

City of Fort Bragg

Vacant Commercial Building & Lot Registration Form

Per Fort Bragg Municipal Code Chapter 6.29 – Vacant Building & Lot Commercial Program

1. Registered Property Information

Provide details for the vacant property subject to registration.

Commercial Property Address(es):				
Assessor Parcel Number(s):				
Number of Units:		Square Footage:		Occupancy Rating(s):
Most Recent Legal Use of the Building:				
Fire Insurance:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Liability Insurance:	<input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Status & Utilities

Status (check all that apply):	<input type="checkbox"/> Abandoned <input type="checkbox"/> Distressed <input type="checkbox"/> Secure <input type="checkbox"/> Accessible
Active Utilities:	<input type="checkbox"/> Electricity <input type="checkbox"/> Water <input type="checkbox"/> Gas <input type="checkbox"/> Generator

3. Vacancy & Security Measures

Expected Vacancy Period:	
Describe Security Measures Against Trespassers:	
Describe Plan & Timeline to Return to Active Use:	

4. Owner & Agent Information

Provide contact details for the property owner(s) and designated local manager (within 50 miles).

	Mailing Address:			
	Phone:			
	Phone:		Email:	

5. Registration Type & Fee

☐ New Registration ☐ Renewal Registration

Annual Registration Fee: \$130 + Monthly Monitoring Fee: \$150 (due until re-occupancy or active use).

6. Letter of Agency for Trespass Enforcement

A signed Letter of Agency must be submitted authorizing the Fort Bragg Police Department to enforce trespassing under California Penal Code §602.

Submitted? ☐ Yes ☐ No

I declare under penalty of perjury that the information provided is true and correct.

Signed:		Date:	
Property Owner / Responsible Agent			