



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, December 9, 2024

6:00 PM

Town Hall, 363 N. Main Street and Via Video  
Conference

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### COUNCILMEMBERS PLEASE TAKE NOTICE

*Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Dec 9, 2024 06:00 PM Pacific Time (US and Canada)*

*Topic: CITY COUNCIL*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/84756963168>*

*Or Telephone:*

*+1 669 444 9171 US (\*6 mute/unmute, \*9 raise hand)*

*Webinar ID: 847 5696 3168*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.*

### CLOSED SESSION REPORT

### AGENDA REVIEW

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

### 8. CONDUCT OF BUSINESS

- 8A. [24-1054](#) 2024 City Council Reorganization
1. Adopt City Council Resolution Reciting the Fact of the General Municipal Election Held on November 5, 2024, Declaring the Result and Such Other Matters as Provided by Law
  2. Recognize Outgoing City Councilmember Norvell
  3. Administer Oaths of Office and Issue Certificates of Election
  4. Conduct City Council Reorganization
    - a. Consider Policy Governing Procedures Regarding City Council Reorganization
    - b. Selection of Mayor
    - c. Selection of Vice Mayor

**Attachments:** [RESO Certifying Election](#)

[Att 1 - RESO Exhibit A - Result of Canvass](#)

[Att 2 - Oath or Affirmation of Allegiance](#)

[Att 3 - Certificate of Election](#)

[Mayoral Rotation-analysis- Councilmember Albin-Smith](#)

- 8B. **24-1072** Nomination and Appointment of Planning Commissioner to Serve on the Fort Bragg Planning Commission and Swearing In of New Commissioner

## **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

*WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Acting City Clerk Amber Lenore Weaver: [aweaver@fortbragg.com](mailto:aweaver@fortbragg.com)*

## **3. STAFF COMMENTS**

#### **4. MATTERS FROM COUNCILMEMBERS**

#### **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A.** [24-1062](#) Approve Contract from Telcion for Purchase of Network Infrastructure Equipment Not to Exceed \$55,111.18

**Attachments:** [DOC120324](#)

- 5B.** [24-1064](#) Approve Pump Repair to the Noyo River Intake (Amount Not to Exceed \$67,880.97) and Approve Budget Amendment 2024/25-04 for Fiscal Year 2024/25

**Attachments:** [PumpMan Quote](#)  
[Budget Amendment 2024/25-04](#)

- 5C.** [24-1063](#) Resolution of the Fort Bragg City Council Amending the Pay Rate and Range for the City Manager Classification and Confirming the Pay Rates and Ranges for All of City of Fort Bragg Established Classifications Effective December 1, 2024

**Attachments:** [RESO XXXX - All Inclusive -Amending City Manager Pay Rate.docx](#)  
[Exhibit A](#)

#### **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

#### **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

- 7A.** [24-1027](#) Conduct a Public Hearing, Introduce By Title Only, and Waive Further Reading of Ordinance xxx-2024 Amending Chapter 6.12 "Nuisances", Of the Fort Bragg Municipal Code Division 6, To Establish And Authorize Code Enforcement Cost Recovery Fees

**Attachments:** [Cost Recovery Staff Report 12-9-2024](#)  
[Cost Recovery CC Reso 12-9-2024](#)  
[Cost Recovery NOPH 12-9-2024](#)

- 7B. [24-1055](#) Conduct Public Hearing, and Consider Adoption of City Council Resolution Recover the Cost to Provide Contracted Building Permit Inspection Services

**Attachments:** [12092024 Building Permit Fees](#)  
[Att 1- Resolution 4Leaf fees](#)  
[Att 2 - Ex A Proposed Fee Update](#)  
[Att 4 - Public Hearing Notice-4Leaf](#)  
[Att 3 - MCPBD Fee Schedule - 02-05-2024](#)

## **8. CONDUCT OF BUSINESS**

- 8C. [24-1043](#) Receive Report and Provide Direction Regarding Priorities for Achieving Pro-Housing Strategy 2H. Elimination or Replacement of Subjective Design Standards with Objective Design Standards for Ministerial Review of Multifamily Housing Projects; CEQA Exemption 15061(b)(3), Public Resource Code 21065.

**Attachments:** [Staff Report - Pro-Housing Design Review](#)  
[Attachment 1 - Fort Bragg Multifamily Design Review Checklist](#)  
[Attachment 2 - Fort Bragg Multifamily Zoning Compliance Checklist](#)

- 8D. [24-1053](#) Receive Report and Consider Adoption of City Council Resolution Approving Redwood Waste Solutions Residential, Commercial and Multifamily, and Rolloff Rate Increases

**Attachments:** [12092024 RWS Disposal Rate Adjustment](#)  
[Att 1 - RESO](#)  
[Att 2 - ExA RWS Rate Increase](#)

- 8E. [24-1056](#) Receive Report and Consider Adoption of City Council Resolution Accepting the Lowest Responsive Bid, Awarding the EV Fleet Charging Station Project, City Project No. PWP-00126 to Akeff Construction Services, Inc., Approving Budget Amendment 2024/25-05, and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$159,897.00); Categorical Exemption 15301

**Attachments:** [12092024 EV Fleet Contract Award](#)  
[Att 1 - RESO EV Fleet Contract](#)  
[Att 2 - Exhibit A Budget Amendment 2024/25-05](#)  
[Att 3 - Exhibit B Plans and Specs](#)  
[Att 4 - Akeff Construction Contract](#)

**8F. [24-1068](#)** Receive Report and Consider Adoption of City Council Resolution Approving the Contract with Kevin M. Sullivan & Associates, Inc. for the C.V. Starr Center HVAC Replacement and Improvements Project, City Project PWP-00135; Authorizing City Manager to Execute Contract (Amount Not to Exceed \$870,000.00)

**Attachments:** [Staff Report - HVAC Contract Award](#)  
[RESO - C.V. Starr HVAC](#)  
[Exhibit A - C.V. Starr HVAC Drawings](#)  
[Exhibit B - Contract](#)

**8G. [24-1057](#)** Financial Update: Receive and File Quarter One FY 2024/25 Financial Report

**Attachments:** [Q1 Financial Report FY 24-25](#)

**9. CLOSED SESSION**

**9A. 24-1073** PUBLIC EMPLOYEE EVALUATION/DISCIPLINE/DISMISSAL/RELEASE  
 Title: City Clerk  
 Pursuant to California Government Code 54957(b)

**ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
 6:00 P.M., MONDAY, JANUARY 13, 2025.**

STATE OF CALIFORNIA     )  
   )ss.  
 COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 5, 2024

\_\_\_\_\_  
 AMBER LENORE WEAVER  
 Acting City Clerk

**NOTICE TO THE PUBLIC:**

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*