of the material. Aaron explained that they are looking to standardize materials to have higher quantities of a single material to be more cost effective.

Committee Member Peters asked about the timeframe of work for Chief Celeri Dr. Assistant Director O'Neal explained in detail that location was being pulled from the scope of work due to underlying issues that need to be addressed before full rehabilitation of that section of roadway can happen and it would be scheduled as its own project.

Committee Member Albin- Smith inquired about going all out on some of the roads and eliminating the others. Assistant Director O'Neal explained in detail this project is focusing on pavement preservation and maintaining the roadways we have that are still in good conditions so they do not fall into a failed state as that is more costly to fix.

Aaron discussed the plan for maintaining the roads by explaining the recommendations for pursuing a slurry seal and microsurfacing approach for roads that are still in good condition broken out into a high and low priority to stay within budget. This decision was made after careful consideration of various factors, and Aaron outlined the key points that led to this conclusion. Assistant Director O'Neal reiterated the purpose of meeting today to recognize that the scope of work for the project has changed and to receive affirmation on changes before moving forward with next steps in the project.

Committee Member Albin- Smith inquired about the CDGB street project and if the projects could be combined. Assistant Director O'Neal explained we did not receive the grant funding.

Both Committee Members Peters and Albin-Smith agree with the incremental changes to the scope of work.

No Public Comment was received on this item

#### **4. MATTERS FROM COMMITTEE / STAFF**

Committee Member Peters inquired about the status of Franklin Street after receiving complaints about the slurry seal. Assistant Director O'Neal explained in detail the issue that has been identified and the actions that will be taken to remedy the roadway.

#### **ADJOURNMENT**

**Committee Member Lindy Peters adjourned the meeting at 3:47 PM.**



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## Text File

File Number: 24-855

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**Agenda Date:** 7/11/2024

**Version:** 1

**Status:** Business

**In Control:** Public Works and Facilities Committee

**File Type:** Staff Report

**Agenda Number:** A.

Oral Report Regarding Construction Funding for the North Wing of the Fire Station



# City of Fort Bragg

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## Text File

File Number: 24-677

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**Agenda Date:** 7/11/2024

**Version:** 1

**Status:** Business

**In Control:** Public Works and Facilities Committee

**File Type:** Staff Report

**Agenda Number:** B.

Director Oral Report on Departmental Activities and Project Updates