



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda

City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, October 27, 2025

6:00 PM

Town Hall, 363 N. Main St.
193 Montecito Ave. #305 Oakland CA 94610
and Via Video Conference

AMENDED

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Oct 27, 2025 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/83072769760>

*or Phone Dial: 1 669 444 9171 US (*6 mute/unmute, *9 raise hand)*

Webinar ID: 830 7276 9760

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

CLOSED SESSION REPORT

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [25-441](#) Presentation of Proclamation Honoring the 70th Anniversary of Parents & Friends

Attachments: [26 - Parents and Friends 70th](#)

- 1B. [25-457](#) Presentation of Proclamation Honoring the 75th Anniversary of the Rotary Club of Fort Bragg

Attachments: [27 - Rotary Club 75th Anniversary](#)

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin St, Fort Bragg, during normal business hours. All comments after 2 PM on the day of the meeting will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software. Public comments may be submitted to cityclerk@fortbraggca.gov.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [25-437](#) Adopt Resolution of the Fort Bragg City Council Approving Parcel Map for Minor Subdivision 1-24 (DIV 1-24); Shannon Underhill and Linda Jo Stern (Owner/Applicant); Minor Subdivision of a 0.27 Acre Parcel Into Two Parcels of 6,000 Each as Shown on the Parcel Map; CEQA Exemption 15315

Attachments: [RESO Parcel Map DIV 1-24](#)

[Att 1 - Parcel Map](#)

- 5B. [25-454](#) Resolution of the City of Fort Bragg City Council Amending the Pay Rates and Ranges For All of City of Fort Bragg Established Classifications Effective July 13, 2025

Attachments: [RESO - All Inclusive - July 13, 2025 Master Salary Schedule](#)
[Exhibit A](#)

- 5C. [25-455](#) Resolution of the City of Fort Bragg City Council Amending the Pay Rates and Ranges For All of City of Fort Bragg Established Classifications Effective July 1, 2025

Attachments: [RESO All Inclusive - 7.1.2025 Master MidMgrCOLA Salary Schedule](#)
[Exhibit A](#)

- 5D. [25-448](#) Receive and File Minutes from Visit Fort Bragg Committee Meeting on August 12, 2025

Attachments: [VFB MINS 08.12.2025](#)

- 5E. [25-447](#) Receive and File Minutes of the Visit Fort Bragg Committee Meeting for July 8, 2025

Attachments: [VFB MINS 07.08.2025](#)

- 5F. [25-442](#) Approve Minutes of Special Meeting of October 14, 2025

Attachments: [SCCM 2025.10.14](#)

- 5G. [25-443](#) Approve Minutes of October 14, 2025

Attachments: [CCM 2025.10.14](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

- 8A. [25-434](#) Receive a Report, Interview Applicants, and Consider Appointment of City of Fort Bragg Representative to the Mendocino County Library Advisory Board

Attachments: [10 27 25 Library Advisory Board Appointment](#)
[Att 1 - Press Release 09152025 Library Advisory Board](#)
[Att 2 - Maddy Act Notice](#)
[Att 3 - Application Epperson 10 9 2025_Redacted](#)
[Att 4 - Application Linda J. Thornquist-Stumpf 10 14 2025_Redacted](#)
[Att 5 - Application Joaquin Feliciano 10 15 2025_Redacted](#)

- 8B. [25-456](#) Receive Report and Consider Adoption of a Resolution Establishing a Water and Sewer Capacity Fee Deferral Program for Eligible Small Businesses Consistent with the City's Strategic Plan, BEAR Economic Development Strategies, and SB 937

Attachments: [Staff Report](#)

[Att 1 - RESO Deferral Program Capacity Fees](#)

[Att 2 - Program Guidelines](#)

[Att 3 - RESO ID 485-2024 Adopted EXTEND WATER CAPITAL IMPROVEMEN](#)

[Att 4 - Benchmark Comparison of Other Cities](#)

[Att 5 - Zoning Map](#)

[Att 6- Capacity Fees Collected 2015-2026](#)

[Att 7- Fee Schedule](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, NOVEMBER 10, 2025**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on October 23, 2025.

Stephanie Remington
Administrative Assistant

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



City of Fort Bragg

416 N Franklin Street
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Phone: (707) 961-2823
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Text File

File Number: 25-441

Agenda Date: 10/27/2025

Version: 1

Status: Business

In Control: City Council

File Type: Proclamation

Agenda Number: 1A.

Presentation of Proclamation Honoring the 70th Anniversary of Parents & Friends

PROCLAMATION

Honoring the 70th Anniversary of Parents and Friends



WHEREAS, Parents & Friends was founded in 1955, almost 20 years before handicapped children were provided with educational opportunities in public schools afforded them under the *Individuals with Disabilities Education Act* of 1975; and

WHEREAS, this year marks the beginning of Parents & Friends' 70th year serving the community of Fort Bragg; and

WHEREAS, the mission of Parents & Friends continues to be “empower individuals with developmental disabilities to lead fulfilling, independent lives, to provide personalized support and inclusive opportunities for growth and employment, and to advocate for community integration, dignity, and lifelong learning”; and

WHEREAS, Parents & Friends provides integral services that help the developmentally disabled members of our community grow and thrive; and

WHEREAS, the City of Fort Bragg relies on the personalized services and inclusive setting that Parents & Friends provides its citizens; and

WHEREAS, Parents & Friends continues to operate as a non-profit organization governed by a volunteer-based Board of Directors dedicated to service, growth, and responsiveness to the community of Fort Bragg over seven decades; and

NOW THEREFORE BE IT RESOLVED, I, Jason Godeke, Mayor of the City of Fort Bragg, on behalf of the entire City Council, do hereby recognize and congratulate Parents & Friends on the exceptional occasion of its 70th anniversary, and extend our deep appreciation for their ongoing contributions to the Fort Bragg community.

SIGNED this 27th day of October, 2025

JASON GODEKE, Mayor

ATTEST:

Diana Paoli, City Clerk

No. 26-2025



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Text File

File Number: 25-457

Agenda Date: 10/27/2025

Version: 1

Status: Business

In Control: City Council

File Type: Proclamation

Agenda Number: 1B.

Presentation of Proclamation Honoring the 75th Anniversary of the Rotary Club of Fort Bragg



PROCLAMATION

COMMEMORATING THE 75TH ANNIVERSARY OF THE ROTARY CLUB OF FORT BRAGG

WHEREAS, the Rotary Club of Fort Bragg was chartered on December 9, 1950, sponsored by the Rotary Club of Willits, with Ray Shannon serving as its first president, and twenty-one charter members dedicated to the ideal of "Service Above Self"; and

WHEREAS, the Rotary Club of Fort Bragg was founded on the principles established by Paul Harris, who started the first Rotary Club in Chicago in 1905, with the motto "Service Above Self - He Profits Most Who Serves Best"

WHEREAS, the Rotary Club of Fort Bragg, and its members, strive to follow the Four-Way Test that determines the things Rotarians think, do, and say: Is it the Truth? Is it Fair to all concerned? Will it build Goodwill and Better Friendships? Will it be Beneficial to all concerned?; and

WHEREAS, the Rotary Club of Fort Bragg has upheld the Object of Rotary to encourage and foster the ideal of service as a basis of worthy enterprise, particularly through the development of acquaintance as an opportunity for service; high ethical standards in business and professions; the application of the ideal of service in personal, business, and community life; and the advancement of international understanding, goodwill, and peace; and

WHEREAS, throughout its 75-year history, the Rotary Club of Fort Bragg has demonstrated an unwavering commitment to youth services, establishing scholarship programs as early as 1953 and continuing this tradition by establishing the Rotary Club of Fort Bragg Scholarship Fund, Inc. in 1977-78 under the leadership of President Allan Carlson which has awarded \$250,000 in scholarships since 2006 alone; and

WHEREAS, the Rotary Club of Fort Bragg has consistently supported youth through sponsorship of youth activities including Scouts, Camp Fire Girls, Little League teams, baseball tournaments, wrestling tournaments, student exchange programs, and the Rotary Youth Leadership Assembly (RYLA), demonstrating the club's enduring dedication to developing future leaders; and

WHEREAS, the Rotary Club of Fort Bragg has made significant contributions to community development, including spearheading the formation of the Mendocino Coast District Hospital in 1964-65 under the leadership of President Alvern C. Sawin, whose hospital committee took the initial steps in assessing the community's needs for modern and improved hospital facilities, leading to voter approval and construction of the district hospital; and

WHEREAS, the Rotary Club of Fort Bragg has partnered with the Mendocino Sports Foundation in raising funds to build the Timberwolf Stadium, a facility which benefits the

entire community via sporting events, graduation ceremonies and community gatherings;

WHEREAS, the Rotary Club of Fort Bragg has consistently supported community service projects including the annual Trunk or Treat at Halloween, Salmon Barbeque Corn Shcuking, Paul Bunyan Days parade organization, Senior Center improvements, construction of school bus shelters, installation of smoke alarms for senior citizens, tree planting along Main Street, and numerous other initiatives that have enhanced the quality of life for Fort Bragg residents; and

WHEREAS, the Rotary Club of Fort Bragg has demonstrated international service through participation in Rotary International's Polio Plus campaign, hosting foreign exchange students and Group Study Exchange teams from countries around the world, supporting international humanitarian projects, and contributing to the Rotary Foundation, becoming a 100% contributor to the Foundation as early as 1953-54 under President Carl Sauer; and

WHEREAS, the Rotary Club of Fort Bragg has fostered fellowship and professional development among its members through weekly meetings, social events, vocational service initiatives, and the recognition of outstanding service through the Paul Harris Fellow designation and the Rotarian of the Year Award; and

WHEREAS, over its 75-year history, the Rotary Club of Fort Bragg has been led by 72 dedicated presidents and countless board members and committee chairs who have worked diligently to initiate projects, continue those that were started previously, investigate new possibilities, and strive generally to build a better organization and community; and

WHEREAS, the Rotary Club of Fort Bragg has grown from its original 21 charter members to become a vibrant organization that continues to attract business and professional leaders dedicated to the ideal of service, with numerous members achieving the distinction of Paul Harris Fellow status through their generous contributions to the Rotary Foundation;

NOW, THEREFORE, I, Jason Godeke, Mayor of the City of Fort Bragg, on behalf of the entire City Council, do hereby proclaim that the City Council of the City of Fort Bragg hereby recognizes and commends the Rotary Club of Fort Bragg on the occasion of its 75th Anniversary for its outstanding contributions to the Fort Bragg community, its dedication to the ideal of "Service Above Self," and its positive impact on the lives of countless citizens through its service projects, youth programs, and international initiatives.

BE IT FURTHER PROCLAIMED that the City of Fort Bragg extends its sincere appreciation to all past and present members of the Rotary Club of Fort Bragg for their selfless service, leadership, and commitment to improving our community and the world.

ATTEST:

SIGNED this 27th day of October, 2025

JASON GODEKE, Mayor

Diana Paoli, City Clerk



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Text File

File Number: 25-437

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Consent Calendar

Agenda Number: 5A.

Adopt Resolution of the Fort Bragg City Council Approving Parcel Map for Minor Subdivision 1-24 (DIV 1-24); Shannon Underhill and Linda Jo Stern (Owner/Applicant); Minor Subdivision of a 0.27 Acre Parcel Into Two Parcels of 6,000 Each as Shown on the Parcel Map; CEQA Exemption 15315

The DIV 1-24 Parcel Map is technically correct and complies with the requirements of Section 18.82.040. The map is submitted for City Council approval in accordance with Section 18.82.0360.

RESOLUTION NO. ____-2025

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
APPROVING PARCEL MAP FOR MINOR DIVISION 1-24 (DIV 1-24);
SHANNON UNDERHILL AND LINDA JO STERN (OWNER/APPLICANT);
MINOR SUBDIVISION OF A 0.27 ACRE PARCEL INTO TWO PARCELS OF
6,000 SQUARE FEET EACH AS SHOWN ON THE PARCEL MAP**

WHEREAS, The Fort Bragg Planning Commission conditionally approved the Tentative Map for Minor Subdivision 1-24 on April 16, 2025, with the following Special Conditions:

1. The applicant shall comply with the following wetland mitigation measures contained in the Wetland Management and Mitigation Plan (page numbers in parentheses) for the construction of all new development on the resulting parcels:
 - a. Stormwater Run-off (page 19). All roof water for each house will be collected into gutters and downspouts and then directed into gravel/rock energy dissipaters. From the energy dissipaters, subsurface water would flow into the wetlands. The landscaped areas on the wetland side of future residential development would also be directed into the wetlands as subsurface water. The water directed into the wetlands will be subtle to prevent channelization and the creation of concentrated erosion
 - b. Landscape Run-off (page 20). Water from landscaped areas on the street sides of any future residential development on proposed Parcels 1 and 2 would be directed away from the wetlands and towards the street
 - c. Permeable Pavers (page 20): Although at this time, there is no specific driveway construction proposed, we recommend a permeable driveway system that reduces runoff and increase onsite infiltration for any potential future development.
 - d. Bioswales (page 20) Bioswales or rain gardens on the property and adjacent to the driveway or the building pads could further collect water that otherwise may be directed off site
 - e. Roof Leader- (Downspout) (page 20). Disconnection and Energy Dissipaters: As discussed, stormwater that will be directed into the wetlands will be diffused to prevent a concentrated channel that would create an erosion point. From the downspouts of the roofs the water will hit a rocked energy dissipater. From the energy dissipater, water will be diffused to prevent a concentrated channel that would create an erosion point. Through subsurface water flow this water will recharge the water table
 - f. Fencing (page 21) Permanent fencing will be placed and maintained along the entire edge of the parcel abutting the wetland to contain the entire wetland management area. The purpose of the fencing is to prevent public access into the wetlands that may contribute to the degradation of the habitat. Along the wetland side of the fence dormant willow stakes will be placed and maintained. Willow stakes will help stabilize the slope and act as transitional plant along the edge of development.

2. Applicant shall comply with all requirements in the memorandum prepared by Public Works on March 24, 2025.
3. Prior to occupancy of any residential unit in this subdivision, address numbers shall be placed in such a manner as to be visible from Dana St. and shall be placed on each residential unit in such a manner as to be visible from the access driveway. The minimum height of numbers to be used shall be three inches and contrasting color from basic background visible from the access driveway. The minimum height of numbers to be used shall be three inches and contrasting color from basic background.
4. Frontage improvements shall be completed at the time of development of parcels. The driveway shall be constructed at least 100 feet north of the northern edge of Oak Street's northern-most travel lane. Power and telecommunications utility lines shall run underground from existing power poles to each parcel. If a main line extension is necessary, then such extension shall be constructed underground.
5. Prior to approval of the final parcel map, the applicant shall submit a soils report from a licensed engineer, verifying that the soil is adequate to support structure(s) on both resulting parcels and indicating if the soil requires any specific measures to support such structures.
6. This subdivision is subject to Municipal Code Section 12.14.02, requiring a site design that can accommodate 100 year-frequency storm events.
7. The applicant shall evaluate the site conditions, such as soils, vegetation, and flow paths and submit stormwater calculations to the City Engineering Department assuming full build out of the subdivision. Refer to Mendocino County Low Impact Development (LID) Design Standards Manual v2.1 for guidance. It can be reviewed at: <https://www.mendocinocounty.org/home/showdocument?id=27635>.
8. Storm water runoff shall be minimized by incorporation of LID strategies and site design measures that minimize impermeable areas, maximize permeable areas, and that slow, spread, and sink runoff so as to recharge groundwater and minimize runoff.
9. Low Impact development strategies are required and sized based on the area of impervious surface at the time of building permit submittal. LID design shall be submitted with building permits for construction.
 - i. The subdivider shall implement site design measures to reduce runoff as outlined in the Pryor Subdivision documents. The Site Assessment, layout and design measures shall be shown on a drainage site plan.
 - ii. The drainage site plan shall divide each developed portion of the project site into discrete Drainage Management Areas (DMA's).
 - iii. Any remaining runoff from DMA's expected shall be collected at treatment control BMP's (vegetated swales, permeable pavements, rain gardens, or other bio retention facilities).
 - iv. Treatment Control BMPs shall be sized and designed to retain and infiltrate

runoff produced by all storms up to and including the 85th percentile (0.83" in 24-hours).

- v. Treatment control BMPs require O&M plan; a maintenance and operation plan shall be submitted for the upkeep of this facility. The plan shall include provision(s) demonstrating adequate on-going operations and maintenance.
- vi. Drainage fees shall be paid prior to the issuance of each parcels' respective building permit for dwelling units.

10. All proposed drainage features shall be reflected on a final utility, grading and storm drainage plan, which reflects all proposed easements and site improvements.

11. All recommendations contained within the BACE Geotechnical Investigation (#12169.1, dated September 10, 2009), Section 6.0 Recommendations (6.1 through 6.5), shall be implemented during the development of the parcels, recorded on the subdivision map, and added to building and other permit conditions as appropriate to ensure their implementation over time.

12. Prior to recordation of the Parcel Map, the applicant to add restrictive covenants to the new residential parcels that prohibit hobbyist, home businesses and commercial uses, such as automobile storage, collecting and vehicle maintenance/repairing, and other activities involving potentially polluting chemicals and substances which could have a negative effect on water quality. Specific thresholds and performance standards will be developed in cooperation with the applicant and Community Development Department; and

WHEREAS, the Public Works Director has determined that all conditions of approval required prior to recordation have been met.

WHEREAS, in accordance with the requirements of the California Environmental Quality Act (CEQA), Parcel Map 1-24 has been analyzed and it has been determined that the Project is categorically exempt from the requirements of the California Environmental Quality Act ("CEQA"), pursuant to State CEQA Guidelines Section 15315 (Class 15 - Minor Land Divisions) because the Project consists of the division of property in an urbanized area zoned for residential use into four or fewer parcels; the division is in conformance with the City of Fort Bragg General Plan and zoning; no variances or exceptions are required; all services and access to the proposed parcels to local standards are available; the subject parcel was not involved in a division of a larger parcel within the previous 2 years; and the subject parcel does not have an average slope greater than 20 percent; and

NOW, THEREFORE, BE IT FOUND, DETERMINED, MAND RESOLVED AS FOLLOWS:

1. That the Recitals set forth above are true and correct and incorporated herein.
2. That the City Council of Fort Bragg does hereby approve Parcel Map 1-24.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27 day of October 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSED:

JASON GODEKE
Mayor

ATTEST:

Diana Paoli
City Clerk

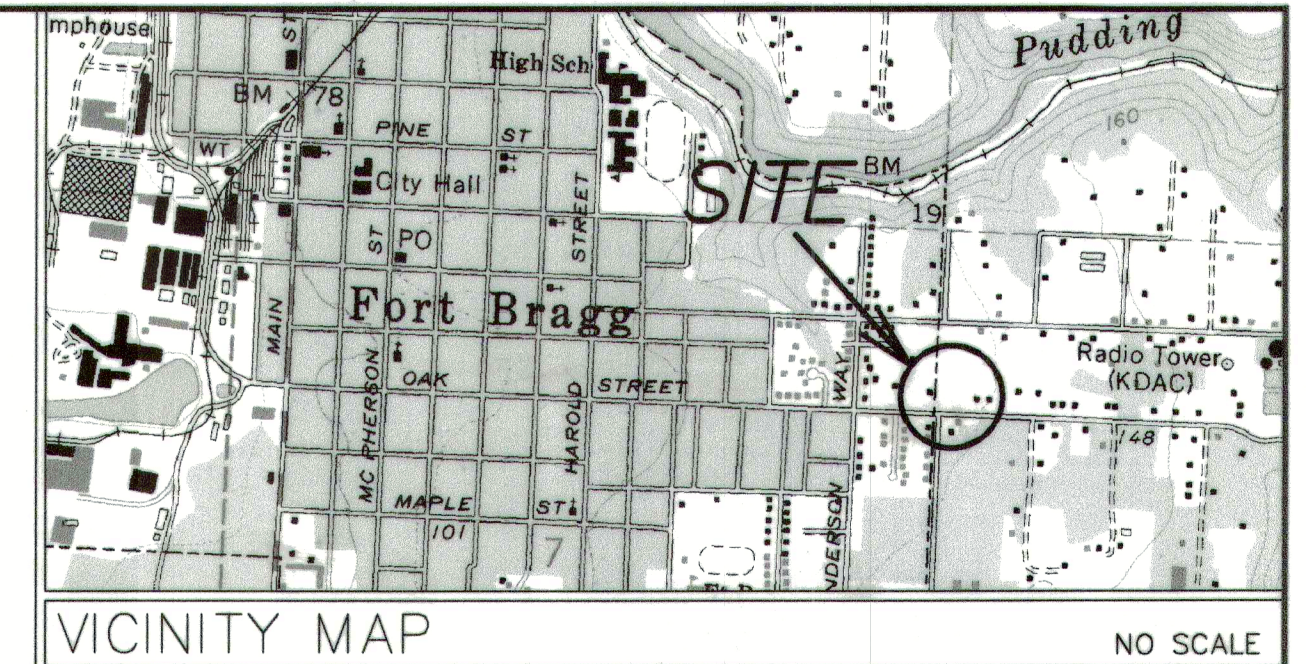


LAND SURVEYING AND MAPPING
P.O. BOX 1162
MENDOCINO, CA 95460
(707)937-9900 /
INFO@MENDOCINOSURVEYORS.COM

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF LINDA JO STERN IN JULY OF 2025. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED, OR CONDITIONALLY APPROVED, TENTATIVE MAP, IF ANY. I FURTHER STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED AND THAT SAID MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

Forrest Neal Francis
FORREST NEAL FRANCIS, L.S. 5121
EXPIRATION DATE: JUNE 30, 2027



OWNER'S STATEMENT

THE UNDERSIGNED, BEING ALL PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND WITHIN THIS DIVISION, HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP.

Linda Jo Stern
LINDA JO STERN

Shannon Underhill
SHANNON UNDERHILL

ACCURACY STATEMENT

I, FORREST NEAL FRANCIS, HEREBY STATE THAT ALL SURVEY WORK REQUIRED IN THE PREPARATION OF THIS MAP AND RELATED MONUMENTATION WAS PERFORMED TO A MINIMUM ACCURACY OF 1/5000.

Forrest Neal Francis
FORREST NEAL FRANCIS, L.S. 5121
EXPIRATION DATE: JUNE 30, 2027

CITY CLERKS STATEMENT

I, DIANA PAOLI, CITY CLERK OF THE CITY OF FORT BRAGG, HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF FORT BRAGG BY MINUTE ORDER ON THE ____ DAY OF ____, 20____, APPROVED THIS SUBDIVISION.

CITY OF FORT BRAGG, STATE OF CALIFORNIA

BY: Diana Paoli
DIANA PAOLI
CITY CLERK, CITY OF FORT BRAGG

CITY SURVEYOR'S STATEMENT

I HAVE EXAMINED THIS MAP; THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF; ALL PROVISIONS OF CHAPTER 2, DIVISION 2, OF TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH; I AM SATISFIED THE MAP IS TECHNICALLY CORRECT.

DATED 10/20/, 2025

CITY OF FORT BRAGG
STATE OF CALIFORNIA

BY: Andrew Chafer
ANDREW CHAFER, P.L.S. 8005, CFEDS
EXPIRATION DATE: DEC 31, 2026



PROOF OF OWNERSHIP STATEMENT

I HEREBY STATE THAT THE PROOF OF OWNERSHIP REPORT MADE BY _____, ON THIS ____ DAY OF ____, 20____, CONFORMS TO THE PROVISIONS OF THE SUBDIVISION MAP ACT.

KATRINA BARTOLOMIE
COUNTY RECORDER

BY: _____, DEPUTY

COUNTY RECORDER'S STATEMENT

FILED THIS ____ DAY OF ____, 20____, AT ____ M. IN MAPS, DRAWER ____, PAGE ____, M. C. R., AT THE REQUEST OF FORREST NEAL FRANCIS

KATRINA BARTOLOMIE
COUNTY RECORDER
FEE \$ ____

BY: _____, DEPUTY

PARCEL MAP

OF MINOR SUBDIVISION NO. DIV 1-24
BEING A PORTION OF SECTION 8
TOWNSHIP 18 NORTH, RANGE 17 WEST,
MOUNT DIABLO BASE AND MERIDIAN
CITY OF FORT BRAGG
MENDOCINO COUNTY
CALIFORNIA
SCALE 1" = 20'
JULY, 2025
SHEET ONE OF TWO

JOB # 24831

MAPS
DRAWER
PAGE

ACKNOWLEDGMENT

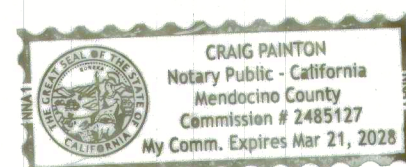
A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF California, COUNTY OF Mendocino,
ON THIS 16th DAY OF October, 2025,
BEFORE ME, Craig Painton, Notary Public, PERSONALLY APPEARED,
(NAME AND TITLE OF OFFICER)

LINDA JO STERN & SHANNON UNDERHILL, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF California, THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT. WITNESS MY HAND AND OFFICIAL SEAL.

SIGNED: Craig Painton
PRINT NAME: Craig Painton



P.M.

NOTES

1. IN THE EVENT THAT ARCHAEOLOGICAL RESOURCES ARE ENCOUNTERED DURING DEVELOPMENT OF THE PROPERTY, WORK IN THE IMMEDIATE VICINITY OF THE FIND SHALL BE HALTED UNTIL ALL REQUIREMENTS OF CHAPTER 22.12 OF THE MENDOCINO COUNTY CODE RELATING TO ARCHAEOLOGICAL DISCOVERIES HAVE BEEN SATISFIED.
2. FRONTAGE IMPROVEMENTS SHALL BE COMPLETED AT THE TIME OF DEVELOPMENT OF PARCELS. THE DRIVEWAY FOR PARCEL 2 SHALL BE CONSTRUCTED AT LEAST 100 FEET NORTH OF THE NORTHERN EDGE OF OAK STREET'S NORTHERN-MOST TRAVEL LANE. POWER AND TELECOMMUNICATIONS UTILITY LINES SHALL RUN UNDERGROUND FROM EXISTING POWER POLES TO EACH PARCEL. IF A MAIN LINE EXTENSION IS NECESSARY, THEN SUCH EXTENSION SHALL BE CONSTRUCTED UNDERGROUND.
3. HOBBYIST, HOME BUSINESSES AND COMMERCIAL USES, SUCH AS AUTOMOBILE STORAGE, COLLECTING AND VEHICLE MAINTENANCE/REPAIRING, AND OTHER ACTIVITIES INVOLVING POTENTIALLY POLLUTING CHEMICALS AND SUBSTANCES WHICH COULD HAVE A NEGATIVE EFFECT ON WATER QUALITY ARE PROHIBITED WITHIN THIS SUBDIVISION.
- 4A. ALL RECOMMENDATIONS CONTAINED WITHIN THE BASE GEOTECHNICAL INVESTIGATION (#12169.1, DATED SEPTEMBER 10, 2009), SECTION 6.0 RECOMMENDATIONS (6.1 THROUGH 6.5), AND ALL RECOMMENDATIONS CONTAINED WITHIN THE SHN GEOTECHNICAL INVESTIGATION (#425035, DATED AUGUST 29, 2025), RECOMMENDATIONS SECTION (PAGE 5-10), SHALL BE IMPLEMENTED DURING THE DEVELOPMENT OF THE PARCELS. SHOULD THERE BE A RECOMMENDATION CONFLICT BETWEEN THE TWO REPORTS, THE MOST RECENT REPORT SHALL GOVERN.
- 4B. PRIOR TO ISSUANCE OF ANY BUILDING PERMIT, THE GEOTECHNICAL ENGINEER OF RECORD SHALL REVIEW THE SPECIFIC LOT(S) AND PREPARED/FURNISH ANY REQUIRED LOT-SPECIFIC SOILS/GEOTECHNICAL ADDENDA OR SUPPLEMENTAL LETTER FOR THAT LOT. THIS REVIEW AND SUPPLEMENTARY DOCUMENT SHALL BE SUBMITTED TO THE CITY OF FORT BRAGG ENGINEERING DEPARTMENT AND THE BUILDING DEPARTMENT FOR CONCURRENCE.
5. ALL RESTRICTIONS AND COVENANTS LISTED ABOVE SHALL BE INCLUDED IN THE GRANT DEED OF EACH PARCEL UPON TRANSFER OF OWNERSHIP.
6. THIS IS A SUBDIVISION OF PARCEL 1 OF DIVISION #1-10, DRAWER 84, PAGES 79-80.

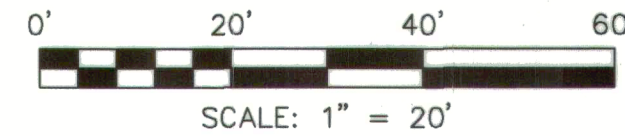
LEGEND

- ⊕ ----- FOUND 5/8" REBAR W/ PLASTIC CAP STAMPED "F.FRANCIS, L.S. 5121".
- ----- SET 5/8" REBAR W/ PLASTIC CAP STAMPED "F.FRANCIS, L.S. 5121".
- CAL. ----- CALCULATED.
- DR. ----- DRAWER.
- M.C.R.----- MENDOCINO COUNTY RECORDS
- PG. ----- PAGE.
- T.S. ----- THIS SURVEY.

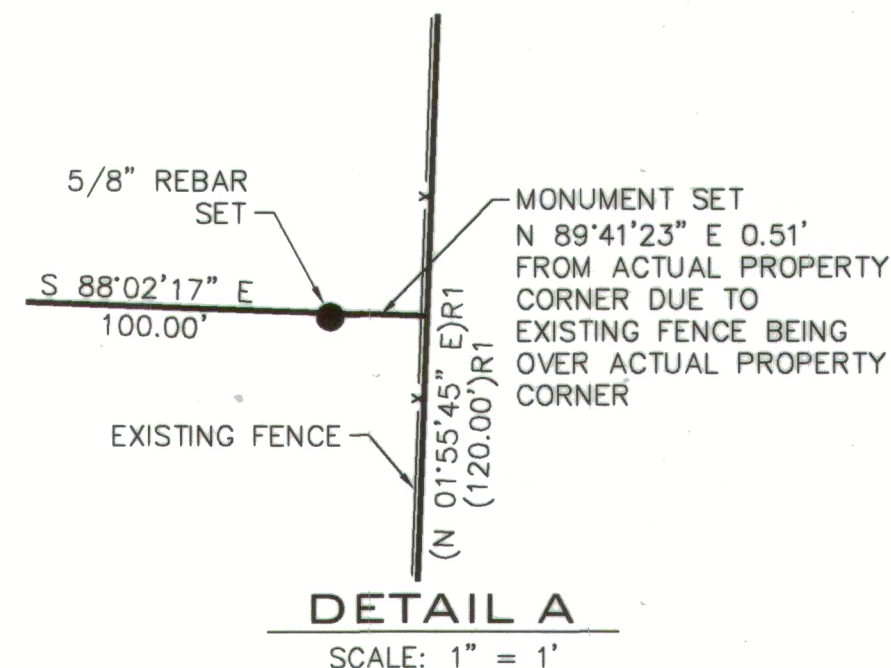
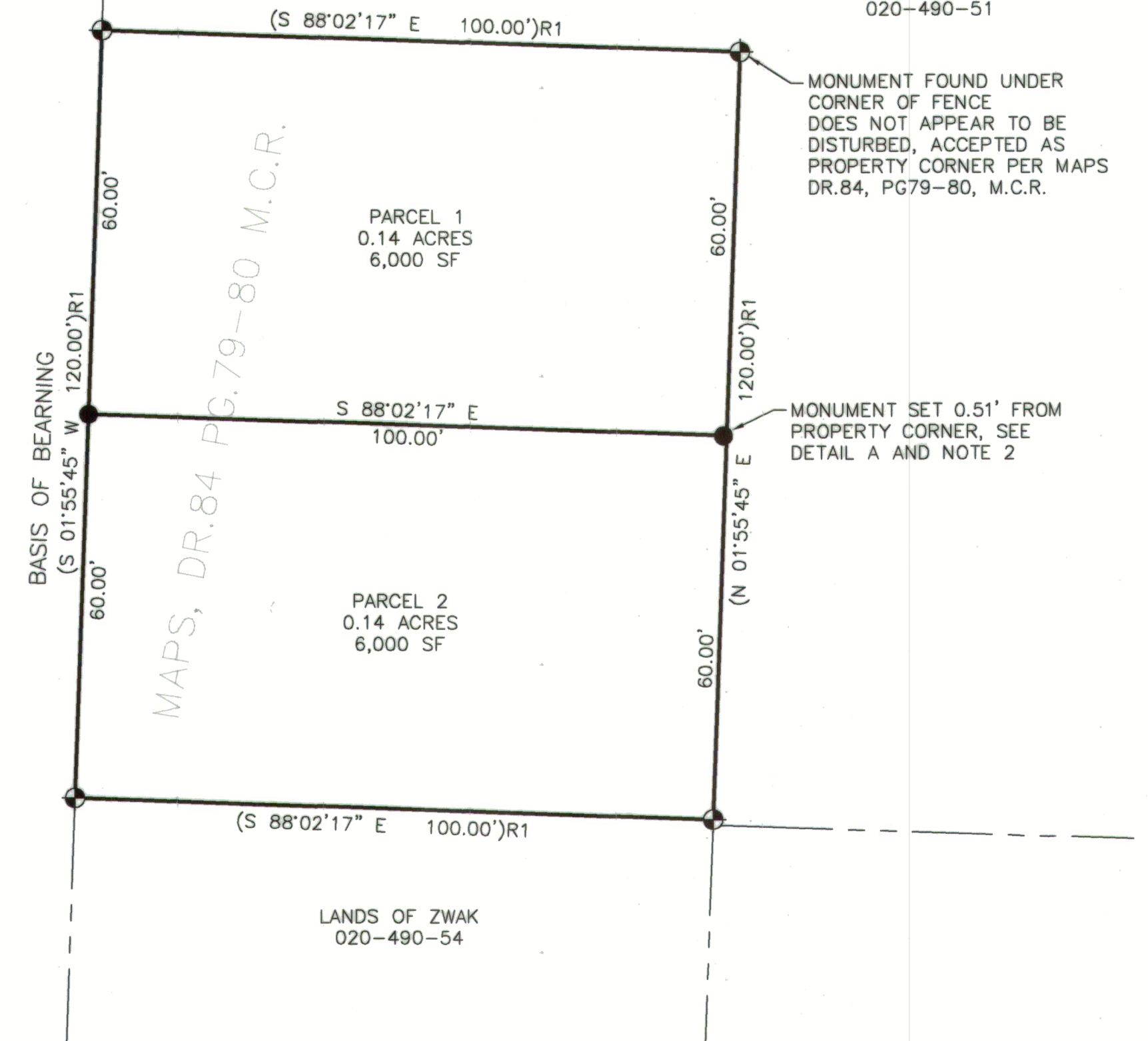
THESE STANDARD SYMBOLS ARE USED THROUGHOUT THE DRAWING.

BASIS OF BEARINGS

THE BEARING SOUTH 1° 55' 45" WEST, BETWEEN THE FOUND MONUMENTS ON THE WEST LINE OF THE LANDS OF STERN AS SHOWN ON THAT PARCEL MAP RECORDED IN MAPS, DRAWER 84, PAGES 90, MENDOCINO COUNTY RECORDS, WAS USED FOR THE BASIS OF BEARINGS SHOWN HEREON.



N. DANA STREET
40' WIDE



PARCEL MAP

OF MINOR SUBDIVISION NO. DIV 1-24
BEING A PORTION OF SECTION 8
TOWNSHIP 18 NORTH, RANGE 17 WEST,
MOUNT DIABLO BASE AND MERIDIAN
CITY OF FORT BRAGG
MENDOCINO COUNTY
CALIFORNIA
SCALE 1" = 20'
JULY, 2025
SHEET TWO OF TWO

JOB # 24831

MAPS

DRAWER

PAGE

P.M.-



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-454

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Consent Calendar

Agenda Number: 5B.

Resolution of the City of Fort Bragg City Council Amending the Pay Rates and Ranges For All of City of Fort Bragg Established Classifications Effective July 13, 2025

Adoption of the Resolution amends and confirms the pay rates and ranges for all City of Fort Bragg established classifications effective July 13, 2025.

RESOLUTION NO. ____-2025

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL CONFIRMING THE
PAY RATES AND RANGES FOR ALL CITY OF FORT BRAGG ESTABLISHED
CLASSIFICATIONS EFFECTIVE JULY 13, 2025**

WHEREAS, the Fort Bragg City Council approves all new classifications and salary schedules, which include classification titles and compensation rates as reflected in Exhibit A; and

WHEREAS, the establishment of this Resolution meets the requirements of California Code of Regulations Section 570.5 as confirmed by CalPERS; and

WHEREAS, the Fort Bragg City Council approved Master Salary Schedules to reflect a 6% cost-of-living adjustment for the Confidential/Non-Bargaining, Executive Management, and Mid-Management employee groups; and

WHEREAS, the Fort Bragg City Council approved the Memorandum of Understanding between the City of Fort Bragg and the Fort Bragg Employee Organization, represented by Service Employees International Union (SEIU) Local 1021, during the June 23, 2025, City Council meeting, which approved a 3% cost-of-living adjustment; and

WHEREAS, the Fort Bragg City Council approved the Memorandum of Understanding between the City of Fort Bragg and the Fort Bragg Police Association (FBPA) FY 2024-2028 that authorized a 3% cost-of-living adjustment that is effective the first full pay period in July during the August 12, 2024, City Council meeting; and

WHEREAS, on June 23, 2025, the Fort Bragg City Council approved a 3% cost-of-living adjustment for the C.V. Starr and Broadband employee groups; and

WHEREAS, the Fort Bragg City Council approved a Master Salary Schedule that was effective July 1, 2025, during the October 14, 2025, City Council meeting, which did not include the Mid-Management cost-of-living adjustments that were effective July 1, 2025;

WHEREAS, the California Public Employees' Retirement System requires the City to have a publicly adopted and posted salary schedule, and it is best practice to have all the recent changes effective on July 13, 2025, on one master salary schedule; and

WHEREAS, the full salary schedule is allocated in the FY 2025/26 budget; and

WHEREAS, the full salary schedule is available on the City's website; and

WHEREAS, based on all the evidence presented, the City Council finds as follows.

1. Adopt the City of Fort Bragg Master Salary Rate Compensation Plan as presented in "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED that the City Council of Fort Bragg does hereby amend the City of Fort Bragg Master Salary Rate Compensation Plan as presented in "Exhibit A" effective July 13, 2025.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular

meeting of the City Council of the City of Fort Bragg held on the 27th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

JASON GODEKE
Mayor

ATTEST:

Diana Paoli
City Clerk

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Administrative Services	City Council	Elected	Step 1	Filled (5)	235.38	510.00	6,120.00		
					Plus \$100/mo for Special District Meeting				
Administrative Services	City Manager	Executive; At-Will; Contract	Step 1	Filled (1)	92.31	7,384.62	16,000.00	192,000.00	Employment Contract
Administrative Services	Assistant City Manager	Executive; At-Will	Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80	Exec 7.1.25 6% COLA
			Step 2		57.08	4,566.40	9,893.87	118,726.40	
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Administrative Services	Administration & Finance Director /City Tre	Executive; At-Will	Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80	Exec 7.1.25 6% COLA
	(This classification oversees Administration & Finance)		Step 2		57.08	4,566.40	9,893.87	118,726.40	Position created 7/1/25
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Administrative Services	Senior Administrative Analyst	Confidential; Non-Bargaining	Step 1	Vacant (1)	32.38	2,590.64	5,613.05	67,356.64	7.13.25 CNBarg 6% COLA
			Step 2		34.00	2,720.00	5,893.33	70,720.00	Position created 7/1/25
			Step 3		35.70	2,856.00	6,188.00	74,256.00	
			Step 4		37.49	2,999.20	6,498.27	77,979.20	
			Step 5		39.36	3,148.80	6,822.40	81,868.80	
Administrative Services	Administrative Analyst	Confidential; Non-Bargaining	Step 1	Filled (1)	29.45	2,356.00	5,104.67	61,256.00	7.13.25 CNBarg 6% COLA
			Step 2		30.92	2,473.60	5,359.47	64,313.60	
			Step 3		32.47	2,597.60	5,628.13	67,537.60	
			Step 4		34.09	2,727.20	5,908.93	70,907.20	
			Step 5		35.79	2,863.20	6,203.60	74,443.20	
Administrative Services	Administrative Assistant - Confidential	Confidential; Non-Bargaining	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00	7.13.25 CNBarg 6% COLA
	Working title - Administrative Assistant - Administration		Step 2		28.51	2,280.80	4,941.73	59,300.80	
			Step 3		29.94	2,395.20	5,189.60	62,275.20	
			Step 4		31.44	2,515.20	5,449.60	65,395.20	
			Step 5		33.01	2,640.80	5,721.73	68,660.80	
Administrative Services	City Clerk, Non-Certified	Confidential; Non-Bargaining	Step 1	Filled (1)	36.15	2,892.00	6,266.00	75,192.00	7.13.25 CNBarg 6% COLA
			Step 2		37.96	3,036.80	6,579.73	78,956.80	
			Step 3		39.86	3,188.80	6,909.07	82,908.80	
			Step 4		41.85	3,348.00	7,254.00	87,048.00	
			Step 5		43.94	3,515.20	7,616.27	91,395.20	
Administrative Services	City Clerk - CMC Certified	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Administration	City Clerk Technician	Confidential; Non-Bargaining	Step 1	Vacant (1)	27.15	2,172.00	4,706.00	56,472.00	7.13.25 CNBarg 6% COLA
			Step 2		28.51	2,280.80	4,941.73	59,300.80	Position created 7.1.25
			Step 3		29.94	2,395.20	5,189.60	62,275.20	
			Step 4		31.44	2,515.20	5,449.60	65,395.20	
			Step 5		33.01	2,640.80	5,721.73	68,660.80	
Administrative Services	Human Resources Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Administrative Services	Public Experience Liaison - Part-Time	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Filled (1) 7/16/25 to 8/11/25 Vacant (1) 8.11.25	22.00				NEW CLASSIFICATION Not filled til 7/16/2025
Administrative Services	Public Experience Liaison	FBEO	Step 1	Filled (1) 9/11/25	25.61	2,048.80	4,439.07	53,268.80	FBEO 6% COLA
			Step 2		26.89	2,151.20	4,660.93	55,931.20	Position created 7/1/25
			Step 3		28.23	2,258.40	4,893.20	58,718.40	
			Step 4		29.64	2,371.20	5,137.60	61,651.20	
			Step 5		31.12	2,489.60	5,394.13	64,729.60	
Administrative Services	Public Information Coordinator	Confidential; Non-Bargaining	Step 1	Vacant (1)	30.52	2,441.60	5,290.13	63,481.60	7.13.25 CNBarg 6% COLA
			Step 2		32.05	2,564.00	5,555.33	66,664.00	
			Step 3		33.65	2,692.00	5,832.67	69,992.00	
			Step 4		35.33	2,826.40	6,123.87	73,486.40	
			Step 5		37.10	2,968.00	6,430.67	77,168.00	
FB Broadband	Director of Broadband and Digital Infrastructure	Executive; At-Will; Contract	Step 1	Vacant	54.36	4,348.80	9,422.40	113,068.80	NEW CLASSIFICATION
			Step 2	Filled 9/22/25	57.08	4,566.40	9,893.87	118,726.40	7/1/25 6% COLA
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
FB Broadband	Broadband Manager	Mid-Manager; Non-Bargaining	Step 1	Filled (1)	43.47	3,477.60	7,534.80	90,417.60	7.1.13 MidM 6% COLA
			Step 2		45.64	3,651.20	7,910.93	94,931.20	Reso 4939-2025
			Step 3		47.92	3,833.60	8,306.13	99,673.60	corrected
			Step 4		50.32	4,025.60	8,722.13	104,665.60	
			Step 5		52.84	4,227.20	9,158.93	109,907.20	
FB Broadband	Senior Network Administrator	FBEO	Step 1	Filled (1)	41.96	3,356.80	7,273.07	87,276.80	7.13.25 Bbnd 3% COLA
			Step 2		44.06	3,524.80	7,637.07	91,644.80	Excluded from FBEO COLA
			Step 3		46.26	3,700.80	8,018.40	96,220.80	
			Step 4		48.57	3,885.60	8,418.80	101,025.60	
			Step 5		51.00	4,080.00	8,840.00	106,080.00	
FB Broadband	System Technician	FBEO	Step 1	Filled (3)	24.45	1,956.00	4,238.00	50,856.00	7.13.25 Bbnd 3% COLA
			Step 2		25.67	2,053.60	4,449.47	53,393.60	Excluded from FBEO COLA
			Step 3		26.95	2,156.00	4,671.33	56,056.00	
			Step 4		28.30	2,264.00	4,905.33	58,864.00	
			Step 5		29.72	2,377.60	5,151.47	61,817.60	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
FB Broadband	System Technician (Part-Time)	Non-Represented; 1,000 Max Annual Hours; At-Will	Step 1	Filled (1)	24.53	1,962.40	4,251.87	51,022.40	7.13.25 Bbnd 3% COLA
FB Broadband	Broadband Finance Technician I	FBEO	Step 1	Filled (1)	23.77	1,901.60	4,120.13	49,441.60	7.13.25 Bbnd 3% COLA
			Step 2		24.96	1,996.80	4,326.40	51,916.80	Excluded from FBEO COLA
			Step 3		26.21	2,096.80	4,543.07	54,516.80	
			Step 4		27.52	2,201.60	4,770.13	57,241.60	
			Step 5		28.90	2,312.00	5,009.33	60,112.00	
C.V. Starr	C.V. Starr Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
C.V. Starr	Administrative Assistant	C.V. Starr; Non-Bargaining	Step 1	Vacant (1)	18.74	1,499.20	3,248.27	38,979.20	7.13.25 CV 3% COLA
			Step 2		19.68	1,574.40	3,411.20	40,934.40	
			Step 3		20.66	1,652.80	3,581.07	42,972.80	
			Step 4		21.69	1,735.20	3,759.60	45,115.20	
			Step 5		22.77	1,821.60	3,946.80	47,361.60	
C.V. Starr	Administrative Assistant I - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (2)	18.00				NO COLA
C.V. Starr	Administrative Assistant II - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		20.00				NO COLA
C.V. Starr	Administrative Assistant III - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		22.00				NO COLA
C.V. Starr	Administrative Coordinator	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	22.18	1,774.40	3,844.53	46,134.40	7.13.25 CV 3% COLA
			Step 2		23.29	1,863.20	4,036.93	48,443.20	
			Step 3		24.45	1,956.00	4,238.00	50,856.00	
			Step 4		25.67	2,053.60	4,449.47	53,393.60	
			Step 5		26.95	2,156.00	4,671.33	56,056.00	
C.V. Starr	Custodian I - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	20.00				NO COLA
C.V. Starr	Custodian II - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		22.00				NO COLA
C.V. Starr	Custodian II - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		24.00				NO COLA
C.V. Starr	Fitness Equipment Technician	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	25.00				NO COLA
C.V. Starr	Fitness Instructor I - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (5) all inclusive	30.00				NO COLA
C.V. Starr	Fitness Instructor II - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		32.00				NO COLA

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
C.V. Starr	Head Lifeguard	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	21.01	1,680.80	3,641.73	43,700.80 3% COLA
			Step 2		22.06	1,764.80	3,823.73	45,884.80
			Step 3		23.16	1,852.80	4,014.40	48,172.80
			Step 4		24.32	1,945.60	4,215.47	50,585.60
			Step 5		25.54	2,043.20	4,426.93	53,123.20
C.V. Starr	Lifeguard - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Vacant (1)	20.45	1,636.00	3,544.67	42,536.00 3% COLA
			Step 2		21.47	1,717.80	3,721.47	44,657.80
			Step 3		22.54	1,803.20	3,906.93	46,883.20
			Step 4		23.67	1,893.60	4,102.80	49,233.60
			Step 5		24.85	1,988.00	4,307.33	51,688.00
C.V. Starr	Lifeguard I - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (16) all inclusive	19.57			NO COLA
C.V. Starr	Lifeguard II - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		21.63			NO COLA
C.V. Starr	Lifeguard III - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		23.69			NO COLA
C.V. Starr	Maintenance Supervisor	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	30.90	2,472.00	5,356.00	64,272.00 3% COLA
			Step 2		32.45	2,596.00	5,624.67	67,496.00
			Step 3		34.07	2,725.60	5,905.47	70,865.60
			Step 4		35.77	2,861.60	6,200.13	74,401.60
			Step 5		37.56	3,004.80	6,510.40	78,124.80
C.V. Starr	Maintenance Worker I - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	20.01	1,600.80	3,468.40	41,620.80 3% COLA
			Step 2		21.01	1,680.80	3,641.73	43,700.80
			Step 3		22.06	1,764.80	3,823.73	45,884.80
			Step 4		23.16	1,852.80	4,014.40	48,172.80
			Step 5		24.32	1,945.60	4,215.47	50,585.60
C.V. Starr	Maintenance Worker II - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	23.28	1,862.40	4,035.20	48,422.40 3% COLA
			Step 2		24.44	1,955.20	4,236.27	50,835.20
			Step 3		25.66	2,052.80	4,447.73	53,372.80
			Step 4		26.94	2,155.20	4,669.60	56,035.20
			Step 5		28.29	2,263.20	4,903.60	58,843.20
C.V. Starr	Maintenance Worker III - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Not Authorized	26.60	2,128.00	4,610.67	55,328.00 3% COLA
			Step 2		27.93	2,234.40	4,841.20	58,094.40
			Step 3		29.33	2,346.40	5,083.87	61,006.40
			Step 4		30.80	2,464.00	5,338.67	64,064.00
			Step 5		32.34	2,587.20	5,605.60	67,267.20
C.V. Starr	Recreation Coordinator	C.V. Starr; Non-Bargaining	Step 1	Vacant (1)	24.99	1,999.20	4,331.60	51,979.20 7.13.25 CV 3% COLA
			Step 2		26.24	2,099.20	4,548.27	54,579.20
			Step 3		27.55	2,204.00	4,775.33	57,304.00
			Step 4		28.93	2,314.40	5,014.53	60,174.40
			Step 5		30.38	2,430.40	5,265.87	63,190.40
C.V. Starr	Recreation Instructor I	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	21.00			NO COLA
C.V. Starr	Recreation Instructor II	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (2)	23.00			NO COLA
C.V. Starr	Recreation Instructor III	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	25.00			NO COLA
C.V. Starr	Recreation Supervisor	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	30.90	2,472.00	5,356.00	64,272.00 3% COLA
			Step 2		32.45	2,596.00	5,624.67	67,496.00
			Step 3		34.07	2,725.60	5,905.47	70,865.60
			Step 4		35.77	2,861.60	6,200.13	74,401.60
			Step 5		37.56	3,004.80	6,510.40	78,124.80

Effective 7.13.2025 Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting									
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
C.V. Starr	Senior Administrative Assistant	C.V. Starr; Non-Bargaining	Step 1	Filled (2)	18.93	1,514.40	3,281.20	39,374.40	3% COLA
			Step 2		19.88	1,590.40	3,445.87	41,350.40	
			Step 3		20.87	1,669.60	3,617.47	43,409.60	
			Step 4		21.91	1,752.80	3,797.73	45,572.80	
			Step 5		23.01	1,840.80	3,988.40	47,860.80	
C.V. Starr	Senior Lifeguard	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	23.26	1,860.80	4,031.73	48,380.80	3% CP.A
			Step 2		24.42	1,953.80	4,232.80	50,793.60	
			Step 3		25.64	2,051.20	4,444.27	53,331.20	
			Step 4		26.92	2,153.60	4,666.13	55,993.60	
			Step 5		28.27	2,261.60	4,900.13	58,801.60	
Economic Development	Economic Development Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Economic Development	Grants Coordinator	FBEO, Grant-Funded	Step 1	Filled (1)	32.79	2,623.20	5,683.60	68,203.20	FBEO 6% COLA
			Step 2		34.43	2,754.40	5,967.87	71,614.40	
			Step 3		36.15	2,892.00	6,266.00	75,192.00	
			Step 4		37.96	3,036.80	6,579.73	78,956.80	
			Step 5		39.86	3,188.80	6,909.07	82,908.80	
Economic Development	Housing and Economic Development Coordinator	Confidential; Non-Bargaining	Step 1	Not Authorized	36.88	2,934.40	6,357.87	76,294.40	7.13.25 FBEO 6% COLA
			Step 2		38.51	3,080.80	6,675.07	80,100.80	
			Step 3		40.44	3,235.20	7,009.60	84,115.20	
			Step 4		42.46	3,396.80	7,359.73	88,316.80	
			Step 5		44.58	3,566.40	7,727.20	92,726.40	
Finance	Director - Finance/City Treasurer	Executive; At-Will	Step 1	Not Authorized	54.36	4,348.80	9,422.40	113,068.80	Exec 7.1.25 6% COLA
			Step 2		57.06	4,566.40	9,893.87	118,726.40	
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Finance	Assistant Finance Director	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Finance	Finance Technician I	FBEO	Step 1	Filled (2)	24.46	1,956.80	4,239.73	50,876.80	7.13.25 6% FBEO COLA
			Step 2		25.68	2,054.40	4,451.20	53,414.40	
			Step 3		26.96	2,156.80	4,673.07	56,076.80	
			Step 4		28.31	2,264.80	4,907.07	58,884.80	
			Step 5		29.73	2,378.40	5,153.20	61,836.40	
Finance	Finance Technician II	FBEO	Step 1	Not Authorized	26.99	2,159.20	4,678.27	56,139.20	7.13.25 6% FBEO COLA
			Step 2		28.34	2,267.20	4,912.27	58,947.20	
			Step 3		29.76	2,380.80	5,158.40	61,900.80	
			Step 4		31.25	2,500.00	5,416.67	65,000.00	
			Step 5		32.81	2,624.80	5,687.07	68,244.80	
Finance	Finance Technician III	FBEO	Step 1	Filled (1)	29.74	2,379.20	5,154.93	61,859.20	7.13.25 6% FBEO COLA
			Step 2		31.23	2,498.40	5,413.20	64,956.40	
			Step 3		32.79	2,623.20	5,683.60	68,203.20	
			Step 4		34.43	2,754.40	5,967.87	71,614.40	
			Step 5		36.15	2,892.00	6,266.00	75,192.00	
Finance	Government Accountant I	FBEO	Step 1	Filled (1)	32.79	2,623.20	5,683.60	68,203.20	7.13.25 6% FBEO COLA
			Step 2		34.43	2,754.40	5,967.87	71,614.40	
			Step 3		36.15	2,892.00	6,266.00	75,192.00	
			Step 4		37.96	3,036.80	6,579.73	78,956.80	
			Step 5		39.86	3,188.80	6,909.07	82,908.80	
Finance	Government Accountant III	Confidential; Non-Bargaining	Step 1	Vacant (1)	36.39	2,911.18	6,307.57	75,690.78	NEW CLASSIFICATION
			Step 2		38.21	3,056.80	6,623.07	79,476.80	
			Step 3		40.12	3,209.60	6,954.13	83,449.60	
			Step 4		42.13	3,370.40	7,302.53	87,630.40	
			Step 5		44.24	3,539.20	7,668.27	92,019.20	
Finance	Finance Lead	FBEO	Step 1	Vacant (1)	35.00	2,800.00	6,066.67	72,800.00	NEW CLASSIFICATION
			Step 2		36.75	2,940.00	6,370.00	76,440.00	
			Step 3		38.59	3,087.20	6,688.93	80,267.20	
			Step 4		40.52	3,241.60	7,023.47	84,281.60	
			Step 5		42.55	3,404.00	7,375.33	88,504.00	
Finance	Senior Government Accountant	Mid-Management; Non-Bargaining	Step 1	Not Authorized	40.18	3,214.40	6,964.53	83,574.40	Pre 7.13.25 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	
			Step 3		44.30	3,544.00	7,678.67	92,144.00	
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Information Technology	Director - Information Technology	Mid-Management; Non-Bargaining	Step 1	Filled (1)	54.36	4,348.80	9,422.40	113,068.80	NEW CLASSIFICATION
			Step 2		57.08	4,566.40	9,893.87	118,726.40	7.1.25 Exec COLA 6%
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Information Technology	Systems Analyst - Lead	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.25 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	
			Step 3		44.30	3,544.00	7,678.67	92,144.00	
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Information Technology	Systems Analyst	Confidential/Non-Bargaining	Step 1	Filled (1)	32.79	2,623.20	5,683.60	68,203.20
			Step 2		34.43	2,754.40	5,967.87	71,614.40
			Step 3		36.15	2,892.00	6,266.00	75,192.00
			Step 4		37.96	3,036.80	6,579.73	78,956.80
			Step 5		39.86	3,188.80	6,909.07	82,908.80
Information Technology	Systems Technician	FBEO	Step 1	Not Authorized	25.16	2,012.80	4,361.07	52,332.80
			Step 2		26.42	2,113.80	4,579.47	54,953.60
			Step 3		27.74	2,219.20	4,808.27	57,699.20
			Step 4		29.13	2,330.40	5,049.20	60,590.40
			Step 5		30.59	2,447.20	5,302.27	63,627.20
Information Technology	Audiovisual Technician - Part-Time	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1		27.54			NO COLA
Information Technology	Informaiton Technology Technician	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1		27.54			NO COLA
Parks & Recreation	Director - Parks & Recreation		Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80
			Step 2		57.06	4,566.40	9,893.87	118,726.40
			Step 3		59.93	4,794.40	10,387.87	124,654.40
			Step 4		62.93	5,034.40	10,907.87	130,894.40
			Step 5		66.08	5,286.40	11,453.87	137,446.40
Planning and Housing	Director - Planning and Housing	Executive; At-Will	Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80
			Step 2		57.06	4,566.40	9,893.87	118,726.40
			Step 3		59.93	4,794.40	10,387.87	124,654.40
			Step 4		62.93	5,034.40	10,907.87	130,894.40
			Step 5		66.08	5,286.40	11,453.87	137,446.40
Planning and Housing	Administrative Assistant - Planning <i>Working title: Administrative Assistant - Non-Confidential</i>	FBEO	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00
			Step 2		28.51	2,280.80	4,941.73	59,300.80
			Step 3		29.94	2,395.20	5,189.60	62,275.20
			Step 4		31.44	2,515.20	5,449.60	65,395.20
			Step 5		33.01	2,640.80	5,721.73	68,660.80
Planning and Housing	Senior Planner	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40
			Step 2		42.19	3,375.20	7,312.93	87,755.20
			Step 3		44.30	3,544.00	7,678.67	92,144.00
			Step 4		46.52	3,721.60	8,063.47	96,761.60
			Step 5		48.85	3,908.00	8,467.33	101,608.00
Planning and Housing	Associate Planner	FBEO	Step 1	Filled (1)	34.12	2,729.52	5,913.96	70,967.52
			Step 2		35.82	2,865.80	6,208.80	74,505.60
			Step 3		37.61	3,008.80	6,519.07	78,228.80
			Step 4		39.49	3,159.20	6,844.93	82,139.20
			Step 5		41.46	3,316.80	7,186.40	86,236.80
Planning and Housing	Assistant Planner	FBEO	Step 1	Filled (1)	32.95	2,635.68	5,710.64	68,527.68
			Step 2		34.59	2,767.20	5,995.60	71,947.20
			Step 3		36.32	2,905.60	6,295.47	75,545.60
			Step 4		38.14	3,051.20	6,610.93	79,331.20
			Step 5		40.05	3,204.00	6,942.00	83,304.00

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Planning and Housing	Assistant Planner/Code Enforcement, Part-Time	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	36.32			NO COLA
Planning and Housing	Code Enforcement Officer	FBEO	Step 1	Filled (1)	32.95	2,635.68	5,710.64	68,527.68 7.13.25 FBEO 6% COLA
			Step 2	Vacated 8.23.25	34.59	2,767.20	5,995.60	71,947.20
			Step 3		36.32	2,905.60	6,295.47	75,545.60
			Step 4		38.14	3,051.20	6,610.93	79,331.20
			Step 5		40.05	3,204.00	6,942.00	83,304.00
Planning and Housing	Planning Technician	FBEO	Step 1	Not Authorized	25.61	2,048.98	4,439.45	53,273.38 7.13.25 FBEO 6% COLA
			Step 2		26.89	2,151.20	4,660.93	55,931.20
			Step 3		28.23	2,258.40	4,893.20	58,718.40
			Step 4		29.64	2,371.20	5,137.60	61,651.20
			Step 5		31.12	2,489.60	5,394.13	64,729.60
Planning and Housing	Permit Technician -PT	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Filled (1) Filled 7.7.2025	25.61			NO COLA
Planning and Housing	Permit Technician	FBEO	Step 1	Not Authorized	26.67	2,048.98	4,439.45	53,273.38 NEW CLASSIFICATION
			Step 2		28.00	2,240.00	4,853.33	58,240.00
			Step 3		29.40	2,352.00	5,096.00	61,152.00
			Step 4		30.87	2,469.60	5,350.80	64,209.60
			Step 5		32.41	2,592.80	5,617.73	67,412.80
Police	Community Services Officer	FBPA	Step 1	Not Authorized	26.16	2,092.80	4,534.40	54,412.80 7.13.25 FBPA 3% COLA
			Step 2		27.47	2,197.60	4,761.47	57,137.60
			Step 3		28.84	2,307.20	4,998.93	59,987.20
			Step 4		30.28	2,422.40	5,248.53	62,982.40
			Step 5		31.79	2,543.20	5,510.27	66,123.20
Police	Police Chief	Executive; At-Will; Contract	Step 1	Not Authorized	79.87	6,839.40	13,843.70	166,124.38 Employment Contract
			Step 2		83.86	6,708.80	14,535.73	174,428.80 Reso 4953-2025 states Ord 672 governing
			Step 3		88.05	7,044.00	15,262.00	183,144.00
			Step 4		92.45	7,396.00	16,024.67	192,296.00
			Step 5		97.07	7,765.60	16,825.47	201,905.60
Police	Police Captain	Mid-Management; Non-Bargaining	Step 1	Filled (1)	68.83	5,506.33	11,930.53	143,166.40 Reso 4939-2025 Mid-Mgr
			Step 2		72.27	5,781.60	12,526.80	150,321.60 States Ord 672 governs
			Step 3		75.88	6,070.40	13,152.53	157,830.40 Formula corrected
			Step 4		79.67	6,373.60	13,809.47	165,713.60
			Step 5		83.65	6,692.00	14,499.33	173,992.00
Police	Police Commander	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	60.29	4,822.98	10,449.80	125,397.60 NEW CLASSIFICATION
			Step 2	Filled 9.22.2025	63.30	5,064.13	10,972.29	131,667.48 Corrected job title from Commander - Field Ops
			Step 3		66.47	5,317.34	11,520.90	138,250.85 Reso 4939-2025 Mid-Mgr
			Step 4		69.79	5,583.21	12,096.95	145,163.39 States Ord 672 governs
			Step 5		73.28	5,862.37	12,701.80	152,421.56
Police	Administrative Analyst - Police	Confidential; Non-Bargaining	Step 1	Filled (1)	29.45	2,356.00	5,104.67	61,256.00 7.13.25 CNBarg 6% COLA
			Step 2		30.92	2,473.60	5,359.47	64,313.60
			Step 3		32.47	2,597.60	5,628.13	67,537.60
			Step 4		34.09	2,727.20	5,908.93	70,907.20
			Step 5		35.79	2,863.20	6,203.60	74,443.20
Police	Administrative Assistant - Non-Confidential Working title: Administrative Assistant - Police	FBEO	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00 Pre 7.13.25 FBEO 6% COLA
			Step 2		28.51	2,280.80	4,941.73	59,300.80
			Step 3		29.94	2,395.20	5,189.60	62,275.20
			Step 4		31.44	2,515.20	5,449.60	65,395.20
			Step 5		33.01	2,640.80	5,721.73	68,660.80
Police	Grants Analyst	Part-Time; Less than 20 Hours Week; Grant-Funded; At-Will	Step 1	Filled (2)	28.00			NO COLA
Police	Police Sergeant - Intermediate POST	FBPA	Step 1	Filled (2)	49.57	3,965.60	8,592.13	103,105.60 7.13.25 FBPA 3% COLA

Effective 7.13.2025 Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting									
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
			Step 2		52.05	4,164.00	9,022.00	108,264.00	
			Step 3		54.65	4,372.00	9,472.67	113,672.00	
			Step 4		57.38	4,590.40	9,945.87	119,350.40	
			Step 5		60.25	4,820.00	10,443.33	125,320.00	
Police	Police Sergeant - Intermediate POST - Acting	FBPA	Step 1	Not Authorized	49.57	3,965.60	8,592.13	103,105.60 7.13.25 FBPA 3% COLA	
			Step 2		52.05	4,164.00	9,022.00	108,264.00	
			Step 3		54.65	4,372.00	9,472.67	113,672.00	
			Step 4		57.38	4,590.40	9,945.87	119,350.40	
			Step 5		60.25	4,820.00	10,443.33	125,320.00	
Police	Police Sergeant Advance POST	FBPA	Step 1	Filled (1)	52.42	4,193.60	9,086.13	109,033.60 7.13.25 FBPA 3% COLA	
			Step 2		55.04	4,403.20	9,540.27	114,483.20	
			Step 3		57.79	4,623.20	10,016.93	120,203.20	
			Step 4		60.68	4,854.40	10,517.87	126,214.40	
			Step 5		63.71	5,096.80	11,043.07	132,516.80	
Police	Police Officer Basic POST	FBPA	Step 1	Filled (7)	38.73	3,098.40	6,713.20	80,558.40 7.13.25 FBPA 6% COLA	
			Step 2		40.67	3,253.60	7,049.47	84,593.60	
			Step 3		42.70	3,416.00	7,401.33	88,816.00	
			Step 4		44.84	3,587.20	7,772.27	93,267.20	
			Step 5		47.08	3,766.40	8,160.53	97,926.40	
Police	Police Officer Intermediate POST	FBPA	Step 1	Vacant	40.66	3,252.80	7,047.73	84,572.80 Pre 7.13.25 FBPA 3% COLA	
			Step 2		42.69	3,415.20	7,399.60	88,795.20	
			Step 3		44.82	3,585.60	7,768.80	93,225.60	
			Step 4		47.06	3,764.80	8,157.07	97,884.80	
			Step 5		49.41	3,952.80	8,564.40	102,772.80	
Police	Police Officer Advanced POST	FBPA	Step 1	Vacant	42.66	3,412.80	7,394.40	88,732.80 Pre 7.13.25 FBPA 3% COLA	
			Step 2		44.79	3,583.20	7,763.60	93,163.20	
			Step 3		47.03	3,762.40	8,151.87	97,822.40	
			Step 4		49.38	3,950.40	8,559.20	102,710.40	
			Step 5		51.85	4,148.00	8,987.33	107,848.00	
Police	Police Recruit	FBPA; 1,040 Hours	Step 1	Filled (1)	34.89			7.13.25 FBPA 3% COLA	
Police	Police Transport Officer	Part-Time/On-Call; 1,000 Max Annual Hours; Non-Bargaining (On call Pay)	Step 1	Vacant (1)	28.56			NO COLA	
Police	Seasonal Parking Attendant	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	18.00			NO COLA	
Police	Social Services Liaison-Crisis Worker	Non-Bargaining; Grant-Funded	Step 1	Filled (3)	34.55	2,764.00	5,988.67	71,864.00 7.13.25 FBPA 3% COLA	
			Step 2	Vacant (1)	36.28	2,902.40	6,288.53	75,462.40	
			Step 3		38.09	3,047.20	6,602.27	79,227.20	
			Step 4		39.99	3,199.20	6,931.60	83,179.20	
			Step 5		41.99	3,359.20	7,278.27	87,339.20	
Police	Special Investigator Basic POST	FBPA	Step 1	Vacant (1)	40.66	3,252.80	7,047.73	84,572.80 7.13.25 FBPA 3% COLA	
			Step 2		42.69	3,415.20	7,399.60	88,795.20	
			Step 3		44.82	3,585.60	7,768.80	93,225.60	
			Step 4		47.06	3,764.80	8,157.07	97,884.80	
			Step 5		49.41	3,952.80	8,564.40	102,772.80	
Police	Special Investigator Intermediate POST	FBPA	Step 1	Vacant (1)	42.69	3,415.20	7,399.60	88,795.20 7.13.25 FBPA 3% COLA	
			Step 2		44.82	3,585.60	7,768.80	93,225.60	
			Step 3		47.06	3,764.80	8,157.07	97,884.80	
			Step 4		49.41	3,952.80	8,564.40	102,772.80	
			Step 5		51.88	4,150.40	8,992.53	107,910.40	
Police	Special Investigator Advanced POST	FBPA	Step 1	Filled (1)	44.81	3,584.80	7,767.07	93,204.80 7.13.25 FBPA 3% COLA	
			Step 2		47.05	3,764.00	8,155.33	97,864.00	
			Step 3		49.40	3,952.00	8,562.67	102,752.00	
			Step 4		51.87	4,149.60	8,990.80	107,889.60	

Effective 7.13.2025 Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting									
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
			Step 5		54.46	4,356.80	9,439.73	113,276.80	
Public Works	Director of Public Works	Executive; At-Will	Step 1	Filled (1)	54.36	4,348.80	9,422.40	113,068.80	Exec COLA Reso 4953-2025
			Step 2		57.08	4,566.40	9,893.87	118,726.40	Exec 7.1.25 6% COLA
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Public Works	Assistant Director - Engineering Division	Mid-Management; Non-Bargaining	Step 1	Filled (1)	44.30	3,343.15	7,243.50	86,921.95	7.1.2025 MidM 6% COLA
			Step 2		46.52	3,721.60	8,063.47	96,761.60	Reso 4939-2025
			Step 3		48.85	3,908.00	8,467.33	101,608.00	
			Step 4		51.29	4,103.20	8,890.27	106,683.20	
			Step 5		53.85	4,308.00	9,334.00	112,008.00	
Public Works	Administrative Assistant - Non-Confidential <i>Working title: Administrative Assistant -Public Works</i>	FBEO	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00	7.13.25 FBEO 6% COLA
			Step 2		28.51	2,280.80	4,941.73	59,300.80	
			Step 3		29.94	2,395.20	5,189.60	62,275.20	
			Step 4		31.44	2,515.20	5,449.60	65,395.20	
			Step 5		33.01	2,640.80	5,721.73	68,660.80	
Public Works	Assistant City Engineer	FBEO	Step 1	Filled (2)	36.65	2,932.00	6,352.67	76,232.00	7.13.25 FBEO 6% COLA
			Step 2		38.48	3,078.40	6,669.87	80,038.40	
			Step 3		40.40	3,232.00	7,002.67	84,032.00	
			Step 4		42.42	3,393.60	7,352.80	88,233.60	
			Step 5		44.54	3,563.20	7,720.27	92,643.20	
Public Works	Construction Project Manager	Mid-Management; Non-Bargaining	Step 1	Not Authorized	46.75	3,528.38	7,644.83	91,737.98	7.1.2025 MidM 6% COLA
			Step 2		49.09	3,927.20	8,508.93	102,107.20	Reso 4939-2025
			Step 3		51.54	4,123.20	8,933.60	107,203.20	
			Step 4		54.12	4,329.60	9,380.80	112,569.60	
			Step 5		56.83	4,546.40	9,850.53	118,206.40	
Public Works	Construction Project Manager	Temporary; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	44.10				NO COLA
			Step 2		46.31				
			Step 3		48.63				
			Step 4		51.06				
			Step 5		53.61				
Public Works	Engineering Technician I	FBEO	Step 1	Filled (2)	33.25	2,660.00	5,763.33	69,160.00	7.13.25 FBEO 6% COLA
			Step 2		34.91	2,792.80	6,051.07	72,612.80	Corrected title from Engineering
			Step 3		36.66	2,932.80	6,354.40	76,252.80	Technician eff. 3/24/25
			Step 4		38.49	3,079.20	6,671.60	80,059.20	
			Step 5		40.41	3,232.80	7,004.40	84,052.80	
Public Works	Engineering Technician II	FBEO	Step 1	Vacant (1)	36.65	2,932.00	6,352.67	76,232.00	7.13.25 FBEO 6% COLA
			Step 2		38.48	3,078.40	6,669.87	80,038.40	
			Step 3		40.40	3,232.00	7,002.67	84,032.00	
			Step 4		42.42	3,393.60	7,352.80	88,233.60	
			Step 5		44.54	3,563.20	7,720.27	92,643.20	
Public Works	Senior Engineering Technician	FBEO	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40	7.13.25 FBEO 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	
			Step 3		44.30	3,544.00	7,678.67	92,144.00	
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Public Works	Environmental Compliance Coordinator	FBEO	Step 1	Filled (1)	38.46	3,076.80	6,666.40	79,996.80	7.13.25 FBEO 6% COLA
			Step 2		40.38	3,230.40	6,999.20	83,990.40	
			Step 3		42.40	3,392.00	7,349.33	88,192.00	
			Step 4		44.52	3,561.60	7,716.80	92,601.60	
			Step 5		46.75	3,740.00	8,103.33	97,240.00	
Public Works	Laborer-Public Works	Part-Time; Less Than 20 Hours Week; Non-Bargaining	Step 1	Vacant (1)	21.42				NO 7.13.25 COLA

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Public Works	Laborer-Water/Wastewater	Part-Time; Less than 20 Hours Week; Non-Bargaining	Step 1	Filled (1)	21.42			NO 7.13.25 COLA
			Step 2		38.38	3,070.40	6,652.53	79,830.40
			Step 3		40.30	3,224.00	6,985.33	83,824.00
			Step 4		42.32	3,385.60	7,335.47	88,025.60
			Step 5		44.44	3,555.20	7,702.93	92,435.20
Public Works	Maintenance Division Supervisor	FBEO	Step 1		46.66	3,732.80	8,087.73	97,052.80
			Step 2					
			Step 3					
			Step 4					
			Step 5					
Public Works	Maintenance Worker I	FBEO	Step 1	Filled (3)	22.94	1,835.20	3,976.27	47,715.20
			Step 2		24.09	1,927.20	4,175.60	50,107.20
			Step 3		25.29	2,023.20	4,383.60	52,603.20
			Step 4		26.55	2,124.00	4,602.00	55,224.00
			Step 5		27.88	2,230.40	4,832.53	57,990.40
Public Works	Maintenance Worker II	FBEO	Step 1	Filled (3)	26.07	2,085.60	4,518.80	54,225.60
			Step 2		27.37	2,189.60	4,744.13	56,929.60
			Step 3		28.74	2,299.20	4,981.60	59,779.20
			Step 4		30.19	2,414.40	5,231.20	62,774.40
			Step 5		31.69	2,535.20	5,492.93	65,915.20

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting								
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually		
Public Works	Maintenance Worker III	FBEO	Step 1	Not Authorized	27.38	2,190.40	4,745.87	56,950.40	7.13.25 FBEO 6% COLA	
			Step 2		28.75	2,300.00	4,983.33	59,800.00		
			Step 3		30.19	2,415.20	5,232.93	62,795.20		
			Step 4		31.70	2,536.00	5,494.67	65,936.00		
			Step 5		33.29	2,663.20	5,770.27	69,243.20		
Public Works	Maintenance Worker IV	FBEO	Step 1	Filled (1)	34.59	2,767.20	5,995.60	71,947.20	7.13.25 FBEO 6% COLA	
			Step 2		36.67	2,933.60	6,356.13	76,273.60		
			Step 3		38.50	3,080.00	6,673.33	80,080.00		
			Step 4		40.43	3,234.40	7,007.87	84,094.40		
			Step 5		42.45	3,396.00	7,358.00	88,296.00		
Public Works	Mechanic	FBEO	Step 1	Filled (1)	29.45	2,356.00	5,104.67	61,256.00	7.13 FBEO 6% COLA	
			Step 2		30.92	2,473.60	5,359.47	64,313.60		
			Step 3		32.47	2,597.60	5,628.13	67,537.60		
			Step 4		34.09	2,727.20	5,908.93	70,907.20		
			Step 5		35.79	2,863.20	6,203.60	74,443.20		
Public Works	Operations Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	44.30	3,343.15	7,243.50	86,921.95	7.1.2025 MidM 6% COLA	
			Step 2		46.52	3,721.60	8,063.47	96,761.60		
			Step 3		48.85	3,908.00	8,467.33	101,608.00		
			Step 4		51.29	4,103.20	8,890.27	106,683.20		
			Step 5		53.85	4,308.00	9,334.00	112,008.00		
Public Works	Treatment Division Supervisor	FBEO	Step 1	Filled (1)	38.38	3,070.40	6,652.53	79,830.40	7.13 FBEO 6% COLA	
			Step 2		40.30	3,224.00	6,965.33	83,624.00		
			Step 3		42.32	3,385.60	7,335.47	88,025.60		
			Step 4		44.44	3,555.20	7,702.93	92,435.20		
			Step 5		46.66	3,732.80	8,087.73	97,052.80		
Public Works	Seasonal Laborer	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Vacant (2)	21.42				Match to PT Laborer PW & Wastewater	
Public Works	Treatment Plant Operator-in-Training	FBEO	Step 1	Filled (1)	22.36	1,788.80	3,875.73	46,508.80	7.13 FBEO 6% COLA	
			Step 2		23.48	1,878.40	4,069.87	48,838.40		
			Step 3		24.65	1,972.00	4,272.67	51,272.00		
			Step 4		25.88	2,070.40	4,485.87	53,830.40		
			Step 5		27.17	2,173.60	4,709.47	56,513.60		
Public Works	Treatment Plant Operator I	FBEO	Step 1	Filled (1)	27.74	2,219.20	4,808.27	57,699.20	7.13 FBEO 6% COLA	
			Step 2		29.13	2,330.40	5,049.20	60,590.40		
			Step 3		30.59	2,447.20	5,302.27	63,627.20		
			Step 4		32.12	2,569.60	5,567.47	66,809.60		
			Step 5		33.73	2,698.40	5,846.53	70,156.40		
Public Works	Treatment Plant Operator II	FBEO	Step 1	Filled (3)	29.15	2,332.00	5,052.67	60,632.00	7.13 FBEO 6% COLA	
			Step 2		30.61	2,448.80	5,305.73	63,668.80		
			Step 3		32.14	2,571.20	5,570.93	66,851.20		
			Step 4		33.75	2,700.00	5,850.00	70,200.00		
			Step 5		35.44	2,835.20	6,142.93	73,715.20		

Calulations for the 7.1.2025 All Inclusive Comp Schedule

Finance	Government Accountant II	FBEO	Step 1	Not Author
			Step 2	
			Step 3	
			Step 4	
			Step 5	

34.02	2,721.60	5,896.80	70,761.60	Pre 7.13.25 6% COLA	34.02	1.06
35.72	2,857.60	6,191.47	74,297.60		Check formulas on 7.1	
37.51	3,000.80	6,501.73	78,020.80		Was not listed in 3/24/	
39.39	3,151.20	6,827.60	81,931.20			
41.36	3,308.80	7,169.07	86,028.80			

36.06

34.02

1.06 36.06438

13.25 comp schedule

'25 comp schedule, but needed it to verify Govt. Acctnt III pay



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
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Text File

File Number: 25-455

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Consent Calendar

Agenda Number: 5C.

Resolution of the City of Fort Bragg City Council Amending the Pay Rates and Ranges For All of City of Fort Bragg Established Classifications Effective July 1, 2025

Adoption of the Resolution amends and confirms the pay rates and ranges for all City of Fort Bragg established classifications effective July 1, 2025.

RESOLUTION NO. ____-2025

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL CONFIRMING THE
PAY RATES AND RANGES FOR ALL CITY OF FORT BRAGG ESTABLISHED
CLASSIFICATIONS EFFECTIVE JULY 1, 2025**

WHEREAS, the Fort Bragg City Council approves all new classifications and salary schedules, which include classification titles and compensation rates as reflected in Exhibit A; and

WHEREAS, the establishment of this Resolution meets the requirements of California Code of Regulations Section 570.5 as confirmed by CalPERS; and

WHEREAS, the Fort Bragg City Council approved Master Salary Schedules to reflect a 6% cost-of-living adjustment for the Confidential/Non-Bargaining, Executive Management, and Mid-Management employee groups; and

WHEREAS, the Fort Bragg City Council approved the Memorandum of Understanding between the City of Fort Bragg and the Fort Bragg Employee Organization, represented by Service Employees International Union (SEIU) Local 1021, during the June 23, 2025, City Council meeting, which approved a 3% cost-of-living adjustment; and

WHEREAS, the Fort Bragg City Council approved the Memorandum of Understanding between the City of Fort Bragg and the Fort Bragg Police Association (FBPA) FY 2024-2028 that authorized a 3% cost-of-living adjustment that is effective the first full pay period in July during the August 12, 2024, City Council meeting; and

WHEREAS, on June 23, 2025, the Fort Bragg City Council approved a 3% cost-of-living adjustment for the C.V. Starr and Broadband employee groups; and

WHEREAS, the Fort Bragg City Council approved a Master Salary Schedule that was effective July 1, 2025, during the October 14, 2025, City Council meeting, which did not include the Mid-Management cost-of-living adjustments that were effective July 1, 2025;

WHEREAS, the California Public Employees' Retirement System requires the City to have a publicly adopted and posted salary schedule, and it is best practice to have all the recent changes effective on July 1, 2025, on one master salary schedule; and

WHEREAS, the full salary schedule is allocated in the FY 2025/26 budget; and

WHEREAS, the full salary schedule is available on the City's website; and

WHEREAS, based on all the evidence presented, the City Council finds as follows.

1. Adopt the City of Fort Bragg Master Salary Rate Compensation Plan as presented in "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED that the City Council of Fort Bragg does hereby amend the City of Fort Bragg Master Salary Rate Compensation Plan as presented in "Exhibit A" effective July 1, 2025.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular

meeting of the City Council of the City of Fort Bragg held on the 27th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

JASON GODEKE
Mayor

ATTEST:

Diana Paoli
City Clerk

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Administrative Services	City Council	Elected	Step 1	Filled (5)	235.38	510.00	6,120.00		
					Plus \$100/mo for Special District Meeting				
Administrative Services	City Manager	Executive; At-Will; Contract	Step 1	Filled (1)	92.31	7,384.62	16,000.00	192,000.00	Employment Contract
Administrative Services	Assistant City Manager	Executive; At-Will	Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80	Exec 7.1.25 6% COLA
			Step 2		57.08	4,566.40	9,893.87	118,726.40	
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Administrative Services	Administration & Finance Director /City Tre	Executive; At-Will (This classification oversees Administration & Finance)	Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80	Exec 7.1.25 6% COLA
			Step 2		57.08	4,566.40	9,893.33	118,726.40	Position created 7/1/25
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Administrative Services	Senior Administrative Analyst	Confidential; Non-Bargaining	Step 1	Vacant (1)	32.38	2,590.64	5,613.05	67,356.64	7.13.25 CNBarg 6% COLA
			Step 2		34.00	2,720.00	5,893.33	70,720.00	Position created 7/1/25
			Step 3		35.70	2,856.00	6,188.00	74,256.00	
			Step 4		37.49	2,999.20	6,498.27	77,979.20	
			Step 5		39.36	3,148.80	6,822.40	81,868.80	
Administrative Services	Administrative Analyst	Confidential; Non-Bargaining	Step 1	Filled (1)	29.45	2,356.00	5,104.67	61,256.00	7.13.25 CNBarg 6% COLA
			Step 2		30.92	2,473.60	5,359.47	64,313.60	
			Step 3		32.47	2,597.60	5,628.13	67,537.60	
			Step 4		34.09	2,727.20	5,908.93	70,907.20	
			Step 5		35.79	2,863.20	6,203.60	74,443.20	
Administrative Services	Administrative Assistant - Confidential	Confidential; Non-Bargaining	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00	7.13.25 CNBarg 6% COLA
	Working title - Administrative Assistant - Administration		Step 2		28.51	2,280.80	4,941.73	59,300.80	
			Step 3		29.94	2,395.20	5,189.60	62,275.20	
			Step 4		31.44	2,515.20	5,449.60	65,395.20	
			Step 5		33.01	2,640.80	5,721.73	68,660.80	
Administrative Services	City Clerk, Non-Certified	Confidential; Non-Bargaining	Step 1	Filled (1)	36.15	2,892.00	6,266.00	75,192.00	7.13.25 CNBarg 6% COLA
			Step 2		37.96	3,036.80	6,579.73	78,956.80	
			Step 3		39.86	3,188.80	6,909.07	82,908.80	
			Step 4		41.85	3,348.00	7,254.00	87,048.00	
			Step 5		43.94	3,515.20	7,616.27	91,395.20	
Administrative Services	City Clerk - CMC Certified	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Administration	City Clerk Technician	Confidential; Non-Bargaining	Step 1	Vacant (1)	27.15	2,172.00	4,706.00	56,472.00	7.13.25 CNBarg 6% COLA
			Step 2		28.51	2,280.80	4,941.73	59,300.80	Position created 7.1.25
			Step 3		29.94	2,395.20	5,189.60	62,275.20	
			Step 4		31.44	2,515.20	5,449.60	65,395.20	
			Step 5		33.01	2,640.80	5,721.73	68,660.80	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting								
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually		
Administrative Services	Human Resources Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA 42.19 3,375.20 7,312.93 87,755.20 Reso 4939-2025 44.30 3,544.00 7,678.67 92,144.00 corrected 46.52 3,721.60 8,063.47 96,761.60 48.85 3,908.00 8,467.33 101,608.00	
			Step 2							
			Step 3							
			Step 4							
			Step 5							
Administrative Services	Public Experience Liaison - Part-Time	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Filled (1) 7/16/25 to 8/11/25 Vacant (1) 8.11.25	22.00				NEW CLASSIFICATION Not filled til 7/16/2025	
Administrative Services	Public Experience Liaison	FBEO	Step 1	Filled (1) 8/11/25	25.61	2,048.80	4,439.07	53,268.80	FBEO 6% COLA 55,931.20 Position created 7/1/25 58,718.40 61,651.20 64,729.60	
			Step 2		26.89	2,151.20	4,660.93			
			Step 3		28.23	2,258.40	4,893.20			
			Step 4		29.64	2,371.20	5,137.60			
			Step 5		31.12	2,489.60	5,394.13			
Administrative Services	Public Information Coordinator	Confidential; Non-Bargaining	Step 1	Vacant (1)	30.52	2,441.60	5,290.13	63,481.60	7.13.25 CNBarg 6% COLA 66,664.00 69,992.00 73,486.40 77,168.00	
			Step 2		32.05	2,564.00	5,555.33			
			Step 3		33.65	2,692.00	5,832.67			
			Step 4		35.33	2,826.40	6,123.87			
			Step 5		37.10	2,968.00	6,430.67			
FB Broadband	Director of Broadband and Digital Infrastructure	Executive; At-Will; Contract	Step 1	Vacant	54.36	4,348.80	9,422.40	113,068.80	NEW CLASSIFICATION 118,726.40 7/1/25 6% COLA 124,654.40 130,894.40 137,446.40	
			Step 2	Filled 9/22/25	57.08	4,566.40	9,893.87			
			Step 3		59.93	4,794.40	10,387.87			
			Step 4		62.93	5,034.40	10,907.87			
			Step 5		66.08	5,286.40	11,453.87			
FB Broadband	Broadband Manager	Mid-Manager; Non-Bargaining	Step 1	Filled (1)	43.47	3,477.60	7,534.80	90,417.60	7.1.13 MidM 6% COLA 94,931.20 Reso 4939-2025 99,673.60 corrected 104,665.60 109,907.20	
			Step 2		45.64	3,651.20	7,910.93			
			Step 3		47.92	3,833.60	8,306.13			
			Step 4		50.32	4,025.60	8,722.13			
			Step 5		52.84	4,227.20	9,158.93			
FB Broadband	Senior Network Administrator	FBEO	Step 1	Filled (1)	41.96	3,356.80	7,273.07	87,276.80	7.13.25 Bbnd 3% COLA 91,644.80 Excluded from FBEO COLA 96,220.80 101,025.60 106,080.00	
			Step 2		44.06	3,524.80	7,637.07			
			Step 3		46.26	3,700.80	8,018.40			
			Step 4		48.57	3,885.60	8,418.80			
			Step 5		51.00	4,080.00	8,840.00			
FB Broadband	System Technician	FBEO	Step 1	Filled (3)	24.45	1,956.00	4,238.00	50,856.00	7.13.25 Bbnd 3% COLA 53,393.60 Excluded from FBEO COLA 56,056.00 58,864.00 61,817.60	
			Step 2		25.67	2,053.60	4,449.47			
			Step 3		26.95	2,156.00	4,671.33			
			Step 4		28.30	2,264.00	4,905.33			
			Step 5		29.72	2,377.60	5,151.47			
FB Broadband	System Technician (Part-Time)	Non-Represented; 1,000 Max Annual Hours; At-Will	Step 1	Filled (1)	24.53	1,962.40	4,251.87	51,022.40	7.13.25 Bbnd 3% COLA	

Effective 7.13.2025									
Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting									
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
FB Broadband	Broadband Finance Technician I	FBEO	Step 1	Filled (1)	23.77	1,901.60	4,120.13	49,441.60	7.13.25 Bbnd 3% COLA
			Step 2		24.96	1,996.80	4,326.40	51,916.80	Excluded from FBEO COLA
			Step 3		26.21	2,096.80	4,543.07	54,516.80	
			Step 4		27.52	2,201.60	4,770.13	57,241.60	
			Step 5		28.90	2,312.00	5,009.33	60,112.00	
C.V. Starr	C.V. Starr Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
C.V. Starr	Administrative Assistant	C.V. Starr; Non-Bargaining	Step 1	Vacant (1)	18.74	1,499.20	3,248.27	38,979.20	7.13.25 CV 3% COLA
			Step 2		19.68	1,574.40	3,411.20	40,934.40	
			Step 3		20.66	1,652.80	3,581.07	42,972.80	
			Step 4		21.69	1,735.20	3,759.60	45,115.20	
			Step 5		22.77	1,821.60	3,946.80	47,361.60	
C.V. Starr	Administrative Assistant I - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (2)	18.00				NO COLA
C.V. Starr	Administrative Assistant II - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		20.00				NO COLA
C.V. Starr	Administrative Assistant III - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		22.00				NO COLA
C.V. Starr	Administrative Coordinator	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	22.18	1,774.40	3,844.53	46,134.40	7.13.25 CV 3% COLA
			Step 2		23.29	1,863.20	4,036.93	48,443.20	
			Step 3		24.45	1,956.00	4,238.00	50,856.00	
			Step 4		25.67	2,053.60	4,449.47	53,393.60	
			Step 5		26.95	2,156.00	4,671.33	56,056.00	
C.V. Starr	Custodian I - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	20.00				NO COLA
C.V. Starr	Custodian II - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		22.00				NO COLA
C.V. Starr	Custodian II - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		24.00				NO COLA
C.V. Starr	Fitness Equipment Technician	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	25.00				NO COLA
C.V. Starr	Fitness Instructor I - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (5) all inclusive	30.00				NO COLA
C.V. Starr	Fitness Instructor II - CV Starr	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		32.00				NO COLA

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
C.V. Starr	Head Lifeguard	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	21.01	1,680.80	3,641.73	43,700.80 3% COLA
			Step 2		22.06	1,764.80	3,823.73	45,884.80
			Step 3		23.16	1,852.80	4,014.40	48,172.80
			Step 4		24.32	1,945.60	4,215.47	50,585.60
			Step 5		25.54	2,043.20	4,426.93	53,123.20
C.V. Starr	Lifeguard - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Vacant (1)	20.45	1,636.00	3,544.67	42,536.00 3% COLA
			Step 2		21.47	1,717.80	3,721.47	44,657.80
			Step 3		22.54	1,803.20	3,906.93	46,883.20
			Step 4		23.67	1,893.60	4,102.80	49,233.60
			Step 5		24.85	1,988.00	4,307.33	51,688.00
C.V. Starr	Lifeguard I - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (16) all inclusive	19.57			NO COLA
C.V. Starr	Lifeguard II - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		21.63			NO COLA
C.V. Starr	Lifeguard III - Part-Time	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1		23.69			NO COLA
C.V. Starr	Maintenance Supervisor	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	30.90	2,472.00	5,356.00	64,272.00 3% COLA
			Step 2		32.45	2,596.00	5,624.67	67,496.00
			Step 3		34.07	2,725.60	5,905.47	70,865.60
			Step 4		35.77	2,861.60	6,200.13	74,401.60
			Step 5		37.56	3,004.80	6,510.40	78,124.80
C.V. Starr	Maintenance Worker I - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	20.01	1,600.80	3,468.40	41,620.80 3% COLA
			Step 2		21.01	1,680.80	3,641.73	43,700.80
			Step 3		22.06	1,764.80	3,823.73	45,884.80
			Step 4		23.16	1,852.80	4,014.40	48,172.80
			Step 5		24.32	1,945.60	4,215.47	50,585.60
C.V. Starr	Maintenance Worker II - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	23.28	1,862.40	4,035.20	48,422.40 3% COLA
			Step 2		24.44	1,955.20	4,236.27	50,835.20
			Step 3		25.66	2,052.80	4,447.73	53,372.80
			Step 4		26.94	2,155.20	4,669.60	56,035.20
			Step 5		28.29	2,263.20	4,903.60	58,843.20
C.V. Starr	Maintenance Worker III - CV Starr	C.V. Starr; Non-Bargaining	Step 1	Not Authorized	26.60	2,128.00	4,610.67	55,328.00 3% COLA
			Step 2		27.93	2,234.40	4,841.20	58,094.40
			Step 3		29.33	2,346.40	5,083.87	61,006.40
			Step 4		30.80	2,464.00	5,338.67	64,064.00
			Step 5		32.34	2,587.20	5,605.60	67,267.20
C.V. Starr	Recreation Coordinator	C.V. Starr; Non-Bargaining	Step 1	Vacant (1)	24.99	1,999.20	4,331.60	51,979.20 7.13.25 CV 3% COLA
			Step 2		26.24	2,099.20	4,548.27	54,579.20
			Step 3		27.55	2,204.00	4,775.33	57,304.00
			Step 4		28.93	2,314.40	5,014.53	60,174.40
			Step 5		30.38	2,430.40	5,265.87	63,190.40
C.V. Starr	Recreation Instructor I	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	21.00			NO COLA

Effective 7.13.2025 Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting									
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
C.V. Starr	Recreation Instructor II	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (2)	23.00				NO COLA
C.V. Starr	Recreation Instructor III	C.V. Starr; 1,000 max annual hours; Non-Bargaining; At-Will	Step 1	Filled (1)	25.00				NO COLA
C.V. Starr	Recreation Supervisor	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	30.90	2,472.00	5,356.00	64,272.00	3% COLA
			Step 2		32.45	2,596.00	5,824.67	67,496.00	
			Step 3		34.07	2,725.60	5,905.47	70,865.60	
			Step 4		35.77	2,861.60	6,200.13	74,401.60	
			Step 5		37.56	3,004.80	6,510.40	78,124.80	
C.V. Starr	Senior Administrative Assistant	C.V. Starr; Non-Bargaining	Step 1	Filled (2)	18.93	1,514.40	3,261.20	39,374.40	3% COLA
			Step 2		19.86	1,590.40	3,445.67	41,350.40	
			Step 3		20.87	1,669.60	3,617.47	43,409.60	
			Step 4		21.91	1,752.80	3,797.73	45,572.80	
			Step 5		23.01	1,840.80	3,988.40	47,860.80	
C.V. Starr	Senior Lifeguard	C.V. Starr; Non-Bargaining	Step 1	Filled (1)	23.26	1,860.80	4,031.73	48,380.80	3% C.P.A
			Step 2		24.42	1,953.80	4,232.80	50,793.60	
			Step 3		25.64	2,051.20	4,444.27	53,331.20	
			Step 4		26.92	2,153.60	4,666.13	55,993.60	
			Step 5		28.27	2,261.60	4,900.13	58,801.60	
Economic Development	Economic Development Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Economic Development	Grants Coordinator	FBEO, Grant-Funded	Step 1	Filled (1)	32.79	2,623.20	5,683.60	68,203.20	FBEO 6% COLA
			Step 2		34.43	2,754.40	5,967.87	71,614.40	
			Step 3		36.15	2,892.00	6,266.00	75,192.00	
			Step 4		37.96	3,036.80	6,579.73	78,956.80	
			Step 5		39.86	3,188.80	6,909.07	82,908.80	
Economic Development	Housing and Economic Development Coordinator	Confidential; Non-Bargaining	Step 1	Not Authorized	36.68	2,934.40	6,357.87	76,294.40	7.13.25 FBEO 6% COLA
			Step 2		38.51	3,080.80	6,675.07	80,100.80	
			Step 3		40.44	3,235.20	7,009.60	84,115.20	
			Step 4		42.46	3,396.80	7,359.73	88,316.80	
			Step 5		44.58	3,566.40	7,727.20	92,726.40	
Finance	Director - Finance/City Treasurer	Executive; At-Will	Step 1	Not Authorized	54.36	4,348.80	9,422.40	113,068.80	Exec 7.1.25 6% COLA
			Step 2		57.08	4,566.40	9,893.87	118,726.40	
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Finance	Assistant Finance Director	Mid-Management; Non-Bargaining	Step 1	Filled (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.2025 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	Reso 4939-2025
			Step 3		44.30	3,544.00	7,678.67	92,144.00	corrected
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Finance	Finance Technician I	FBEO	Step 1	Filled (2)	24.46	1,956.80	4,239.73	50,876.80	7.13.25 6% FBEO COLA
			Step 2		25.68	2,054.40	4,451.20	53,414.40	
			Step 3		26.96	2,156.80	4,673.07	56,076.80	
			Step 4		28.31	2,264.80	4,907.07	58,884.80	
			Step 5		29.73	2,378.40	5,153.20	61,836.40	
Finance	Finance Technician II	FBEO	Step 1	Not Authorized	26.99	2,159.20	4,678.27	56,139.20	7.13.25 6% FBEO COLA
			Step 2		28.34	2,267.20	4,912.27	58,947.20	
			Step 3		29.76	2,380.80	5,158.40	61,900.80	
			Step 4		31.25	2,500.00	5,416.67	65,000.00	
			Step 5		32.81	2,624.80	5,687.07	68,244.80	
Finance	Finance Technician III	FBEO	Step 1	Filled (1)	29.74	2,379.20	5,154.93	61,859.20	7.13.25 6% FBEO COLA
			Step 2		31.23	2,498.40	5,413.20	64,956.40	
			Step 3		32.79	2,623.20	5,683.60	68,203.20	
			Step 4		34.43	2,754.40	5,967.87	71,614.40	
			Step 5		36.15	2,892.00	6,266.00	75,192.00	
Finance	Government Accountant I	FBEO	Step 1	Filled (1)	32.79	2,623.20	5,683.60	68,203.20	7.13.25 6% FBEO COLA
			Step 2		34.43	2,754.40	5,967.87	71,614.40	
			Step 3		36.15	2,892.00	6,266.00	75,192.00	
			Step 4		37.96	3,036.80	6,579.73	78,956.80	
			Step 5		39.86	3,188.80	6,909.07	82,908.80	
Finance	Government Accountant III	Confidential; Non-Bargaining	Step 1	Vacant (1)	36.39	2,911.18	6,307.57	75,690.78	NEW CLASSIFICATION
			Step 2		38.21	3,056.80	6,623.07	79,476.80	
			Step 3		40.12	3,209.60	6,954.13	83,449.60	
			Step 4		42.13	3,370.40	7,302.53	87,630.40	
			Step 5		44.24	3,539.20	7,668.27	92,019.20	
Finance	Finance Operations Supervisor	FBEO	Step 1	Vacant (1)	35.00	2,800.00	6,066.67	72,800.00	NEW CLASSIFICATION
			Step 2		36.75	2,940.00	6,370.00	76,440.00	
			Step 3		38.59	3,087.20	6,688.93	80,267.20	
			Step 4		40.52	3,241.60	7,023.47	84,281.60	
			Step 5		42.55	3,404.00	7,375.33	88,504.00	
Finance	Senior Government Accountant	Mid-Management; Non-Bargaining	Step 1	Not Authorized	40.18	3,214.40	6,964.53	83,574.40	Pre 7.13.25 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	
			Step 3		44.30	3,544.00	7,678.67	92,144.00	
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	
Information Technology	Director - Information Technology	Mid-Management; Non-Bargaining	Step 1	Filled (1)	54.36	4,348.80	9,422.40	113,068.80	NEW CLASSIFICATION
			Step 2		57.08	4,566.40	9,893.87	118,726.40	7.1.25 Exec COLA 6%
			Step 3		59.93	4,794.40	10,387.87	124,654.40	
			Step 4		62.93	5,034.40	10,907.87	130,894.40	
			Step 5		66.08	5,286.40	11,453.87	137,446.40	
Information Technology	Systems Analyst - Lead	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40	7.1.25 MidM 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20	
			Step 3		44.30	3,544.00	7,678.67	92,144.00	
			Step 4		46.52	3,721.60	8,063.47	96,761.60	
			Step 5		48.85	3,908.00	8,467.33	101,608.00	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Information Technology	Systems Analyst	Confidential/Non-Bargaining	Step 1	Filled (1)	32.79	2,623.20	5,683.60	68,203.20
			Step 2		34.43	2,754.40	5,967.87	71,614.40
			Step 3		36.15	2,892.00	6,266.00	75,192.00
			Step 4		37.96	3,036.80	6,579.73	78,956.80
			Step 5		39.86	3,188.80	6,909.07	82,908.80
Information Technology	Systems Technician	FBEO	Step 1	Not Authorized	25.16	2,012.80	4,361.07	52,332.80
			Step 2		26.42	2,113.80	4,579.47	54,953.60
			Step 3		27.74	2,219.20	4,808.27	57,699.20
			Step 4		29.13	2,330.40	5,049.20	60,590.40
			Step 5		30.59	2,447.20	5,302.27	63,627.20
Information Technology	Audiovisual Technician - Part-Time	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1		27.54			NO COLA
Information Technology	Informaiton Technology Technician	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1		27.54			NO COLA
Parks & Recreation	Director - Parks & Recreation		Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80
			Step 2		57.06	4,566.40	9,893.87	118,726.40
			Step 3		59.93	4,794.40	10,387.87	124,654.40
			Step 4		62.93	5,034.40	10,907.87	130,894.40
			Step 5		66.08	5,286.40	11,453.87	137,446.40
Planning and Housing	Director - Planning and Housing	Executive; At-Will	Step 1	Vacant (1)	54.36	4,348.80	9,422.40	113,068.80
			Step 2		57.06	4,566.40	9,893.87	118,726.40
			Step 3		59.93	4,794.40	10,387.87	124,654.40
			Step 4		62.93	5,034.40	10,907.87	130,894.40
			Step 5		66.08	5,286.40	11,453.87	137,446.40
Planning and Housing	Administrative Assistant - Planning <i>Working title: Administrative Assistant - Non-Confidential</i>	FBEO	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00
			Step 2		28.51	2,280.80	4,941.73	59,300.80
			Step 3		29.94	2,395.20	5,189.60	62,275.20
			Step 4		31.44	2,515.20	5,449.60	65,395.20
			Step 5		33.01	2,640.80	5,721.73	68,660.80
Planning and Housing	Senior Planner	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40
			Step 2		42.19	3,375.20	7,312.93	87,755.20
			Step 3		44.30	3,544.00	7,678.67	92,144.00
			Step 4		46.52	3,721.60	8,063.47	96,761.60
			Step 5		48.85	3,908.00	8,467.33	101,608.00
Planning and Housing	Associate Planner	FBEO	Step 1	Filled (1)	34.12	2,729.52	5,913.96	70,967.52
			Step 2		35.82	2,865.80	6,208.80	74,505.60
			Step 3		37.61	3,008.80	6,519.07	78,228.80
			Step 4		39.49	3,159.20	6,844.93	82,139.20
			Step 5		41.46	3,316.80	7,186.40	86,236.80
Planning and Housing	Assistant Planner	FBEO	Step 1	Filled (1)	32.95	2,635.68	5,710.64	68,527.68
			Step 2		34.59	2,767.20	5,995.60	71,947.20
			Step 3		36.32	2,905.60	6,295.47	75,545.60
			Step 4		38.14	3,051.20	6,610.93	79,331.20
			Step 5		40.05	3,204.00	6,942.00	83,304.00

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Planning and Housing	Assistant Planner/Code Enforcement, Part-Time	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	36.32				NO COLA
Planning and Housing	Code Enforcement Officer	FBEO	Step 1	Filled (1)	32.95	2,635.68	5,710.64	68,527.68	7.13.25 FBEO 6% COLA
			Step 2	Vacated 8.23.25	34.59	2,767.20	5,995.60	71,947.20	
			Step 3		36.32	2,905.60	6,295.47	75,545.60	
			Step 4		38.14	3,051.20	6,610.93	79,331.20	
			Step 5		40.05	3,204.00	6,942.00	83,304.00	
Planning and Housing	Planning Technician	FBEO	Step 1	Not Authorized	25.61	2,048.98	4,439.45	53,273.38	7.13.25 FBEO 6% COLA
			Step 2		26.89	2,151.20	4,660.93	55,931.20	
			Step 3		28.23	2,258.40	4,893.20	58,718.40	
			Step 4		29.64	2,371.20	5,137.60	61,651.20	
			Step 5		31.12	2,489.60	5,394.13	64,729.60	
Planning and Housing	Permit Technician - PT	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Filled (1) Filled 7.7.2025	25.61				NO COLA
Planning and Housing	Permit Technician	FBEO	Step 1	Not Authorized	26.67	2,048.98	4,439.45	53,273.38	NEW CLASSIFICATION
			Step 2		28.00	2,240.00	4,853.33	58,240.00	
			Step 3		29.40	2,352.00	5,096.00	61,152.00	
			Step 4		30.87	2,469.60	5,350.80	64,209.60	
			Step 5		32.41	2,592.80	5,617.73	67,412.80	
Police	Community Services Officer	FBPA	Step 1	Not Authorized	26.16	2,092.80	4,534.40	54,412.80	7.13.25 FBPA 3% COLA
			Step 2		27.47	2,197.60	4,761.47	57,137.60	
			Step 3		28.84	2,307.20	4,998.93	59,987.20	
			Step 4		30.28	2,422.40	5,248.53	62,982.40	
			Step 5		31.79	2,543.20	5,510.27	66,123.20	
Police	Police Chief	Executive; At-Will; Contract	Step 1	Not Authorized	79.87	6,839.40	13,843.70	166,124.38	Employment Contract Reso 4953-2025 states Ord 672 governing
			Step 2		83.86	6,708.80	14,535.73	174,428.80	
			Step 3		88.05	7,044.00	15,262.00	183,144.00	
			Step 4		92.45	7,396.00	16,024.67	192,296.00	
			Step 5		97.07	7,765.60	16,825.47	201,905.60	
Police	Police Captain	Mid-Management; Non-Bargaining	Step 1	Filled (1)	68.83	5,506.33	11,930.53	143,166.40	Reso 4939-2025 Mid-Mgr States Ord 672 governs Formula corrected
			Step 2		72.27	5,781.60	12,526.80	150,321.60	
			Step 3		75.88	6,070.40	13,152.53	157,830.40	
			Step 4		79.67	6,373.60	13,809.47	165,713.60	
			Step 5		83.65	6,692.00	14,499.33	173,992.00	
Police	Police Commander	Mid-Management; Non-Bargaining	Step 1	Vacant (1)	60.29	4,822.98	10,449.80	125,397.60	NEW CLASSIFICATION Corrected job title from Commander - Field Ops Reso 4939-2025 Mid-Mgr States Ord 672 governs
			Step 2	Filled 9.22.2025	63.30	5,064.13	10,972.29	131,667.48	
			Step 3		66.47	5,317.34	11,520.90	138,250.85	
			Step 4		69.79	5,583.21	12,096.95	145,163.39	
			Step 5		73.28	5,862.37	12,701.80	152,421.56	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Police	Administrative Analyst - Police	Confidential; Non-Bargaining	Step 1	Filled (1)	29.45	2,356.00	5,104.67	61,256.00
			Step 2		30.92	2,473.80	5,359.47	64,313.60
			Step 3		32.47	2,597.60	5,628.13	67,537.60
			Step 4		34.09	2,727.20	5,908.93	70,907.20
			Step 5		35.79	2,863.20	6,203.60	74,443.20
Police	Administrative Assistant - Non-Confidential <i>Working title: Administrative Assistant - Police</i>	FBEO	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00
			Step 2		28.51	2,260.80	4,941.73	59,300.80
			Step 3		29.94	2,395.20	5,189.60	62,275.20
			Step 4		31.44	2,515.20	5,449.60	65,395.20
			Step 5		33.01	2,640.80	5,721.73	68,660.80
Police	Grants Analyst	Part-Time; Less than 20 Hours Week; Grant-Funded; At-Will	Step 1	Filled (2)	28.00			NO COLA
Police	Police Sergeant - Intermediate POST	FBPA	Step 1	Filled (2)	49.57	3,965.60	8,592.13	103,105.60
			Step 2		52.05	4,164.00	9,022.00	108,264.00
			Step 3		54.65	4,372.00	9,472.67	113,672.00
			Step 4		57.38	4,590.40	9,945.87	119,350.40
			Step 5		60.25	4,820.00	10,443.33	125,320.00
Police	Police Sergeant - Intermediate POST - Acting	FBPA	Step 1	Not Authorized	49.57	3,965.60	8,592.13	103,105.60
			Step 2		52.05	4,164.00	9,022.00	108,264.00
			Step 3		54.65	4,372.00	9,472.67	113,672.00
			Step 4		57.38	4,590.40	9,945.87	119,350.40
			Step 5		60.25	4,820.00	10,443.33	125,320.00
Police	Police Sergeant Advance POST	FBPA	Step 1	Filled (1)	52.42	4,193.60	9,086.13	109,033.60
			Step 2		55.04	4,403.20	9,540.27	114,483.20
			Step 3		57.79	4,623.20	10,016.93	120,203.20
			Step 4		60.68	4,854.40	10,517.87	126,214.40
			Step 5		63.71	5,096.80	11,043.07	132,516.80
Police	Police Officer Basic POST	FBPA	Step 1	Filled (7)	38.73	3,098.40	6,713.20	80,558.40
			Step 2		40.67	3,253.60	7,049.47	84,593.60
			Step 3		42.70	3,416.00	7,401.33	88,816.00
			Step 4		44.84	3,587.20	7,772.27	93,267.20
			Step 5		47.08	3,766.40	8,160.53	97,926.40
Police	Police Officer Intermediate POST	FBPA	Step 1	Vacant	40.66	3,252.80	7,047.73	84,572.80
			Step 2		42.69	3,415.20	7,399.60	88,795.20
			Step 3		44.82	3,585.60	7,768.80	93,225.60
			Step 4		47.06	3,764.80	8,157.07	97,884.80
			Step 5		49.41	3,952.80	8,564.40	102,772.80
Police	Police Officer Advanced POST	FBPA	Step 1	Vacant	42.66	3,412.80	7,394.40	88,732.80
			Step 2		44.79	3,583.20	7,763.60	93,163.20
			Step 3		47.03	3,762.40	8,151.67	97,822.40
			Step 4		49.38	3,950.40	8,559.20	102,710.40
			Step 5		51.85	4,148.00	8,987.33	107,848.00

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Police	Police Recruit	FBPA; 1,040 Hours	Step 1	Filled (1)	34.89			7.13.25 FBPA 3% COLA
Police	Police Transport Officer	Part-Time/On-Call; 1,000 Max Annual Hours; Non-Bargaining (On call Pay)	Step 1	Vacant (1)	28.56			NO COLA
Police	Seasonal Parking Attendant	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	18.00			NO COLA
Police	Social Services Liaison-Crisis Worker	Non-Bargaining; Grant-Funded	Step 1	Filled (3)	34.55	2,764.00	5,988.67	71,864.00
			Step 2	Vacant (1)	36.28	2,902.40	6,288.53	75,462.40
			Step 3		38.09	3,047.20	6,602.27	79,227.20
			Step 4		39.99	3,199.20	6,931.60	83,179.20
			Step 5		41.99	3,359.20	7,278.27	87,339.20
Police	Special Investigator Basic POST	FBPA	Step 1	Vacant (1)	40.66	3,252.80	7,047.73	84,572.80
			Step 2		42.69	3,415.20	7,399.60	88,795.20
			Step 3		44.82	3,585.60	7,768.80	93,225.60
			Step 4		47.06	3,764.80	8,157.07	97,884.80
			Step 5		49.41	3,952.80	8,564.40	102,772.80
Police	Special Investigator Intermediate POST	FBPA	Step 1	Vacant (1)	42.69	3,415.20	7,399.60	88,795.20
			Step 2		44.82	3,585.60	7,768.80	93,225.60
			Step 3		47.06	3,764.80	8,157.07	97,884.80
			Step 4		49.41	3,952.80	8,564.40	102,772.80
			Step 5		51.88	4,150.40	8,992.53	107,910.40
Police	Special Investigator Advanced POST	FBPA	Step 1	Filled (1)	44.81	3,584.80	7,767.07	93,204.80
			Step 2		47.05	3,764.00	8,155.33	97,864.00
			Step 3		49.40	3,952.00	8,562.67	102,752.00
			Step 4		51.87	4,149.60	8,990.80	107,889.60
			Step 5		54.46	4,356.80	9,439.73	113,276.80
Public Works	Director of Public Works	Executive; At-Will	Step 1	Filled (1)	54.36	4,348.80	9,422.40	113,068.80
			Step 2		57.08	4,566.40	9,893.87	118,726.40
			Step 3		59.93	4,794.40	10,387.87	124,654.40
			Step 4		62.93	5,034.40	10,907.87	130,894.40
			Step 5		66.08	5,286.40	11,453.87	137,446.40
Public Works	Assistant Director - Engineering Division	Mid-Management; Non-Bargaining	Step 1	Filled (1)	44.30	3,343.15	7,243.50	86,921.95
			Step 2		46.52	3,721.60	8,063.47	96,761.60
			Step 3		48.85	3,908.00	8,467.33	101,608.00
			Step 4		51.29	4,103.20	8,890.27	106,683.20
			Step 5		53.85	4,308.00	9,334.00	112,008.00
Public Works	Administrative Assistant - Non-Confidential	FBEO	Step 1	Filled (1)	27.15	2,172.00	4,706.00	56,472.00
	Working title: Administrative Assistant -Public Works		Step 2		28.51	2,280.80	4,941.73	59,300.80
			Step 3		29.94	2,395.20	5,189.60	62,275.20
			Step 4		31.44	2,515.20	5,449.60	65,395.20
			Step 5		33.01	2,640.80	5,721.73	68,660.80

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Public Works	Assistant City Engineer	FBEO	Step 1	Filled (2)	36.65	2,932.00	6,352.67	76,232.00 7.13.25 FBEO 6% COLA
			Step 2		38.48	3,078.40	6,669.87	80,038.40
			Step 3		40.40	3,232.00	7,002.67	84,032.00
			Step 4		42.42	3,393.60	7,352.80	88,233.60
			Step 5		44.54	3,563.20	7,720.27	92,643.20
Public Works	Construction Project Manager	Mid-Management; Non-Bargaining	Step 1	Not Authorized	46.75	3,528.38	7,844.83	91,737.98 7.1.2025 MidM 6% COLA
			Step 2		49.09	3,927.20	8,508.93	102,107.20 Reso 4939-2025
			Step 3		51.54	4,123.20	8,933.60	107,203.20
			Step 4		54.12	4,329.60	9,380.80	112,569.60
			Step 5		56.83	4,546.40	9,850.53	118,206.40
Public Works	Construction Project Manager	Temporary; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	44.10			NO COLA
			Step 2		46.31			
			Step 3		48.63			
			Step 4		51.06			
			Step 5		53.61			
Public Works	Engineering Technician I	FBEO	Step 1	Filled (2)	33.25	2,660.00	5,763.33	69,160.00 7.13.25 FBEO 6% COLA
			Step 2		34.91	2,792.80	6,051.07	72,612.80 Corrected title from Engineering
			Step 3		36.66	2,932.80	6,354.40	76,252.80 Technician eff. 3/24/25
			Step 4		38.49	3,079.20	6,671.60	80,059.20
			Step 5		40.41	3,232.80	7,004.40	84,052.80
Public Works	Engineering Technician II	FBEO	Step 1	Vacant (1)	36.65	2,932.00	6,352.67	76,232.00 7.13.25 FBEO 6% COLA
			Step 2		38.48	3,078.40	6,669.87	80,038.40
			Step 3		40.40	3,232.00	7,002.67	84,032.00
			Step 4		42.42	3,393.60	7,352.80	88,233.60
			Step 5		44.54	3,563.20	7,720.27	92,643.20
Public Works	Senior Engineering Technician	FBEO	Step 1	Vacant (1)	40.18	3,214.40	6,964.53	83,574.40 7.13.25 FBEO 6% COLA
			Step 2		42.19	3,375.20	7,312.93	87,755.20
			Step 3		44.30	3,544.00	7,678.67	92,144.00
			Step 4		46.52	3,721.60	8,063.47	96,761.60
			Step 5		48.85	3,908.00	8,467.33	101,608.00
Public Works	Environmental Compliance Coordinator	FBEO	Step 1	Filled (1)	38.48	3,076.80	6,666.40	79,996.80 7.13.25 FBEO 6% COLA
			Step 2		40.38	3,230.40	6,999.20	83,990.40
			Step 3		42.40	3,392.00	7,349.33	88,192.00
			Step 4		44.52	3,561.60	7,716.80	92,601.60
			Step 5		46.75	3,740.00	8,103.33	97,240.00
Public Works	Laborer-Public Works	Part-Time; Less Than 20 Hours Week; Non-Bargaining	Step 1	Vacant (1)	21.42			NO 7.13.25 COLA
Public Works	Laborer-Water/Wastewater	Part-Time; Less than 20 Hours Week; Non-Bargaining	Step 1	Filled (1)	21.42			NO 7.13.25 COLA
Public Works	Maintenance Division Supervisor	FBEO	Step 1	Filled (1)	38.38	3,070.40	6,652.53	79,830.40 7.13.25 FBEO 6% COLA
			Step 2		40.30	3,224.00	6,985.33	83,824.00
			Step 3		42.32	3,385.60	7,335.47	88,025.60
			Step 4		44.44	3,555.20	7,702.93	92,435.20
			Step 5		46.66	3,732.80	8,087.73	97,052.80

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting							
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually	
Public Works	Maintenance Worker I	FBEO	Step 1	Filled (3)	22.94	1,835.20	3,976.27	47,715.20	7.13.25 FBEO 6% COLA
			Step 2		24.09	1,927.20	4,175.60	50,107.20	
			Step 3		25.29	2,023.20	4,383.60	52,603.20	
			Step 4		26.55	2,124.00	4,602.00	55,224.00	
			Step 5		27.88	2,230.40	4,832.53	57,990.40	
Public Works	Maintenance Worker II	FBEO	Step 1	Filled (3)	26.07	2,085.60	4,518.80	54,225.60	7.13.25 FBEO 6% COLA
			Step 2		27.37	2,189.60	4,744.13	56,929.60	
			Step 3		28.74	2,299.20	4,981.60	59,779.20	
			Step 4		30.18	2,414.40	5,231.20	62,774.40	
			Step 5		31.69	2,535.20	5,492.93	65,915.20	
Public Works	Maintenance Worker III	FBEO	Step 1	Not Authorized	27.38	2,190.40	4,745.87	56,950.40	7.13.25 FBEO 6% COLA
			Step 2		28.75	2,300.00	4,983.33	59,800.00	
			Step 3		30.19	2,415.20	5,232.93	62,795.20	
			Step 4		31.70	2,536.00	5,494.67	65,936.00	
			Step 5		33.29	2,663.20	5,770.27	69,243.20	
Public Works	Maintenance Worker IV	FBEO	Step 1	Filled (1)	34.59	2,767.20	5,995.60	71,947.20	7.13.25 FBEO 6% COLA
			Step 2		36.67	2,933.60	6,356.13	76,273.60	
			Step 3		38.50	3,080.00	6,673.33	80,080.00	
			Step 4		40.43	3,234.40	7,007.87	84,094.40	
			Step 5		42.45	3,396.00	7,358.00	88,296.00	
Public Works	Mechanic	FBEO	Step 1	Filled (1)	29.45	2,356.00	5,104.67	61,256.00	7.13 FBEO 6% COLA
			Step 2		30.92	2,473.60	5,359.47	64,313.60	
			Step 3		32.47	2,597.60	5,628.13	67,537.60	
			Step 4		34.09	2,727.20	5,908.93	70,907.20	
			Step 5		35.79	2,863.20	6,203.60	74,443.20	
Public Works	Operations Manager	Mid-Management; Non-Bargaining	Step 1	Filled (1)	44.30	3,343.15	7,243.50	86,921.95	7.1.2025 MidM 6% COLA Reso 4939-2025 corrected
			Step 2		46.52	3,721.60	8,063.47	96,761.60	
			Step 3		48.85	3,908.00	8,467.33	101,608.00	
			Step 4		51.29	4,103.20	8,890.27	106,683.20	
			Step 5		53.85	4,308.00	9,334.00	112,008.00	
Public Works	Treatment Division Supervisor	FBEO	Step 1	Filled (1)	38.38	3,070.40	6,652.53	79,830.40	7.13 FBEO 6% COLA
			Step 2		40.30	3,224.00	6,985.33	83,824.00	
			Step 3		42.32	3,385.60	7,335.47	88,025.60	
			Step 4		44.44	3,555.20	7,702.93	92,435.20	
			Step 5		46.66	3,732.80	8,087.73	97,052.80	
Public Works	Seasonal Laborer	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Vacant (2)	21.42				Match to PT Laborer PW & Wastewater
Public Works	Treatment Plant Operator-in-Training	FBEO	Step 1	Filled (1)	22.36	1,788.80	3,875.73	46,508.80	7.13 FBEO 6% COLA
			Step 2		23.48	1,878.40	4,069.87	48,838.40	
			Step 3		24.65	1,972.00	4,272.67	51,272.00	
			Step 4		25.88	2,070.40	4,485.87	53,830.40	
			Step 5		27.17	2,173.60	4,709.47	56,513.60	

Effective 7.13.2025		Amended-Add/Revise Classifications Master Comp Schedule for 10.27.25 City Council Meeting						
Department	Position	Class	Step	Status	Hourly	Biweekly	Monthly	Annually
Public Works	Treatment Plant Operator I	FBEO	Step 1	Filled (1)	27.74	2,219.20	4,808.27	57,699.20
			Step 2		29.13	2,330.40	5,049.20	60,590.40
			Step 3		30.59	2,447.20	5,302.27	63,627.20
			Step 4		32.12	2,569.60	5,567.47	66,809.60
			Step 5		33.73	2,698.40	5,846.53	70,158.40
Public Works	Treatment Plant Operator II	FBEO	Step 1	Filled (3)	29.15	2,332.00	5,052.67	60,632.00
			Step 2		30.61	2,448.80	5,305.73	63,668.80
			Step 3		32.14	2,571.20	5,570.93	66,851.20
			Step 4		33.75	2,700.00	5,850.00	70,200.00
			Step 5		35.44	2,835.20	6,142.93	73,715.20
Public Works	Treatment Plant Operator III	FBEO	Step 1	Filled (2)	32.13	2,570.40	5,569.20	66,830.40
			Step 2		33.74	2,699.20	5,848.27	70,179.20
			Step 3		35.43	2,834.40	6,141.20	73,694.40
			Step 4		37.20	2,976.00	6,448.00	77,376.00
			Step 5		39.06	3,124.80	6,770.40	81,244.80
Multiple Departments	Intern	Non-Bargaining; 1,000 Max Annual Hours; At-Will	Step 1	Not Authorized	18.00			NO COLA
Multiple Departments	Office Assistant		Step 1	Not Authorized	20.00			NO COLA
			Step 2		21.00			
			Step 3		22.05			
			Step 4		23.15			
			Step 5		24.31			

Calulations for the 7.1.2025 All Inclusive Comp Schedule

Finance	Government Accountant II	FBEO	Step 1	Not Author
			Step 2	
			Step 3	
			Step 4	
			Step 5	

34.02	2,721.60	5,896.80	70,761.60	Pre 7.13.25 6% COLA	34.02	1.06
35.72	2,857.60	6,191.47	74,297.60		Check formulas on 7.1	
37.51	3,000.80	6,501.73	78,020.80		Was not listed in 3/24/	
39.39	3,151.20	6,827.60	81,931.20			
41.36	3,308.80	7,169.07	86,028.80			

36.06

34.02

1.06 36.06438

13.25 comp schedule

'25 comp schedule, but needed it to verify Govt. Acctnt III pay



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-448

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 5D.

Receive and File Minutes from Visit Fort Bragg Committee Meeting on August 12, 2025



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Visit Fort Bragg

Tuesday, August 12, 2025

3:30 PM

Town Hall 363 N Main St.

MEETING CALLED TO ORDER

Councilmember Albin-Smith called the meeting to order at 3:33 PM.

ROLL CALL

City Staff: Administrative Analyst Cristal Munoz, Public Experience Liaison, Adelaide La Torre, Administrative Assistant, Stephanie Remington, and City Clerk, Diana Paoli. Committee reminded no decisions may be made during a meeting without a quorum.

No quorum established.

Present: 4 - Tess Albin-Smith, Debra DeGraw, Cory Epperson and Jon Glidewell

Absent: 5 - Lindy Peters, Alison DeGrassi, Barbara Bruce, Roxanne Perkins and Stathi Pappas

1. APPROVAL OF MINUTES

1A. [25-337](#) Approve Minutes of Visit Fort Bragg Committee July 8, 2025

Attachments: [VFB Minutes 07.08.2025](#)

No approval of minutes possible without a quorum, referred to the next committee meeting for approval.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comments were made by Ron White, Jacob Patterson, and Rick Childs.

3. CONDUCT OF BUSINESS

3A. [25-333](#) Receive Update from Idea Cooperative

Attachments: [VFB Update Idea Cooperative 07.08](#)

Tom Kavanaugh from Idea Cooperative provided a PowerPoint with Visit Fort Bragg website statistics and a preview of future events and promotions. Room with a Brew will launch on the website in September with links to participating lodging/housing. The planned bike race route is almost final with land owners being contacted and given permissions to their land for use during the event to be held late September 2026. Social Media traffic continues to increase over the year. No set listicle for the Visit Fort Bragg website has been decided.

Public Comment: None.

Discussion: Subcommittee will discuss ideas for "Best Sunset" Frames to encourage social

media postings. A listicle featuring the Top 10 Sunset Spots was suggested.

3B. [25-335](#) Receive Update from Visit Mendocino

Attachments: [Visit Mendocino Update 8.12.2025](#)

Administrative Analyst, Cristal Munoz, reported on behalf of Visit Mendocino. Social media postings are live for Winesong, featuring links to local lodging. The August newsletter will feature local events and deals.

Public Comment: None.

Discussion: Art in the Garden was attended by around 2,200 individuals over two days. Shuttles to and from the event were received positively.

3C. [25-336](#) Receive Oral Update From VFB Special Events Subcommittee

Administrative Analyst, Cristal Munoz, reported on future events and marketing. Magic Market vendor applications will be published soon, tentatively by the end of the week. This year vendors will have to pay \$20 fee if they are for-profit in order to secure a table space. The event is scheduled for October 25, 2025 from 11 to 4 PM on the 400-500 block of Franklin Street. It will act as kickoff to Harvest Mendocino, weekend events all month in November throughout the area. A list of future events was presented and discussion on these events will be brought forward in a future subcommittee meeting.

Public Comment: None.

Discussion: Bistro Light replacements and flower basket installations in downtown district were discussed.

4. MATTERS FROM COMMITTEE / STAFF

Committee Member De Graw discusses plans for Kelp Fest!, including mural unveilings and website launch. The event will be held October 3 - 6.

Public Comment: None.

Discussion: None.

ADJOURNMENT

Councilmember Albin-Smith adjourned the meeting at 4:25 PM.



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-447

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 5E.

Receive and File Minutes of the Visit Fort Bragg Committee Meeting for July 8, 2025



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Visit Fort Bragg

Tuesday, July 8, 2025

3:30 PM

Town Hall 363 N Main St.
344 N Barnes St. Ukiah CA 95482
and Via Video Conference

MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 3:30 p.m.

ROLL CALL

City Staff: Administrative Analyst Cristal Munoz, City Clerk Diana Paoli, and Administrative Assistant Stephanie Remington.

Alison DeGrassi (arrived at 3:32 PM).

Present: 8 - Tess Albin-Smith, Alison DeGrassi, Debra DeGraw, Cory Epperson, Jon Glidewell, Stathi Pappas, Roxanne Perkins and Lindy Peters

Absent: 1 - Barbara Bruce

1. APPROVAL OF MINUTES

1A. [25-287](#) Approve Minutes of Visit Fort Bragg Committee June 10, 2025

Attachments: [VFB Minutes 06.10.2025](#)

The minutes were approved by the committee as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comment was made by Ron White.

3. CONDUCT OF BUSINESS

3A. [25-283](#) Receive Update from Idea Cooperative

Tom Kavanaugh presented an update on behalf of Idea Cooperative. He relayed upcoming events from September through the fall of 2026. TikTok and Social Media influencers will be discussed in further detail at the Subcommittee meeting to be held on Thursday July 10, 2025. Idea Cooperative's next newsletter will be published in about 2 weeks after the organization travels to the area for scouting purposes. They plan to begin plugs for lodging as Art in the Garden gets closer.

Public Comment: Jamie Peters-Connolly, Ron White.

Discussion: Discussion involved adding drone footage as a category in the Photo Contest (no fly zones, permits, and surface level environmental impact). The winning prize for the Photo Contest as well as voting possibilities were discussed.

3B. [25-284](#) Receive Update from Visit Mendocino

Jamie Peters-Connolly gave the presentation on behalf of Visit Mendocino and discussed promotional materials for Fort Bragg and surrounding area. Emails and paid ads for the City of Fort Bragg and its events were also discussed; no paid ads are running at this time, but emails are being sent out regularly. Ads for WineSong are currently running.

Public Comment: None.

Discussion: Banners featuring both WineSong and Art in the Garden to be hung on Town Hall were discussed.

3C. [25-285](#) Receive Oral Update From VFB Special Events Subcommittee

Administrative Analyst Cristal Munoz opened her oral update to the committee to discuss their concerns and ideas for future events. A soft launch of Galaxy Digital's new volunteer website for the City of Fort Bragg was featured: volunteer.fortbraggca.gov.

Public Comment: Jay Rosenquist.

Discussion: Discussion was had on leaving QR codes up at Town Hall year round referencing future events and promoting lodging and tourism to an international demographic with a focus on the fall season. A reminder was given that public comment should be addressed at subcommittee meetings; the next to be held on Thursday July 10, 2025.

4. MATTERS FROM COMMITTEE / STAFF

Albin-Smith discussed the positives and negatives of the Fourth of July Craft Fair. The possibility of creating signage or passing along cards with a message not to feed ravens was introduced.

Public Comment: None.

Discussion: None.

ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 4:30 PM



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-442

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 5F.

Approve Minutes of Special Meeting of October 14, 2025



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Tuesday, October 14, 2025

4:30 PM

Town Hall, 363 N Main Street
and Via Video Conference

CALL TO ORDER

Mayor Godeke called the meeting to order at 4:31 PM.

ROLL CALL

Present: 5 - Mayor Jason Godeke, Vice Mayor Marcia Rafanan, Councilmember Tess Albin-Smith, Councilmember Scott Hockett and Councilmember Lindy Peters

1. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

(1) None.

2. CLOSED SESSION

Mayor Godeke recessed the meeting at 4:33 PM. The meeting reconvened to Closed Session at 5:28 PM.

- 2A. [25-432](#)** CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION, Pursuant to Paragraph (1) of Subdivision (d) of Gov. Code Section 54956.9; Name of Case: City of Fort Bragg v. Mendocino Railway, Case No.: 21CV00850, Superior Court of Mendocino County, State of California
- 2B. [25-433](#)** CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION, Pursuant to Paragraph (1) of Subdivision (d) of Gov. Code Section 54956.9; Name of Case: SIERRA NORTHERN RAILWAY and MENDOCINO RAILWAY v. CITY OF FORT BRAGG, Court Case No. 4:24-cv-04810-JST, United States District Court
- 2C. [25-435](#)** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of [Section 54956.9](#): (One case)

ADJOURNMENT

Mayor Godeke adjourned the meeting at 5:28 PM.

JASON GODEKE, MAYOR

Diana Paoli, City Clerk

IMAGED (_____)



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-443

Agenda Date: 10/27/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 5G.

Approve Minutes of October 14, 2025



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Tuesday, October 14, 2025

6:00 PM

Town Hall, 363 N. Main Street
Via Video Conference

CALL TO ORDER

Mayor Godeke called the meeting to order at 6:00 PM.

ROLL CALL

Present: 5 - Mayor Jason Godeke, Vice Mayor Marcia Rafanan, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Scott Hockett

CLOSED SESSION REPORT

Mayor Godeke reported that no reportable action was taken on the Closed Session items.

AGENDA REVIEW

None.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A.** [25-422](#) Presentation of Proclamation Recognizing October 1 - October 31, 2025 as Domestic Violence Awareness Month

Mayor Godeke read and presented the Domestic Violence Awareness Month to Project Sanctuary Outreach Coordinator Chelsea Lorenz via ZOOM.

- 1B.** [25-423](#) Presentation of Proclamation Recognizing October 13, 2025 as Indigenous Peoples Day

Mayor Godeke read and presented Proclamation recognizing Indigenous People's Day.

- 1C.** [25-424](#) Presentation of Proclamation Recognizing October 1 - October 31, 2025 as Breast Cancer Awareness Month

Councilmember Albin-Smith read and presented Proclamation recognizing Breast Cancer Awareness Month. Soroptomist member Juli Mortensen spoke of members honoring Breast Cancer Awareness Month.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Ron White, Jenny Shattuck, David Gurney, Jay Rosenquist, and Judy Valado.

(2) None.

3. STAFF COMMENTS

City Manager Isaac Whippy provided report of recent City Events and welcomed Interim Chief Eric Swift. City Clerk Diana Paoli updated community regarding voting drop box at City Hall, deadline for Library Advisory Board and new interim website features.

4. MATTERS FROM COUNCILMEMBERS

Councilmembers reported on local events attended, Annual League of Cities Conference in Long Beach and welcomed interim Police Chief Eric Swift.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Hockett, that the Consent Calendar be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

5A. [25-419](#)

Adopt Resolution of the City Council of the City of Fort Bragg and the Municipal Improvement District Approving a Contract Change Order with Best Roofing for the Wastewater Roof Repair Project and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$30,322); CEQA Exemption 15301

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4977-2025

5B. [25-420](#)

Accept Certificate of Completion for the CV Starr Skylight Repair Project and Direct City Clerk to File Notice of Completion

This Certificate of Completion was accepted on the Consent Calendar.

5C. [25-416](#)

Approve Scope of Work for a Request for Proposals for Preliminary Engineering Services for the Willow Street Pedestrian Improvements Project

This Scope of Work for Request for Proposals was approved on the Consent Calendar.

5D. [25-425](#)

Adopt City Council Resolution Amending the Pay Rate for Public Works Director to Incorporate the Retroactive March 15, 2025, Cost-of-Living Adjustment into the March 24, 2025, Master Salary Rate Compensation Plan, and Confirming the Pay Rates and Ranges for All City of Fort Bragg Established Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4978-2025

- 5E. [25-426](#) Adopt City Council Resolution Amending/Creating the Pay Rate for Public Works Director to Incorporate Cost-of-Living Adjustment Effective March 15, 2025, and Confirming the Pay Rates and Ranges For All City of Fort Bragg Established Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4979-2025

- 5F. [25-427](#) Adopt City Council Resolution Amending the July 1, 2025, Master Salary Rate Compensation Plan Adding and Revising and Confirming the Pay Rates and Ranges for All City of Fort Bragg Established Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4980-2025

- 5G. [25-428](#) Receive and File Minutes of the Community Development Committee August 18, 2025

These Committee Minutes was received and filed on the Consent Calendar.

- 5H. [25-413](#) Approve Minutes of Special Meeting of September 18, 2025

These Minutes were approved on the Consent Calendar.

- 5I. [25-421](#) Approve Minutes of September 22, 2025

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

- 7A. [25-418](#) Receive a Report, Hold a Public Hearing, and Consider Adoption of a Resolution Adopting Program Guidelines for the Community Development Block Grant (CDBG) Utility Bill Assistance Program (UBAP)

Grants Coordinator Lacy Sallee presented the staff report. Council asked clarifying questions.

Mayor Godeke opened the public hearing at 6:50 PM.

Public Comment: Elise Cox, Jacob Patterson, and Jay Rosenquist.

Mayor Godeke closed the public hearing at 7:14 PM.

A motion was made by Councilmember Peters, seconded by Vice Mayor Rafanan, that the Resolution be approved. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

Enactment No: RES 4981-2025

8. CONDUCT OF BUSINESS

- 8A. [25-417](#) Receive Annual CalPers Pension Liability Update from Consultant NHA Advisors

City Manager Isaac Whippy introduced Item 8A. Mike Meyer and Eric Scriven of NHA Advisors shared presentation. Councilmembers asked clarifying questions.

Public Comment: Jay Rosenquist.

9. CLOSED SESSION**ADJOURNMENT**

Mayor Godeke adjourned the meeting at 7:37 PM.



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-434

Agenda Date: 10/27/2025

Version: 1

Status: Business

In Control: City Council

File Type: Staff Report

Agenda Number: 8A.

Receive a Report, Interview Applicants, and Consider Appointment of City of Fort Bragg Representative to the Mendocino County Library Advisory Board



CITY COUNCIL STAFF REPORT

TO: City Council

DATE: October 27, 2025

DEPARTMENT: Administration Department

PREPARED BY: Diana Paoli, City Clerk

PRESENTER: Diana Paoli, City Clerk

AGENDA TITLE: Receive Report, Interview Applicants, and Consider Appointment of City of Fort Bragg Representative to the Mendocino County Library Advisory Board

RECOMMENDATION

Every two years, the City of Fort Bragg appoints a member of the community to serve on the Library Advisory Board. The incumbent's term expires at the end of October and the Council must take action to replace or reinstate their appointee.

BACKGROUND

The Mendocino County Library Advisory Board is made up of one representative from each district and one appointee from each city. In past years, the Mendocino County Board of Supervisors made all appointments to the Library Advisory Board based on recommendations from each city in the county. In 2017, the policy changed to allow cities to directly appoint representatives to the Advisory Board. The City of Fort Bragg's current appointee, Linda J. Thornquist Stumpf.

A Maddy Act Notice has been posted on City Hall Kiosk for entire 2025 year informing the public of opening positions including the Library Advisory Board. A Press Release was processed on September 15, 2025, released and posted on Website and in the Lobby calling for all interested persons to apply for appointment to the Mendocino County Library Advisory Board. Other outreach was KOZT and Facebook to inform the public of the upcoming opportunity to apply for the Library Advisory Board position. Three applications were timely received on or before October 15, 2025.

DISCUSSION AND ANALYSIS

The Council may pose questions to the applicants and appoint one person for the position.

AGENDA ITEM NO. 8A

FISCAL IMPACT/FUNDING SOURCE

N/A

ENVIRONMENTAL ANALYSIS:

N/A

STRATEGIC PLAN/COUNCIL PRIORITIES/GENERAL PLAN CONSISTENCY

Following Council's action to appoint an applicant to the Library Advisory Board, the appointee's term will start on November 1, 2025, and expire on October 31, 2027. The Library Board meets ten times a year on the first Wednesday of the month at 1:00 PM in locations throughout the County. The first meeting will be November 5, 2025.

ATTACHMENTS:

1. MADDY Act Notice
2. Press Release of September 15, 2025
3. Application of Phyllis Epperson
4. Application of Linda J. Thornquist Stumpf
5. Application of Joaquin Feliciano

NOTIFICATION:

Fort Bragg Library

Phyllis Epperson

Linda J. Thornquist Stumpf

Joaquin Feliciano



CITY OF FORT BRAGG

News Release

Wednesday, September 15, 2025

FOR IMMEDIATE RELEASE

LIBRARY ADVISORY BOARD OPENING

Applications are being accepted from persons interested in serving as the City's representative on the Mendocino County Library Advisory Board. The Fort Bragg City Council will interview applicants and take action to appoint a member to the Library Advisory Board at their meeting of October 27, 2025.

The Library Advisory Board is a volunteer board that helps guide library policy, reviews the budget, and interfaces with city and county government. The Board meets about ten times a year on the first Wednesday of the month at 1:00 PM in locations throughout the County. This is an ideal opportunity for someone who is passionate about libraries, books, literature, children's reading programs, literacy, seniors and free access to information.

The City's current representative is Linda J. Thornquist-Stumpf. Her term expires on October 31, 2025. Representatives are appointed for two-year terms. The upcoming appointment term will be November 1, 2025 through October 31, 2027. All coastal residents are welcome to apply; preference will be given to City residents.

Persons interested in applying for a seat on the Library Advisory Board are urged to contact City Clerk Diana Paoli to obtain an application form. Applications are due by **5:00 PM on October 15, 2025**.

Questions regarding this information should be directed to Diana Paoli at 707.961.2823 x104 or email dpaoli@fortbraggca.gov.



CIUDAD DE FORT BRAGG

Comunicado de prensa

Miércoles, 15 de septiembre de 2025

PARA PUBLICACIÓN INMEDIATA

APERTURA DEL CONSEJO ASESOR DE LA BIBLIOTECA

Se aceptan solicitudes de personas interesadas en representar a la Ciudad en el Consejo Asesor de la Biblioteca del Condado de Mendocino. El Ayuntamiento de Fort Bragg entrevistará a los solicitantes y tomará las medidas necesarias para nombrar a un miembro del Consejo Asesor de la Biblioteca en su reunión del 27 de octubre de 2025.

El Consejo Asesor de Bibliotecas es una junta de voluntarios que ayuda a orientar las políticas bibliotecarias, revisa el presupuesto y se relaciona con el gobierno municipal y del condado. Se reúne unas diez veces al año, el primer miércoles de cada mes a la 1:00 p. m., en diferentes lugares del condado. Esta es una oportunidad ideal para quienes sienten pasión por las bibliotecas, los libros, la literatura, los programas de lectura infantil, la alfabetización, las personas mayores y el libre acceso a la información.

La actual representante de la Ciudad es Linda J. Thornquist-Stumpf. Su mandato vence el 31 de octubre de 2025. Los representantes son nombrados por un período de dos años. El próximo período de nombramiento será del 1 de noviembre de 2025 al 31 de octubre de 2027. Todos los residentes de la costa pueden postularse; se dará preferencia a los residentes de la Ciudad.

Se insta a las personas interesadas en solicitar un puesto en el Consejo Asesor de la Biblioteca a que se pongan en contacto con la Secretaria Municipal, Diana Paoli, para obtener un formulario de solicitud. El plazo de solicitud vence **el 15 de octubre de 2025 a las 17:00 h**

Las preguntas sobre esta información deben dirigirse a Diana Paoli al 707.961.2823 x104 o al correo electrónico dpaoli@fortbraggca.gov.



CITY OF FORT BRAGG

Incorporated August 5, 1889
416 N. Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the City of Fort Bragg encourages residents to apply for a position on City Boards, Commissions, and Committees that will have vacancies in **2025**.

At the end of each year, the City publishes a list of expiring appointed terms for the coming year, names of incumbents, and the dates of appointments. Following is a list for 2025:

MENDOCINO COUNTY LIBRARY ADVISORY BOARD

The City of Fort Bragg appoints one individual to the Mendocino County Library Advisory Board every two years. The Library Advisory Board plays an important role in the development of quality improvements in the local library branches by exposing the membership to changes and innovations in the library world. Preference will be given to a City resident. This will be a two-year appointment.

NAME	FIRST APPOINTED	TERM ENDS
Linda J Thornquist-Stumpf	02/06/2024	12/31/2025

FORT BRAGG FIRE PROTECTION AUTHORITY

The Joint Powers Authority Agreement that created the Fort Bragg Fire Protection Authority in 1990 provides, in part, that one member of the five-member board shall be appointed jointly by the Board of Directors for the Fort Bragg Rural Fire District and the City Council of the City of Fort Bragg. The District Board and City Council shall consult with the Fort Bragg Volunteer Fire Department prior to selecting the jointly appointed member. At its option, the Fort Bragg Volunteer Fire Department may submit one or more candidates for this position. The appointee must be a resident of the Fire Protection area. Appointment to this Board would be for a two-year term. The Authority meets regularly on the fourth Tuesday of each month.

INCUMBENT	FIRST APPOINTED	TERM ENDS
Joe Sutphin	07/08/2013	03/31/2025

Persons interested in appointment to the above boards or committees are urged to contact the City Clerk at (707) 961-2823 ext. 109 to obtain an application form.

Residents of the City of Fort Bragg and persons owning a business or commercial property in the City shall be given preference for appointment to advisory committees. The City Council will review applications and interview applicants for appointment to the Fort Bragg Fire Protection Authority in March and for appointment to the Mendocino County Library Advisory Board in October.

ADDITIONAL BOARDS AND COMMISSIONS

In addition to those listed above, the following is a list of all boards, commissions, and committees whose

members serve at the pleasure of the legislative body, and the necessary qualifications for each position:

Planning Commission – Each member of the City Council may submit the name of a resident of the City as a nominee for a seat on the Planning Commission. Each member of the Planning Commission shall be a registered voter of the City at the time of his/her appointment and during his/her incumbency.

Noyo Harbor Commission – Appointees to the Noyo Harbor Commission must reside within the Noyo Harbor District boundaries.

Dated: January 17, 2025

Amber Lenore Weaver, Acting City Clerk

Published: January 23, 2025

STATE OF CALIFORNIA)
) ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this notice to be posted in the City Hall notice case on January 17 2025, and delivered to the Mendocino County Public Library, 499 East Laurel Street, Fort Bragg, California.

Amber Lenore Weaver, Acting City Clerk

MENDOCINO COUNTY LIBRARY ADVISORY BOARD

APPLICATION FOR APPOINTMENT

INFORMATION:

The City of Fort Bragg appoints an individual to the Mendocino County Library Advisory Board. The Library Advisory Board plays an important role in development of quality improvements in the local library branches by exposing the membership to changes and innovations in the library world. This will be a two year appointment. Dates of Term: November 1, 2025 through October 31, 2027.

INSTRUCTIONS:

Please provide the information requested and any additional information you feel would be useful to the City Council in making their selection.

NAME: Phyllis EPPERSON
RESIDENT ADDRESS: [REDACTED] Fort Bragg, CA 95437
MAILING ADDRESS: P.O. Box 34 Fort Bragg, CA 95437
HOME PHONE: [REDACTED] BUSINESS PHONE: [REDACTED]
BUSINESS ADDRESS: P.O. Box 34 Fort Bragg, CA 95437
OCCUPATION: Accountant / Tax Preparer
E-MAIL ADDRESS: [REDACTED]

Brief statement:

1. Why are you interested in serving as the City of Fort Bragg's representative on the Mendocino County Library Advisory Board?

Please see attachment

2. List property owned, businesses owned or other financial interest you may have in the City of Fort Bragg.

EPPERSON Consulting LLC -

COMPLETED APPLICATIONS SHOULD BE RETURNED BY 5:00 PM ON OCTOBER 15, 2025 TO:

Diana Paoli, City Clerk
CITY OF FORT BRAGG
416 North Franklin Street
Fort Bragg, California 95437



RECEIVED

OCT 09 2025

City of Fort Bragg
City Clerk

As a Fort Bragg resident with a background in finance and nonprofit service, I understand the importance of strong, well-managed community institutions. I am interested in serving on the Mendocino Library Advisory Board to help ensure our libraries remain accessible, fiscally responsible, and responsive to the diverse needs of our residents. I value the library's role as a hub for learning, inclusion, and community connection, and I would be honored to represent Fort Bragg in supporting its continued growth.

EDUCATION AND TRAINING

HIGH SCHOOL	LOCATION
<i>Parkway Central High School</i>	<i>Chesterfield, Mo</i>

NAMES OF COLLEGES/UNIVERSITIES ATTENDED:	Dates Attended	Course of Study/Major	Degree Awarded	Type of Degree	Date Degree Completed
1. <i>St. Louis University</i>	<i>1990-1994</i>	<i>Accounting</i>	<i>BA</i>		<i>1994</i>
2. <i>Washington University</i>	<i>2003-2005</i>	<i>Finance</i>	<i>MBA</i>	<i>International Finance</i>	<i>2005</i>
3.					

OTHER RELEVANT COURSES AND TRAINING	Names/Locations of Institution	Length of Course	Date
1.			
2.			
3.			
4.			

PROFESSIONAL LICENSE OR CERTIFICATE(S)	Serial No.	Date Issued	Expiration Date
1.			
2.			
3.			

COMMUNITY SERVICE/Organization(s):
1.
2.
3.
4.
5.

EMPLOYMENT HISTORY (You may wish to attach a resume or other relevant documents to further describe your qualifications.)			
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position			
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position			
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position			
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position			

Phyllis Jasmine Epperson

Remote |

Willing to relocate | Authorized to work in the US for any employer

Professional Summary

Self-motivated accountant and fiscal operations specialist with over 20 years of progressive experience in financial management, governmental and nonprofit accounting, revenue cycle compliance, and administrative analysis. Proven track record in developing budgets, conducting cost-benefit studies, creating policies and procedures, preparing grant documentation, and producing high-quality fiscal and operational reports. Skilled in liaising between departments, coordinating special projects, and ensuring compliance with federal, state, and local regulations. Adept at data analysis, program evaluation, and recommending process improvements to increase efficiency and fiscal integrity.

Key Qualifications

- **Government & Nonprofit Fiscal Management:** Over 10 years' experience preparing, monitoring, and reconciling budgets; developing fiscal policies; and ensuring adherence to governmental accounting standards.
- **Administrative & Operational Analysis:** Skilled in conducting analytical studies on workflow, staffing patterns, and resource utilization to improve efficiency and service delivery.
- **Budget Development & Control:** Expertise in preparing annual and quarterly budgets, monitoring expenditures, reconciling accounts, and recommending adjustments.
- **Contract & Grant Management:** Experienced in drafting, reviewing, and monitoring contracts; preparing grant proposals; and ensuring compliance with funding requirements.
- **Policy Development & Implementation:** Proven ability to develop and communicate policies, procedures, and forms that clarify standards and improve operational efficiency.
- **Data Collection & Reporting:** Strong ability to design data collection systems, analyze complex financial and operational data, and prepare clear, concise reports and presentations.
- **Regulatory Compliance:** In-depth knowledge of federal, state, and local regulations, including Medi-Cal reporting, CMS guidelines, and GAAP standards.
- **Interdepartmental Liaison:** Skilled in collaborating with internal departments, external agencies, and stakeholders to coordinate projects and share critical information.
- **Software Proficiency:** Advanced user of QuickBooks, ADP, Microsoft Excel, Google Suite, Microsoft Dynamics GP, SAP, NetSuite, and Great Plains.

- Conducts complex compliance audits and analysis for inpatient, outpatient, and professional fee claims, ensuring adherence to CPT, ICD-10, HCPCS, and NCCI guidelines.
 - Develops and delivers education programs for coders, billers, and physicians on documentation standards and correct coding practices.
 - Produces detailed written audit reports with recommendations to improve charge capture, service selection, and claims submission accuracy.
 - Interprets and applies regulatory updates, CMS directives, and agency guidelines to ensure ongoing compliance.
- CFO/Controller – Epperson Consulting LLC – California (Feb 2008 – Present)
 - Oversees full-cycle accounting operations including budget preparation, expenditure review, and fiscal reporting.
 - Conducts cost-benefit and profitability analyses to guide strategic decision-making.
 - Serves as liaison with IT to ensure financial systems meet operational needs.
 - Coordinates with internal and external auditors to ensure compliance with regulatory and reporting standards.
 - Fiscal Manager – Manzanita Services, Inc – Ukiah, CA (Dec 2019 – May 2023)
 - Developed and administered organizational budgets in collaboration with the Board of Directors.
 - Monitored fiscal performance, identified variances, and implemented corrective measures.
 - Prepared Medi-Cal Cost Reports and other regulatory submissions.
 - Directed the development of automated financial systems to improve reporting and compliance.
 - Created financial reports for board review and guided policy development to strengthen fiscal integrity.
 - Senior Accountant/Financial Analyst – Ackerstone Industries – Corona, CA (May 2017 – Dec 2019)
 - Prepared monthly financial statements, accruals, and variance analyses.
 - Managed AP/AR staff and improved departmental efficiency.
 - Conducted studies that reduced labor costs by over \$30,000 annually.
 - Led year-end audits and tax reporting functions.
 - Accounts Payable Specialist III – Rancho Valencia Resort & Spa – Rancho Santa Fe, CA (May 2016 – Nov 2016)
 - Processed and verified invoices for proper coding and compliance.
 - Managed aging reports, reconciliations, and vendor payments.

Education

Bachelor's in Accounting – Saint Louis University, St. Louis, MO

Skills

Budget Preparation & Control, Administrative Analysis, Contract Management, Grant Compliance, Policy & Procedure Development, Financial & Data Analysis, GAAP, Governmental Accounting, Regulatory Reporting, Cost-Benefit Studies, Program Evaluation, Audit Coordination, Workflow Optimization, Advanced Excel & Google Suite, QuickBooks, ADP, Microsoft Dynamics GP, SAP, NetSuite

MENDOCINO COUNTY LIBRARY ADVISORY BOARD

APPLICATION FOR APPOINTMENT

INFORMATION:

The City of Fort Bragg appoints an individual to the Mendocino County Library Advisory Board. The Library Advisory Board plays an important role in development of quality improvements in the local library branches by exposing the membership to changes and innovations in the library world. This will be a two year appointment. Dates of Term: November 1, 2025 through October 31, 2027.

INSTRUCTIONS:

Please provide the information requested and any additional information you feel would be useful to the City Council in making their selection.

NAME: Linda J. Thornquist Stumpf
RESIDENT ADDRESS: [REDACTED] Fort Bragg
MAILING ADDRESS: P.O. Box 1732 Fort Bragg, CA 95437
HOME PHONE: [REDACTED] BUSINESS PHONE: N/A
BUSINESS ADDRESS: N/A
OCCUPATION: Retired
E-MAIL ADDRESS: [REDACTED]

Brief statement:

- Why are you interested in serving as the City of Fort Bragg's representative on the Mendocino County Library Advisory Board?
Several generations of my family are indebted to the many people in Fort Bragg and Mendocino County, who have worked tirelessly to maintain and continue their support of the Library system. I can only hope, as a community FFBL Volunteer, to be able to help carry this effort forward.
- List property owned, businesses owned or other financial interest you may have in the City of Fort Bragg.
I previously owned property within the city limits. Currently I have two houses outside the city limits.

COMPLETED APPLICATIONS SHOULD BE RETURNED BY 5:00 PM ON OCTOBER 15, 2025 TO:

Diana Paoli, City Clerk
CITY OF FORT BRAGG
416 North Franklin Street
Fort Bragg, California 95437



RECEIVED

OCT 14 2025

City of Fort Bragg
City Clerk

EDUCATION AND TRAINING

HIGH SCHOOL	LOCATION
UKiah High School (1973)	UKiah, CA

NAMES OF COLLEGES/UNIVERSITIES ATTENDED:	Dates Attended	Course of Study/Major	Degree Awarded	Type of Degree	Date Degree Completed
1. CSU at Northridge	Fall 87-89	Anthr	BA	Anthropology	Jan 1990
2. Santa Rosa Jr. College	Fall 73-75	Dental Assist	AS	Associate in Science	June 1975
3. Mendocino and College of the Desert	1970's	Transferable for BA			

OTHER RELEVANT COURSES AND TRAINING	Names/Locations of Institution	Length of Course	Date
1. Healthcare Marketing/P.R.	UCLA Extension (Westwood)	Semesters	1981-83
2.			
3.			
4.			

PROFESSIONAL LICENSE OR CERTIFICATE(s)	Serial No.	Date Issued	Expiration Date
1. Real Estate License (Agent)	ID 01122846	10-11-1991	10-20-1999
2. Insurance License (NY LIFE)	?	1984-86? yrs	
3. CDA, RDA, Radiation	37682	1975 CDA-RDA	12-31-2024

COMMUNITY SERVICE/Organization(s):	I am currently serving as the Fort Bragg representative on the County Library Advisory Board. I am also currently serving as Treasurer for the Friends of the Fort Bragg Library and on several committees as well as being President of a Service organization, NDGW of 67 members in town. Fort Bragg Patient Care Hospice Volunteers (7yrs 2012 to coord), PTA Pres, Commissioner of Archaeology for Mendocino County, Crib Scout Den Mother etc.
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EMPLOYMENT HISTORY (You may wish to attach a resume or other relevant documents to further describe your qualifications.)

Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
Sept 1981	June 1983	Burbank Community Hospital	Director of Public Relations and Marketing
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		Press Relations, Civic and Community Contact, Recruited Physicians, forums, health events, staff committees etc...	
Sept 1979	June 1986	Lifeline Physicians/ER/Urgent Care	Public Relations/Marketing
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		Acquiring Emergency Room Contracts and Physicians. Later began Urgent Care facilities, Community, and Political contacts.	
May 1989	Sept 91?	Wharehouse (Museum, rental)	Assistant Manager
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		Interviewed applicants, schedules, training, audit, inventory, shipping dept., Accounting at closing. Enjoyed what I learned.	
June 1997	Jan 2011	Mendocino Coast Clinics	Registered Dental Assistant
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		Assisted chairside, worked with many staff members for 13yrs to keep things humming and moving smoothly.	

MENDOCINO COUNTY LIBRARY ADVISORY BOARD

APPLICATION FOR APPOINTMENT

INFORMATION:

The City of Fort Bragg appoints an individual to the Mendocino County Library Advisory Board. The Library Advisory Board plays an important role in development of quality improvements in the local library branches by exposing the membership to changes and innovations in the library world. This will be a two year appointment. Dates of Term: November 1, 2025 through October 31, 2027.

INSTRUCTIONS:

Please provide the information requested and any additional information you feel would be useful to the City Council in making their selection.

NAME: JOAQUIN FELICIANO
RESIDENT ADDRESS: [REDACTED] FT BRAGG 95437
MAILING ADDRESS: SAME AS ABOVE
HOME PHONE: [REDACTED] BUSINESS PHONE: N/A
BUSINESS ADDRESS: _____
OCCUPATION: UC DAVIS COMPLIANCE ANALYST
E-MAIL ADDRESS: [REDACTED]

Brief statement:

1. Why are you interested in serving as the City of Fort Bragg's representative on the Mendocino County Library Advisory Board?
please see attached.
2. List property owned, businesses owned or other financial interest you may have in the City of Fort Bragg.
NONE

COMPLETED APPLICATIONS SHOULD BE RETURNED BY 5:00 PM ON OCTOBER 15, 2025 TO:

Diana Paoli, City Clerk
CITY OF FORT BRAGG
416 North Franklin Street
Fort Bragg, California 95437



RECEIVED

OCT 15 2025

City of Fort Bragg
City Clerk

3:40 PM

EDUCATION AND TRAINING

HIGH SCHOOL	LOCATION
FRIENDS SCHOOL	BALTIMORE MD

NAMES OF COLLEGES/UNIVERSITIES ATTENDED:	Dates Attended	Course of Study/Major	Degree Awarded	Type of Degree	Date Degree Completed
1. UC DAVIS	1997-2003	Ecology	PHD		JUN 03
2. SWARTHMORE COLLEGE	1993-97	Biology	BA		JUN 93
3.					

OTHER RELEVANT COURSES AND TRAINING	Names/Locations of Institution	Length of Course	Date
1. NONE			
2.			
3.			
4.			

PROFESSIONAL LICENSE OR CERTIFICATE(s)	Serial No.	Date Issued	Expiration Date
1. NONE			
2.			
3.			

COMMUNITY SERVICE/Organization(s):
1. MUNDANNO COAST CYCLISTS 2023-24 2023 Trail maintenance
2. MUNDANNO COAST BOTANICAL GARDENS 2023-24 Volunteer
3. 2022-24
4.
5.

EMPLOYMENT HISTORY (You may wish to attach a resume or other relevant documents to further describe your qualifications.)			
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
JAN 2019	PRESENT	UC DAVIS	
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		CLERK ACT COORDINATOR (please see attached)	
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
MAR 2015	OCT 2024	UC DAVIS	
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		RESPONSE TEAM COORDINATOR (please see attached)	
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
NOV 2009	FEB 2015	UC DAVIS	
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		SORORITY and FRATERNITY LIFE COORDINATOR (please see attached)	
Mo. Yr.	TO: Mo. Yr.	Employer (Business or Agency Name)	Title of your position
NOV 2008	NOV 2009	UC OFFICE of the President	
Describe the responsibilities you performed and/or the skills you acquired which may relate to this Committee or Board position		Education and Internship Coordinator (please see attached)	

Joaquin Feliciano

Fort Bragg, CA 95437

October 15, 2025

Diana Paoli, City Clerk
City of Fort Bragg
416 North Franklin St
Fort Bragg, CA 95437

Dear Diana Paoli and City Council:

Thank you for accepting my application to serve as the City of Fort Bragg's representative on the Mendocino County Library Advisory Board. Since relocating to Fort Bragg from Davis three years ago, I have been seeking opportunities to give back to our community in a meaningful way. I believe that serving on the Board is the perfect place for me to start.

I am applying for the Board position because I have a deep appreciation for the critical role that a healthy public library system plays in remote areas like Mendocino County. Here, public libraries are so much more than simply places to find one's next good read. They provide a sense of community, access to educational programs and essential social services, and even basic shelter. As a Board member, I hope to contribute to strengthening and expanding the library system's ability to serve the community.

Although I have no direct experience serving on an advisory board, I believe my recent professional experiences (summarized below) have given me the transferrable skills to support the library's mission of enriching lives through free and equitable access to materials and programs centered on education, culture, and entertainment. Each of my positions at UC Davis prioritized providing equal access to education and other University programs to everyone. Much of my work involves communicating with students, staff, and administrators from across the University to find creative, positive solutions to longstanding and complex issues. I am also proficient in conducting thorough, objective research to make informed decisions about topics that are new to me.

My experience with libraries, though limited, speaks to my lifelong commitment to their well-being. My very first volunteer work was as a third grader at my elementary school's library, re-shelving books in the morning before classes started. While serving in the US Navy on the USS Shasta (AE-33) in the late 90's, I managed the ship's library and remote learning program. As an adult, I installed and managed the first registered Little

Free Library (#1280) in Davis, CA. These smaller experiences introduced me to the challenges faced by all libraries at any scale: managing inventory, censorship, maximizing access, maintaining infrastructure, expanding and updating services in response to community need, and building community.

Finally, I have reviewed the minutes of the Board's most recent meetings and I anticipate being able to participate in and contribute to all meetings during the two year appointment. I work remotely and my schedule with UC Davis is sufficiently flexible to allow me to travel to all of the meeting locations outside of Fort Bragg.

Thank you again for this opportunity and for taking the time to review my application. Please feel free to contact me if you have any questions or would like more information. I hope to hear from you soon!

Sincerely,

Joaquin Feliciano



Recent Employment History

Clery Act Compliance Coordinator, Office of Compliance and Policy

University of California, Davis (Jan 2019 to Present) (100% remote)

- Manage University compliance with the Jeanne Clery Campus Safety Act, a federal regulation that requires all US colleges and universities that receive federal financial aid funds to report crime statistics and campus safety policies and procedures to the Department of Education and to all current and incoming University students and employees.
- Collaborate with staff in the University Police and Fire Departments, and offices for Emergency Management, Student Conduct, Victim Advocacy, Campus Counsel, Harassment and Discrimination Assistance and Prevention, Workplace Violence Prevention, Employee and Labor Relations, and Student Affairs.
- Review and classify all potential crime reports made to the Police Department and other relevant University offices.
- Interpret and implement changes to University, local, state, and federal policies, laws, and regulations.

Response Team Coordinator, Office of Compliance and Policy

University of California, Davis (Mar 2015 to Oct 2024)

- Tracked and reported on the resolution of all reports of sexual violence and sexual harassment made to the University.
- Communicated with all parties involved, including complainants/victims, respondents/suspects, investigators, attorneys, University administrators, and external auditors.
- Monitored compliance with University, state, and federal policies and regulations related to response to and resolution of reports of sexual violence and sexual harassment.

Sorority and Fraternity Life Coordinator, Student Housing and Dining Services
University of California, Davis (Nov 2009 to Feb 2015)

- Supervised over 50 undergraduate sororities and fraternities, comprising over 10% of the University undergraduate student body.
- Mentored Chapter leaders, set performance and conduct requirements, and monitored recruitment activities

Education and Internship Director, UC Center Sacramento
University of California Office of the President (Nov 2008 to Oct 2009)

- Managed the placement of students from all University of California campuses into internships with state legislators and other Capitol offices.
- Managed the Center's residential and education programs while students were living in Sacramento.
- Worked with state legislator's offices to develop new internship placements to meet students' needs.



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 25-456

Agenda Date: 10/27/2025

Version: 1

Status: Business

In Control: City Council

File Type: Staff Report

Agenda Number: 8B.

Receive Report and Consider Adoption of a Resolution Establishing a Water and Sewer Capacity Fee Deferral Program for Eligible Small Businesses Consistent with the City's Strategic Plan, BEAR Economic Development Strategies, and SB 937



CITY COUNCIL STAFF REPORT

TO: City Council **DATE:** October 27, 2025

DEPARTMENT: Administration & Economic Development Department

PREPARED BY: Isaac Whippy, City Manager

PRESENTER: Isaac Whippy, City Manager

AGENDA TITLE: Receive Report and Consider Adoption of a Resolution Expanding the Water and Sewer Capacity Fee Deferral Program for Eligible Small Businesses Consistent with the City's Strategic Plan, BEAR Economic Development Strategies, and SB 937

RECOMMENDATION

Adopt a Resolution establishing a Water and Wastewater Capacity Fee Deferral Program that allows eligible small businesses to defer payment of capacity fees for a limited period. This program is consistent with the City's Strategic Plan, Business Expansion, Attraction, and Retention (BEAR) economic development strategies, and the legal authority provided under SB 937.

BACKGROUND

The City of Fort Bragg has long recognized the importance of supporting small businesses as a cornerstone of the local economy. Capacity fees—charged to new or expanding businesses to cover the cost of increased demand on the City's water and sewer systems—can present a significant upfront financial barrier for small entrepreneurs.

In 2024, the City Council adopted Resolution No. 4763-2024 and Ordinance 987-2024 implementing a Nexus Fee Study and updating facility fees to ensure that growth pays its fair share for infrastructure. While appropriate for fiscal sustainability, these fees can discourage small businesses from locating or expanding in Fort Bragg.

In response, the City previously established a targeted deferral program for food service businesses in the Central Business District (CBD). This initiative helped activate vacant storefronts and revitalize downtown. To build on that success, staff proposes expanding the deferral program citywide to other commercial zones, providing broader support to small local businesses. This proposal would expand this program to all commercial zones.

State Policy Context – SB 937

SB 937, effective January 1, 2024, provides legal authority for and requires cities to allow the deferment of development impact and capacity fees for designated residential development projects to later stages in the development process, provided that repayment is secured through enforceable agreements. Several California jurisdictions—including Cotati, Modesto, Anaheim, and Roseville—have successfully implemented SB 937-compliant programs.

This legislation aligns with Fort Bragg's economic development priorities by giving local governments the flexibility to stimulate economic activity without waiving revenue or undermining enterprise fund integrity.

DISCUSSION AND ANALYSIS

1. Program Expansion

- Current: Central Business District (CBD).
- Proposed: Expand to include other commercial zones such as General Commercial (CG), Highway Commercial (CH), and Neighborhood Commercial (CN), as defined in the Inland Land Use & Development Code.

Eligible Businesses:

CRITERIA	GUIDELINE/LIMIT
Business Size	≤ 25 FTE, ≤ \$2.5 million gross receipts
Project Valuation	≤ \$3 million
Ownership	Locally owned and operated; no national chains or large franchises
Annual Program Cap	\$200,000 total deferrals per year
Business Types*	Food Service, retail, arts, tourism, neighborhood serving, light manufacturing <i>The City Council may, at its sole discretion, approve or deny deferral requests from businesses or projects that fall outside of standard eligibility categories.</i>
Zones	CBD, CG, CH, CN
Limit per Applicant	One deferral per property or business in 5 years
Program Cap	\$200,000 total deferrals per year
Exclusions	National or regional corporate chains. Businesses exceeding capital investment thresholds, Franchise Operations

*Eligible Business Types

This program is designed to support small, locally owned businesses that contribute to Fort Bragg's economic vitality, neighborhood vibrancy, and community character. Eligible businesses include:

- Food service businesses, including restaurants, cafés, coffee shops, tasting rooms, and similar uses.
- Retail and specialty goods businesses, including visitor-serving shops and galleries.
- Arts, cultural, and creative sector uses, including studios, maker spaces, and cultural venues.
- Neighborhood-serving services, such as salons, fitness studios, and bookstores.
- Light manufacturing and artisan production businesses, including:
 - Small-scale food and beverage production (e.g., kombucha, vinegar, coffee roasting, bakeries, craft beverages);
 - Artisan fabrication shops (e.g., furniture, textiles, craft goods);
 - Makerspaces and other low-impact production activities located in eligible commercial zones.

Light manufacturing uses must meet all program size, valuation, and revenue thresholds, and the maximum deferred capacity fee amount shall not exceed \$75,000 per project. Large-scale manufacturing, warehousing, or distribution uses are not eligible.

Council Discretion:

The City Council may, at its sole discretion, approve or deny deferral requests from businesses or projects that fall outside of standard eligibility categories if the Council determines that:

- The project is locally owned and operated,
- The project advances the City's Strategic Plan goals or BEAR economic development objectives, and
- The project does not pose an undue fiscal or operational burden on the City's water and sewer systems.

Council may also impose additional conditions on deferred agreements for such discretionary approvals, including but not limited to shorter repayment timelines, fee caps, or performance benchmarks.

2. Program Structure

- **Deferral Term:**
 - Up to five (5) years from Certificate of Occupancy or project completion, whichever is earlier.
 - Early repayment permitted at any time.
 - Interest rate: Equal to City's Pooled Investment rate (3-4% currently)
- **Security:**
 - Record lien or deferral agreement to ensure repayment.
 - Cap on total annual deferred amount (recommended \$200,000 annually).
 - Repayment required upon property transfer, expansion, or end of term.
- **Implementation Timeline:**
 - Effective immediately upon adoption of resolution.

3. Legal Authority – SB 937 Compliance

The program complies with SB 937 and the Mitigation Fee Act (Gov. Code §§ 66000 et seq.) through:

- Written deferral agreements and recorded security instruments;
- Defined repayment terms and program caps;
- Fiscal safeguards, including the ability to use interfund loans to prevent delays in capital projects;
- Annual monitoring and reporting to Council.

FISCAL IMPACT/FUNDING SOURCE

This program defers — but does not waive — capacity fees. The total annual deferral amount will be capped at approximately \$200,000.

The City has collected over \$1.3 million in Capacity Fees in the the last 10 years (Att:6)

Deferred amounts will be repaid through recorded agreements. If necessary, the City may loan from the General Fund to the Water and Wastewater Capacity Fee Funds to ensure capital improvement schedules remain on track.

This approach preserves the financial stability of enterprise funds while providing flexibility to support small businesses.

STRATEGIC PLAN/COUNCIL PRIORITIES/GENERAL PLAN CONSISTENCY

The proposed fee deferral program is consistent with and advances multiple adopted goals and policies of the City's Strategic Plan and General Plan:

Goal 1: Invigorate Economic Opportunity & Community Vibrancy.

Goal 1 (1A) specifically calls out: "Enliven Fort Bragg through local jobs and business success ... cultivate a diverse business climate ... encouraging investment through economic incentive programs (e.g., capacity fee deferrals)."

The City's Economic Development resources mention the small business assistance role of the City ("first stop for startups ... small business loans & other financing referrals")

Goal 3: "Foster and help sustain local businesses.

General Plan:

- Goal LU-4 – *Promote the economic vitality of the City’s existing commercial areas.*
→ Your program supports this goal by incentivizing adaptive reuse, encouraging investment in established commercial zones (CBD, CG, CN, CH), and strengthening the downtown economy.
- Policy EV-1.1 – *Foster a diverse and resilient local economy that provides jobs and services for residents and visitors.*
→ The program targets small, locally owned businesses across several sectors, including artisan production and visitor-serving enterprises
- Policy LU-4.1 – *Encourage a range of commercial uses that serve both residents and visitors and strengthen the City’s tax base.*
→ The program supports food service, retail, arts, tourism, and light manufacturing uses—all directly tied to this policy intent.
- Policy LU-4.3 – *Promote infill and redevelopment of existing commercial properties.*
→ By deferring capacity fees, the City reduces barriers for small businesses to occupy or improve existing spaces rather than building new greenfield sites.
- Policy LU-4.4 – *Encourage pedestrian-oriented development in commercial areas.*
→ Infill projects activated through this program support downtown walkability and neighborhood-serving business clusters.
- Policy EV-1.4 – *Support programs and incentives that encourage the retention and expansion of small businesses.*
→ The fee deferral structure is itself a financial incentive explicitly designed for small business retention and growth.
- Policy EV-2.2 – *Encourage adaptive reuse of existing buildings as a way to revitalize downtown and neighborhood commercial areas.*
→ This is a direct match to your program’s structure.

IMPACT ON GREENHOUSE GAS EMISSIONS

The proposed program is expected to have a beneficial impact on greenhouse gas (GHG) emissions by aligning economic development with sustainable land use practices. Specifically:

- Encouraging infill and reuse:
By supporting projects in existing commercial zones (CBD, CG, CH, CN), the program incentivizes infill development and adaptive reuse rather than greenfield expansion. This minimizes new infrastructure demand and lowers lifecycle emissions.
- Reducing vehicle miles traveled (VMT):
Supporting neighborhood-serving and visitor-oriented businesses encourages residents and visitors to walk or bike rather than drive to out-of-area destinations, resulting in reduced VMT and associated emissions.
- Localizing supply chains:
Including light manufacturing and artisan production promotes local production and distribution, reducing long-distance freight and transportation emissions.
- Supporting mixed-use corridors:
A more active commercial environment contributes to walkable, mixed-use

neighborhoods—consistent with local climate action goals and regional sustainability strategies.

- Alignment with State Goals:

This approach supports California’s climate policy framework under Assembly Bill 32 and Senate Bill 375, which emphasize compact development, reduced VMT, and sustainable infrastructure investment.

No negative impacts on GHG emissions are anticipated. This aligns with the CEQA exemption for fee programs under CEQA Guidelines § 15273(a)(4).

ATTACHMENTS

- Draft Resolution No.xxx-2025 Expanding Capacity Fee Deferral Program
- Deferral Program Guidelines
- Resolution No. 485-2024 (Existing CBD Deferral Program)
- Appendix A – Benchmark Comparison of Peer Cities (Cotati, Modesto, Roseville, Anaheim)
- Zoning Map
- Capacity Fees Historical Report

NOTIFICATION

Economic Development
Downtown Business
Housing

RESOLUTION NO. ____-2025

RESOLUTION OF THE FORT BRAGG CITY COUNCIL

and

RESOLUTION NO. ID ____-2025

RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT BOARD

EXPANDING THE WATER AND SEWER CAPACITY FEE DEFERRAL PROGRAM BEYOND THE CENTRAL BUSINESS DISTRICT ALIGNING WITH SB 937, AND DECLARING THE DEFERMENT PROGRAM EXEMPT FROM CEQA UNDER 14 CCR §15273(a)(4)

WHEREAS, pursuant to Resolution No. 4171-2000, the City of Fort Bragg imposes a capacity charge (the “Water Fee”) to fund capital improvements to the City’s water system; and

WHEREAS, pursuant to Section 14.24.060 of the Fort Bragg Municipal Code, the City of Fort Bragg and Fort Bragg Municipal Improvement District collects and sets the rate of a capacity charge (the “Sewer Fee”) to fund capital improvements to the wastewater system and are distinct from the service charges for ongoing use of water or sewer services; and

WHEREAS, the Water Fee and Sewer Fees (collectively the “Fees”) are a “capacity charge” as defined in Government Code Section 66013, collected in connection with the establishment of a new water or sewer connection or any change in occupancy of a structure served by an existing water or sewer connection, and does not exceed the reasonable cost of providing service to structures or occupancies that create new demands upon the City’s water or sewer systems; and

WHEREAS, the City Council previously adopted Resolution Nos. 4495-2021, 4741-2023, and 4762-2024 establishing and extending a temporary Water and Wastewater Capital Improvement Fee Deferral Program for Restaurants, Cafés, and Coffee Shops in the Central Business District (CBD) to support small businesses and reduce downtown vacancies; and

WHEREAS, Senate Bill 937 (SB 937), codified in part at Government Code Sections 66007 and 66020, allowing cities to delay the collection of impact and capacity fee for “designated residential development projects”; and

WHEREAS, the number of vacant storefronts, buildings, and underutilized commercial lots throughout the Central Business District and other commercial zones continues to impact the City’s overall economic vitality, and early payment of capacity fees creates a significant barrier to reinvestment, adaptive reuse, infill development, and new housing or commercial projects; and

WHEREAS, the City Council desires to comply with SB 937 and reduce the barrier for commercial development by expanding the existing Fee Deferral Program to specified commercial businesses; and

WHEREAS, essentially all of the businesses in the Central Business District have been

and continue to be small unique enterprises that make the Fort Bragg Central Business District an attraction for visitors and encourages those visitors to stroll through the shops, and fee deferrals may allow businesses to establish new uses in vacant buildings and thereby improving the overall vitality of the downtown area; and

WHEREAS, to ensure the program is targeted to those most in need of assistance, eligibility is limited to “designated residential development projects” as defined in SB 937 and small, locally owned businesses with fewer than 25 employees and gross receipts less than \$2.5 million, excluding national chains, large franchise operations, or enterprises exceeding the City’s capital investment thresholds; and

WHEREAS, deferring payment of the Fees encourages infill development, adaptive reuse of existing buildings, and neighborhood-based commerce — actions that reduce vehicle miles traveled (VMT), support greenhouse gas (GHG) reduction objectives, and align with state climate action goals under AB 32 and SB 375; and

WHEREAS, the deferral of capacity fees is not a waiver, and all deferred fees will be collected under legally binding agreements secured by recorded liens or covenants to ensure that the City’s Water and Wastewater Capital Improvement Funds remain whole; and

WHEREAS, the City Council and the Board of Directors desire to extend and expand the deferral program for the Fees; and

WHEREAS, this action is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15273(a)(4), for modifications or restructuring of fees which the City of Fort Bragg finds are for the purpose of obtaining funds for capital projects necessary to maintain existing service within existing service areas.

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED AS FOLLOWS:

1. Based on all the evidence presented, the City Council and Board of Directors find as follows:
 - a. The foregoing recitals are true and correct and are made a part of this Resolution.
 - b. The continued deferral of the Fees would encourage Restaurant, Café, and Coffee Shop businesses (as defined in the Inland Land Use & Development Code) to expand their existing operations or establish new uses in the City.
 - c. Expanded or newly established Restaurant, Café, and Coffee Shop businesses will increase pedestrian traffic, strengthen commercial vitality, and create destination anchors that benefit surrounding businesses.
 - d. The continued deferral of the Fees is consistent with the City’s Strategic Plan Priority Area 1: Jobs/Industry and Goal 3: Foster and Help Sustain Local Businesses & General Plan.
2. Participation in the Capacity Fee Deferral Program shall be strictly voluntary on the part of the applicant.

At the written request of an applicant, submitted any time prior to December 31, 2026, the City and/or Improvement District shall defer collection of either or both of the Fees pursuant to SB 937 or when such fee would otherwise be due in connection with a change in occupancy within a commercial zoning district, provided the resulting

occupancy is a Restaurant, Café, or Coffee Shop use or a designated residential development project, as defined by California Government Code Section 66007. Deferral shall be conditioned upon the applicant's execution of a deferral agreement and compliance with all program requirements.

3. a. The deferred fee shall be secured by a fee deferral covenant approved by the City Attorney and which shall be recorded against the property. The deferred fees may be paid at any time but no later than the issuance of a Temporary Certificate of Occupancy or prior to the final building inspection, and shall be calculated based on the fee in effect at the time of payment (i.e., the then-current rate schedule, not the schedule in effect at the time the deferral was granted).
b. If a subsequent change in use occurs at a property with an outstanding deferred fee, the fee shall be calculated as if the existing use on the property was the use that existed prior to the change for which the deferral was granted. Payment of this amount at the then-current rate shall satisfy both the deferred and current fee obligations.
4. If the City Council and/or Board adopts a new fee that replaces or succeeds an eligible fee, such successor fee shall also be eligible for deferral under this program.
5. It is the intent of the City Council and Board that the City may loan from the General Fund to the funds into which fee proceeds are normally deposited in such amounts as are necessary to ensure that the deferral of fees does not delay water or sewer improvements.
6. a. Staff shall maintain as a public record a list of all locations granted deferrals pursuant to this Resolution.
b. The Master Fee Schedule shall be amended to reference this Resolution, summarize the deferral program, and advise of the existence of the public deferral list and methods for obtaining it.
7. a. "Restaurant, Café, or Coffee Shop" shall have the meaning set forth in the Inland Land Use & Development Code.
b. "Central Business District" shall mean the CBD Zoning District as established under the Inland Land Use & Development Code.
8. This action is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15273(a)(4), which provides an exemption for modifications to fees for the purpose of obtaining funds for capital projects necessary to maintain service within existing service areas.
9. This Water and Sewer Capacity Fee Deferral Program shall remain in effect through June 30, 2027, unless extended or amended by subsequent action of the City Council and/or Improvement District Board. No new applications shall be accepted after June 30, 2027. All deferral agreements executed prior to this date shall remain in full force and effect under the terms of their recorded agreements.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon adoption.

The above and foregoing Resolution was introduced by Council/Board Member _____, seconded by Council/Board Member _____, and passed and adopted at a regular meeting of the City Council of the City of Fort

Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 27th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

JASON GODEKE
Mayor/Chairperson

ATTEST:

Diana Paoli/Secretary
City Clerk

Program Guidelines

Water & Wastewater Capital Improvement Fee Deferral Program

City of Fort Bragg & Fort Bragg Municipal Improvement District No. 1

1. Program Purpose

The Water and Wastewater Capital Improvement Fee Deferral Program (“Program”) is intended to support Fort Bragg’s Strategic Plan goals and Business Expansion, Attraction & Retention (BEAR) economic development strategies by:

- Reducing upfront costs for small, locally owned businesses;
- Encouraging adaptive reuse and infill development in existing commercial areas;
- Activating vacant or underutilized buildings and storefronts;
- Supporting neighborhood-serving and visitor-serving businesses;
- Advancing climate action goals through reduced vehicle miles traveled (VMT) and more sustainable land use patterns.

The program defers, but does not waive, water and wastewater capacity fees, ensuring enterprise funds remain whole while supporting business growth and community vitality.

2. Eligible Uses and Locations

Eligible uses include small, locally owned businesses that activate commercial corridors, provide neighborhood-serving amenities, and support community vibrancy:

- Food service businesses (restaurants, cafés, coffee shops, tasting rooms, small eateries);
- Retail and specialty goods businesses (visitor-serving shops, boutiques, galleries);
- Arts, cultural, and creative uses (studios, cultural spaces, maker spaces);
- Neighborhood-serving services (salons, fitness studios, bookstores, personal services);

- Light manufacturing and artisan production, including:
 - Small-scale food and beverage production (e.g., kombucha, vinegar, coffee roasting, bakeries, craft beverages);
 - Artisan fabrication and crafts (e.g., furniture, textiles, metalwork);
 - Makerspaces or low-impact production uses.

Light manufacturing uses must meet all program eligibility criteria and shall not exceed \$75,000 in total deferred capacity fees per project.

Large-scale manufacturing, warehousing, and distribution uses are ineligible.

Council Discretion:

The City Council may, at its sole discretion, approve or deny deferral requests from businesses or projects that fall outside standard eligibility categories if the Council determines that the project:

- Is locally owned and operated;
- Advances Strategic Plan or BEAR goals; and
- Does not pose an undue fiscal or operational burden on City utility systems.

The Council may impose additional conditions on such approvals, including lower deferral amounts, shorter terms, or performance conditions.

c. Eligible Permits:

- Deferral may only be requested in connection with a building permit issued no earlier than January 1, 2024 and no later than December 31, 2025, unless otherwise extended by Council and the Board.

Eligibility Criteria

Category	Limit / Requirement
Employee Size	≤ 25 Full-Time Equivalent (FTE) employees
Gross Receipts	≤ \$3,000,000 annually (most recent tax year); Council may adjust by resolution
Project Valuation	≤ \$2,500,000 total building permit valuation

Category	Limit / Requirement
Ownership	Locally owned and operated; national chains or franchises with more than five locations are ineligible
Zoning	CBD, CG, CH, or CN
Frequency	One deferral per business or property within a 5-year period
Annual Program Cap	\$200,000 total deferred fee exposure per fiscal year

The City Council may adjust caps or thresholds by resolution as needed.

Exclusions:

- National or regional corporate chains;
- Franchise operations with multiple locations outside Fort Bragg;
- Businesses exceeding capital investment thresholds set by City policy

Priority Consideration:

- Occupation of vacant or long-term underutilized properties;
- Projects that contribute to neighborhood vitality or tourism.

4. Deferral Terms

a. Length of Deferral: Up to five (5) years from issuance of Certificate of Occupancy or business opening, whichever occurs first.

b. Repayment Triggers:

- Property transfer;
- Expansion or change of use;
- End of deferral term.

c. Fee Schedule: Deferred fees shall be calculated based on the fee in effect at the time of repayment, not the date of deferral.

d. Early Payment: Applicants may repay deferred fees at any time prior to the deferral expiration.

5. Interest on Deferred Fees

- Interest Rate: Prime Rate + 1.0% or the City's pooled investment rate, whichever is higher, fixed at the time of deferral approval.
- Accrual Method: Simple (non-compounding) interest.
- Council Discretion: Council may approve a reduced or 0% interest rate for catalytic local projects that deliver exceptional community or economic benefits.
- Transparency: Interest rate terms shall be clearly stated in the deferral agreement.

6. Security & Repayment Requirements

- All deferrals must be secured through a recorded lien, covenant, or deferral agreement approved by the City Attorney.
- If repayment is not made upon maturity, the City may pursue collections, enforce liens, or exercise other legal remedies.
- Interfund loans from the General Fund to enterprise funds may be used to ensure capacity improvements are not delayed.
- Council may authorize exceptions to the annual cap for catalytic projects, with findings.

7. Fiscal Safeguards

- a. The total amount of deferred fees under this program shall be capped at approximately \$200,000 annually, unless otherwise authorized by Council.
- b. The City Council may authorize interfund loans from the General Fund to the Water or Wastewater Capacity Funds to avoid any delay in planned capital improvements.
- c. Deferred revenues will be tracked and reported annually to ensure full recovery.

8. Administrative Requirements

- a. Staff shall maintain a registry of properties approved for fee deferral under this program.
- b. The Master Fee Schedule shall be updated to reference this program, summarize its terms, and provide guidance on how to access the deferral registry.
- c. Standard application and deferral agreement forms shall be developed by the Economic Development and Finance Department.
- d. Annual reports shall be presented to the City Council detailing:
 - Number of participating businesses;
 - Total deferred amounts;
 - Repayments and outstanding balances;
 - Program impacts on economic development goals.

10. CEQA Compliance

This Program is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines § 15273(a)(4), which exempts modifications to fees for the purpose of obtaining funds for capital projects necessary to maintain existing levels of service.

11. Program Duration and Review

This program shall remain in effect through June 30, 2027, unless extended or amended by City Council.

The City Council shall review the program annually to evaluate its effectiveness, fiscal impacts, and alignment with strategic economic development goals.

Council may amend eligibility criteria, interest rates, deferral caps, or other program parameters by resolution to respond to changing economic conditions or community priorities.

No new deferral applications will be accepted after June 30, 2027, unless the program is renewed or extended by Council action. All approved deferrals prior to the sunset date shall remain valid under the terms of their executed agreements.

RESOLUTION NO. 4762-2024

**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF FORT BRAGG**

and

RESOLUTION NO. ID 485-2024

**RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
BOARD**

**EXTENDING THE WATER CAPITAL IMPROVEMENT FEE AND SEWER
CAPITAL IMPROVEMENT FEE DEFERRAL PROGRAM FOR
RESTAURANTS, CAFES, AND COFFEE SHOPS IN THE CENTRAL
BUSINESS DISTRICT AND DECLARING THE DEFERMENT EXEMPT FROM
CEQA UNDER 14 CCR15273(a)(4)**

WHEREAS, pursuant to Resolution No. 4171-2000, the City of Fort Bragg imposes a capacity charge (the “Water Fee”) to fund capital improvements to the City's water system; and

WHEREAS, pursuant to Section 14.24.060 of the Fort Bragg Municipal Code, the Fort Bragg Municipal Improvement District collects and sets the rate of a capacity charge (the “Sewer Fee”) to fund capital improvements to the District's wastewater system; and

WHEREAS, the Water Fee and the Sewer Fee (collectively, the “Fees”) are distinct from the service charges recurring utility fees charged for ongoing use of water or sewer services; and

WHEREAS, small businesses located in the Central Business District were economically disproportionally impacted during the COVID-19 pandemic and associated State and County Shelter-in-Place orders; and

WHEREAS, businesses in the Central Business District have closed or downsized their retail presence during the COVID-19 pandemic and associated State and County Shelter-in-Place orders in greater numbers than businesses located in the rest of the City; and

WHEREAS, the number of vacant storefronts in the Central Business District continues to impact the economic vitality of the downtown Central Business District; and

WHEREAS, the historic downtown Central Business District is an important aspect of and an asset to the City's tourism-based economy; and

WHEREAS, essentially all of the businesses in the Central Business District have been and continue to be small unique enterprises that make the Fort Bragg Central Business District an attraction for visitors and encourages those visitors to stroll through the shops, and fee deferrals may allow businesses to establish new uses in vacant buildings and thereby improving the overall vitality of the downtown area; and

WHEREAS, the lack of food service businesses in the Central Business District, particularly on Franklin Street, has been cited as a contributing factor to the increase in vacant buildings. The lack of food service businesses has also been blamed as partially responsible for the limited hours of operation in the Central Business District, which in turn reduces the pedestrian traffic; and

WHEREAS, the City Council, by its Resolutions No. 4495-2021 and 4741-2023, created a program that allowed the temporary deferral of the Water Fee for restaurants, cafes and coffee shops in the Central Business District; and

WHEREAS, the Board of Directors of the Improvement District, by its Resolution No. ID 460-2021, created a program that allowed the temporary deferral of the Sewer Fee for restaurants, cafes and coffee shops in the Central Business District; and

WHEREAS, the City Council and the Board of Directors desire to extend the deferral programs for the Water Fee and the Sewer Fee (collectively the “Fees”); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fort Bragg and the Board of Directors of the Fort Bragg Municipal Improvement District No. 1 that:

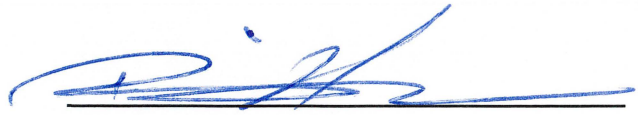
1. Based on all the evidence presented, the City Council and Board of Directors find as follows:
 - a. The foregoing recitals are true and correct and are made a part of this Resolution.
 - b. The continued deferral of the Fees could encourage potential Restaurant, Cafe, and Coffee Shop businesses (as defined in the City's Inland Land Use & Development Code) to expand their existing use or engage in new enterprises in the Central Business District.
 - c. Expanded and newly established Restaurant, Cafe, and Coffee Shop businesses in the Central Business District would add additional pedestrian traffic to the neighborhood and create a destination or anchor that would benefit other businesses in the Central Business District.
 - d. The continued deferral of the Water Capital Improvement Fee is consistent with the City's Priority Area 1: Jobs/Industry and Goal 3 - Foster and help sustain local businesses.
2. Only at the request of an applicant, the City/Improvement District shall defer collection of either or both of the Fees where such fee would otherwise be due in connection with a change in occupancy in the Central Business District to the extent the resulting occupancy is a Restaurant, Cafe or Coffee Shop.
3. Such deferral may only be requested in connection with a building permit that is issued no earlier than January 1, 2024, and no later than December 31, 2025.
4. The deferred Fee may be paid to the City/Improvement District at any time; the amount due shall be calculated based on the Fee (or Council/Board designated successor to the Fee) that would be due if the change in use occurred at the time the Fee (or successor) is actually paid (ie, the then-current rate schedule will apply; not the

schedule that was in effect at the time deferral was granted).

5. If a subsequent change in use occurs at a property for which a Fee has been deferred and not repaid, the Fee (or its successor) (in connection with that change in use shall be calculated as if the existing use on the property was the use that existed before the change in use for which the Fee was deferred. Payment of the Fee thus calculated at the then-current rates shall satisfy the deferred Fee and the Fee (or successor) then due.
6. It is the intent of the City Council that the City will loan from the General Fund to the funds into which Fee proceeds are normally deposited in such amounts as are necessary to ensure that the deferral of Fees does not delay the improvement of the water and sewer systems.
7. Staff shall maintain as a public record a list of locations that have been granted a deferral pursuant to this Resolution.
8. The Master Fee Schedule shall be amended to reference this Resolution; to summarize the deferral program established by this Resolution; and to advise of the existence of the list maintained pursuant to Section 7 of this Resolution and the methods for obtaining such list.
9. The following terms shall have the following meanings:
 - a. "Restaurant, Cafe or Coffee Shop" shall have the same meaning as set forth in the Inland Land Use & Development Code.
 - b. "Central Business District" shall mean the CBD Zoning District as established under the Inland Land Use & Development Code.
10. If the City Council/Board adopts a new fee that it designates as a successor to a Fee that is eligible for deferral, that successor fee shall itself be a Fee that is eligible for deferral.
11. The action taken by this Resolution is exempt from environmental review under the California Environmental Quality Act ("CEQA") pursuant to Title 14, the California Code of Regulations("CEQA Guidelines"), Section 15273(a)(4) which provides an exception for modifications to fees for the purpose of obtaining funds for capital projects necessary for maintaining service within existing service areas; and
12. This Resolution shall become effective upon its adoption.

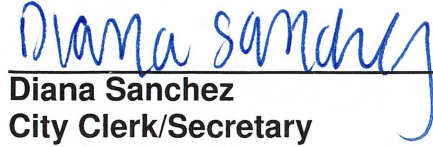
The above and foregoing Resolution was introduced by Council/Board Member Peters, seconded by Council/Board Member Rafanan, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg/District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 12th day of February, 2024, by the following vote:

AYES: Councilmembers Albin-Smith, Godeke, Peters, Rafanan and Mayor Norvell.
NOES: None.
ABSENT: None.
ABSTAIN: None.
RECUSED: None.



BERNIE NORVELL
Mayor/Chairperson

ATTEST:



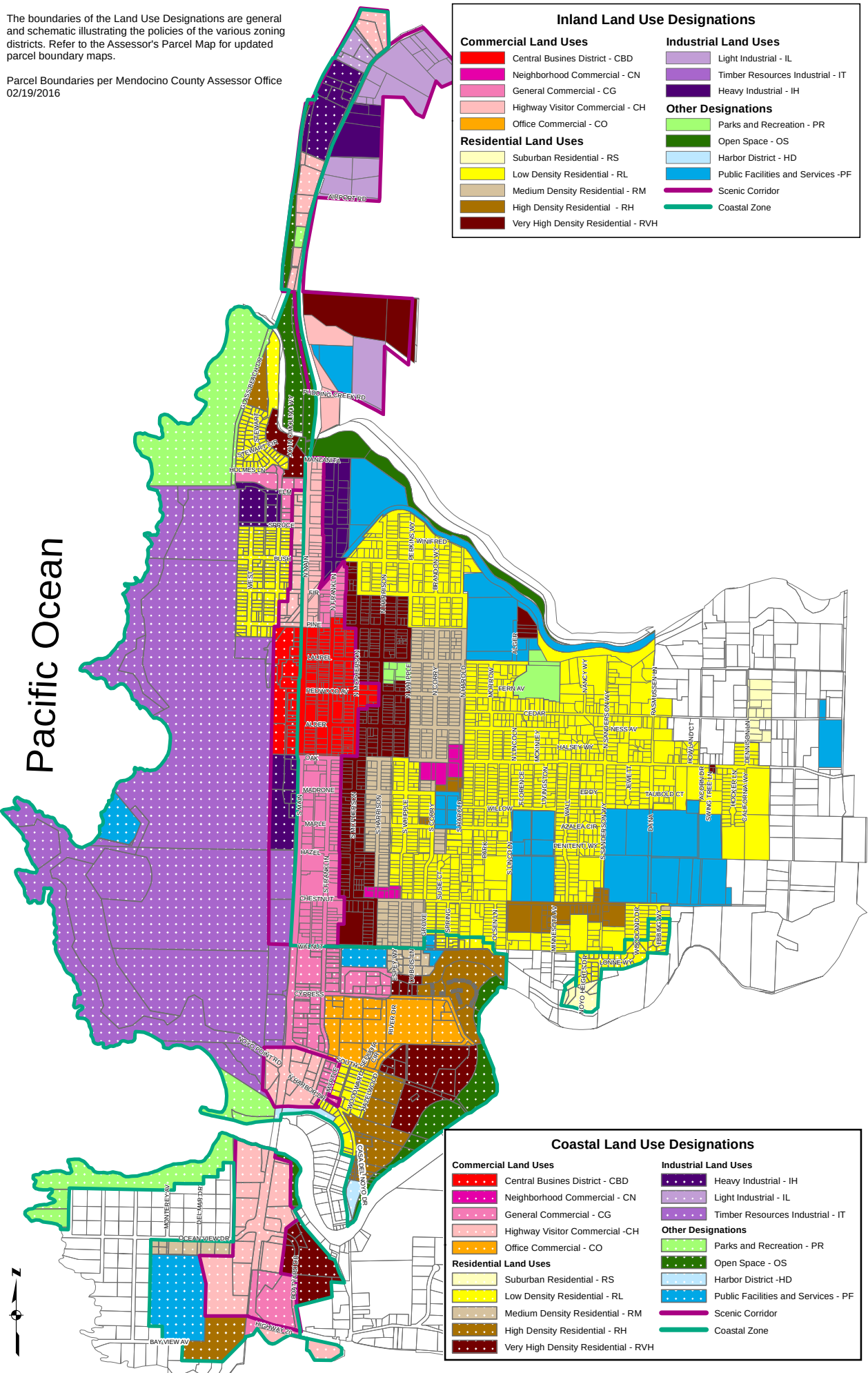
Diana Sanchez
City Clerk/Secretary

City	Program Scope	Deferral Period	Eligible Uses	Security	Key Takeaways
Cotati, CA	Impact and capacity fee deferral (SB 937)	Up to 2 years	All uses, including water & sewer	Recorded agreement	Small city model; short-term deferral minimizes fiscal risk.
Modesto, CA	Water, wastewater, capital facilities fee deferral	Up to 5 years	Commercial, multifamily	Covenant recorded	Closely aligns with Fort Bragg's proposed structure.
Anaheim, CA	Impact fee deferral	Until Certificate of Occupancy	Commercial & residential	Recorded covenant	Integrates fee deferral with broader business assistance.
Roseville, CA	Development fee & extended deferral program	Up to 3 years (1 year post-CO)	Broad eligibility	Recorded agreement	Offers flexible timelines; useful model for tiered deferrals.
Folsom, CA	Code-authorized deferrals/waivers	Varies	Discretionary	By agreement	Demonstrates legal codification as a best practice.

The boundaries of the Land Use Designations are general and schematic illustrating the policies of the various zoning districts. Refer to the Assessor's Parcel Map for updated parcel boundary maps.

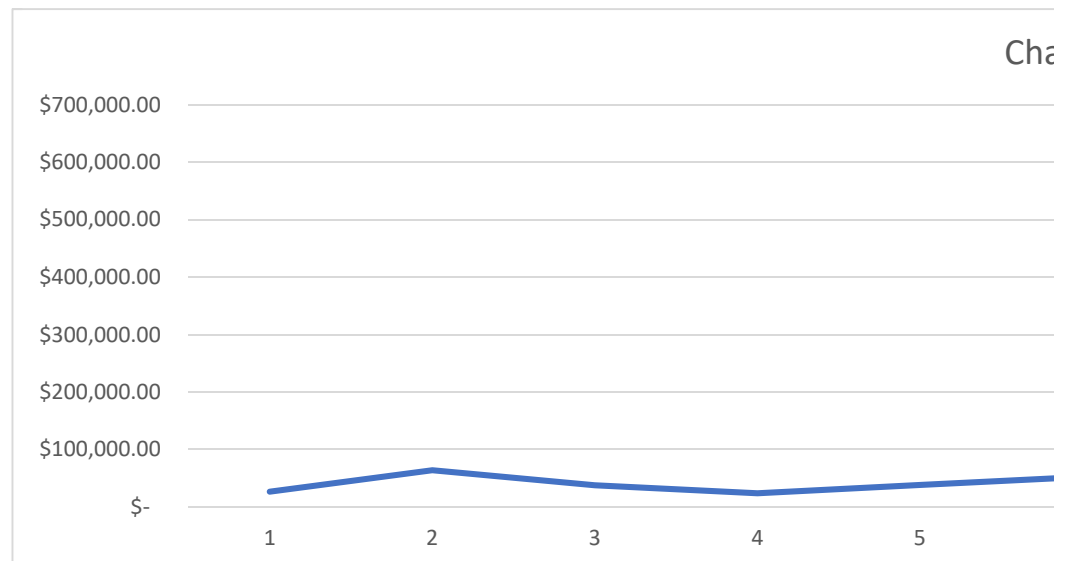
Parcel Boundaries per Mendocino County Assessor Office
02/19/2016

Pacific Ocean



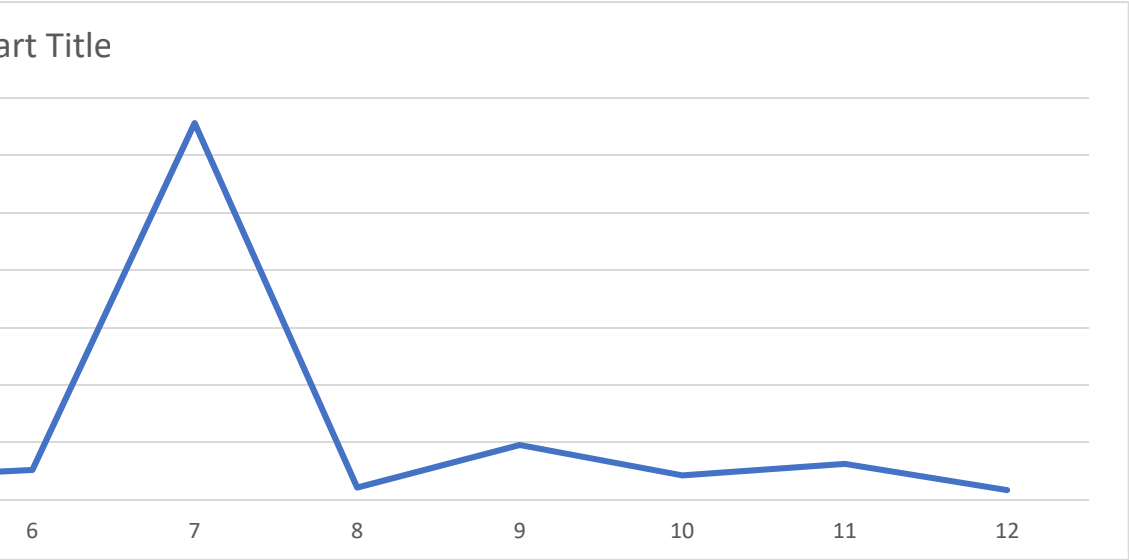
	2015	2016	2017	2018	2019	2020
Drainage Capacity Fee 290-0000-6307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Capacity Fee 288-0000-6307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Capacity Fee 289-0000-6307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Capacity Fee 740-0000-6307						
740-0000-6308	\$ 22,630.09	\$ 21,762.00	\$ 17,740.75	\$ 19,568.87	\$ 21,820.35	\$ 26,294.65
Water Capacity Fee 640-0000-6302	\$ 4,113.96	\$ 42,099.24	\$ 20,241.73	\$ 4,483.92	\$ 16,463.14	\$ 26,199.04

\$ 26,744.05 \$ 63,861.24 \$ 37,982.48 \$ 24,052.79 \$ 38,283.49 \$ 52,493.69



2021	2022	2023	2024	2025	2026	Total
\$ -	\$ -	\$ -	\$ 806.60	\$ 8,275.76	\$ 10,503.56	\$ 19,585.92
\$ -	\$ -	\$ -	\$ 403.00	\$ 1,810.97	\$ 786.20	\$ 3,000.17
\$ -	\$ -	\$ -	\$ 2,212.70	\$ 2,899.60	\$ 2,360.14	\$ 7,472.44
\$ 309,446.16	\$ 7,352.80	\$ 44,220.64	\$ 18,927.89	\$ 21,486.95	\$ 1,537.73	\$ 532,788.88
\$ 346,560.92	\$ 14,198.68	\$ 51,758.38	\$ 20,599.85	\$ 28,260.95	\$ 1,983.87	\$ 576,963.68
Total						\$ 1,139,811.09

\$ 656,007.08 \$ 21,551.48 \$ 95,979.02 \$ 42,950.04 \$ 62,734.23 \$ 17,171.50





CITY OF FORT BRAGG

2023/24
FEES

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

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CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

INTRODUCTION

The City of Fort Bragg charges fees to offset the cost of providing various services. Some fees are reviewed on an annual basis to assure that full cost-recovery is provided consistent with established City Council/Improvement District board policies.

The City and District have a policy of recovering the full costs reasonably incurred in providing miscellaneous services of a voluntary and limited nature, such that those receiving the miscellaneous services pay the associated costs and general taxes are not diverted from general services of a broad nature to subsidize unfairly and inequitably such miscellaneous services.

Pursuant to Government Code Section 66018, the specific fees or increases to fees to be charged for such services must be adopted by the City Council and the Municipal Improvement District Board after providing notice and holding a public hearing.

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg		
Master Fee Schedule		
Schedule of Animal Care & Control Fees		
CATEGORY		2023/24 Fees
Adoption, Surrender Impoundment and Medical Fees		
A1	Adoption Fees	Set by MCHS*
A2	Protective Custody Hold	Set by County
A3	Spay/Neuter Fees	Set by MCHS*
A4	Vaccinations/Medications/Tests/Microchip	Set by MCHS
A5	Veterinary Services	Set by MCHS
A6	Feed & Care Fees	Set by MCHS
	Impound/Redemption Fee - Unaltered	
A7	1st Offense	\$40
A8	2nd Offense	\$60
A9	3rd and Subsequent Offenses	\$100
	Impound/Redemption Fee - Altered	
A10	1st Offense	\$20
A11	2nd Offense	\$40
A12	3rd and Subsequent Offenses	\$60
	Surrender Fees:	
A13	Stray Animals	Set by MCHS
A14	Owner Surrender	Set by MCHS
Hearing Fees		
A15	Vicious Potentially Dangerous Animal Hearing Fee	\$500
Dog Licenses		
A16	Altered	\$25
A17	Unaltered	\$55
A18	Duplicate License/Tag	\$5
A19	Delinquent Licensing Penalty - altered	Double license fee
A20	Delinquent Licensing Penalty - unaltered	Double license fee
A21	Potentially Dangerous/Vicious Dog License	\$100

*Mendocino Coast Humane Society

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of FINANCE FEES		
CATEGORY		2023/24 Fees
Reports, Billing, etc.		
F1	Audit Reports - complete set	\$34
F2	Audit Reports - subsets	\$16
F3	Replace Lost Accounts Payable or Payroll Check	\$42
F4	Return Check (Charge for return of bad check from bank or financial institution + staff time)	\$42
F5	Budget Document copy	\$69
F6	Credit Card Proccess Fees (non-utility payments only)	2.5% of transaction
F7	Payment by phone	\$5
F8	Utility Bill - Final Notice Penalty	\$58
F9	Utility Profile Fee (one free in 12-month period) + Printing	\$57
Business License Fees:		
F10	Initial License	\$83
F11	Expedited B/License - 2 days or less	\$158
F12	Initial License for Home Occupation	\$53
F13	Change of Name	\$13
F14	Change of Ownership	\$70
F15	Change of Business Location	\$93
F16	Duplicate License	\$10
F17	Bingo License	\$10
F18	License Renewal (annually)	\$79
F19	License Renewal for Home Occupancy (annually)	\$60
F20	Non-Profit Business License	\$45
F21	Small, one-time jobs (under \$2,000)	\$20
F22	Vehicle Delivery Business - Operational Rate (annually)	\$50
Tobacco Sellers License Fees:		
F23	Annual License	\$187
F24	Change of Business Location	\$43
F25	Change of Name	\$15
F26	Change of Ownership	\$43

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of MISCELLANEOUS FEES		
CATEGORY		2023/24 Fees
Appeal Fees		
M1	Appeal of Water Bill	\$200
M2	Appeal of Administrative Decision	\$415
Certification of Documents		
M3	First Page (includes copy), Each additional page \$0.25	\$11
Copy Fees Charged to the Public		
M4	Aerial Photographs	Cost of Reproduction + 15%
	Black & White Copies:	
M5	8 ½ x 11 & 8 ½ x 14 (per page)	\$0.25
M6	11 x 17 (per page)	\$0.40
	Color Copies:	
M7	8 ½ x 11 & 8 ½ x 14 (per page)	\$0.45
M8	11 x 17 (per page)	\$0.75
Engineering Plans		
M9	Black & White Copies:	\$3
M10	Color Copies	\$5
M11	Electronic Response to Records Request (flash drive only)	\$5
M12	Electric Charging Station Fee (1st hour Free)	Free: 1st Hour and \$1.50 (per hour thereafter)
M13	Letter of Public Convenience or Necessity	\$203
M14	Letter of Public Convenience or Necessity - Public Hearing	\$581
M15	Publications and Reports	Cost of Printing + 15%
M16	Zoning Maps, General Plan Maps, Other Maps	Cost of Reproduction + 25%
Film Permit Fees		
	<u>Permit Processing Fee:</u>	
M17	Major Event	\$50
M18	Minor Event	\$100
M19	<u>Event Deposit Account:</u>	
	NOTE: A deposit account will be set up to cover cost of employees & equipment required during filming. Deposit amount will be established by City Manager on a case-by-case basis.	

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PLANNING AND DEVELOPMENT FEES (Building Fees)		
CATEGORY (BUILDING)		2023/24 Fees
General Information and Letters		
B1	Address Label	\$12
B2	Inclusionary Housing Fees (Interim)	Determined at time of application
B3	Research Fee (Hourly)	\$53
B4	Pre-application Analysis & Meetings(s)	\$340
B5	Geographic Information System (GIS) Site Map	\$55
Technical Advisory Committee Review (Fee waived for non-profit events)		
B6	Minor	\$560
B7	Major	Costs Incurred
B8	Zoning Letter (Hourly)	\$190
Parking In-Lieu Fees		
B9	Existing Commercial Building	Fee waived
B10	New Commercial Building	Fee waived
Note: The City Council adopted Resolution No. 4482-2021 establishing a temporary moratorium on the collection of		
Appeals		
B11	Appeal Fee for Code Enforcement Actions *Note: If appeal is sustained, fee will be refunded	Equal to Code Enforcement Fee
B12	Appeal of Planning Commission Decision to City Council* (This fee is to file the appeal Only, Appeal process costs will be covered by a DDA Account)	\$1,000
B13	Additional Appeal Fee to the Applicant for Planning Commission Decision to the City Council for Permits that require CEQA Review (EIR)	\$10,000
B14	Additional Appeal Fee to the Applicant for Planning Commission Decision to the City Council for Permits that require CEQA Review (MND or CatEX)	\$3,000
B15	Appeal of Administrative Permit to Planning Commission	\$375
B16	Appeal of Sign Permit to Planning Commission	\$220
Building Permit Fees		
Public Works- Engineering Review		
B17	New construction (120 sf - 1000 sf)	\$159
B18	New construction (>1000 sf)	\$255
B19	New Construction- Requiring Water/Sewer Review	\$95
B20	Fire Sprinklers, Grease Trap, backflow	\$127
B21	Commercial Remodels-Change of Use (Increased capacity)	\$95
B22	Frontage, driveway, parking, circulation, flatwork	\$159

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PLANNING AND DEVELOPMENT FEES		
CATEGORY		2023/24 Fees
Community Development Department (CDD-Planning Review)		
B23	Over the Counter Permit	\$55
B24	Interior Remodel	\$81
B25	Residential Site Plan Review	\$80
B26	Commercial Site Development/Land Use Review	\$160
Non-Departmental		
B27	Demolition	\$118
B28	Amendment to Plan set or Conditions (voluntary or corrections)	\$86
B29	Complex Project requiring costs incurred (min initial deposit)*	*\$2,000
B30	General Plan Maintenance Fee	0.53% of Valuation
B31	Waste Management Checklist processing Fee	\$55
Note: Waste recycling deposits are refunded based on a pro-rated percentage of the recycling target met.		
Sign Permit Fees		
B32	Permanent & Temporary	\$50
B33	Political (Refundable Deposit)	\$100
B34	Planning Commission Sign Permit (no public hearing required)	\$324
Administrative Permits*		
B35	Administrative Coastal Development Permit	\$1,450
B36	Administrative Design Review	\$685
B37	Administrative Design Review (Public Art, Murals, Paint Colors)	\$40
B38	Administrative Variance	\$775
B39	Amendment to Administrative Permit (major/minor)	\$460
B40	Certificate of Compliance	\$855
B41	Floodplain Development Permit	\$662
B42	Limited Term Permits not requiring TAC review	\$165
B43	Mobile Vending Unit Permit (includes business license fee)	\$650
B44	Annual Renewal - Mobile Vending Unit Fee	\$500
B45	Minor Use Permit	\$1,160
B46	Medical Marijuana Cultivation Minor Use Permit	DDA
B47	Cannabis Business Permit	\$865
B48	Cannabis Business Permit Renewal	\$270
B49	Public Hearing (requested for Administrative Permit)	\$960
B50	Amendment to Design Review, CDP, Use Permit (Minor - no environmental and public hearing required)	DDA
B51	Emergency Permit	\$445
Permits Requiring Planning Commission Review*		
B52	Hearing Cost (in addition to permit fee, below)	\$1,180
B53	Adult-Oriented Business Permit	DDA
B54	Certificate of Appropriateness	\$395
B55	Coastal Development Permit	\$1,450
B56	Coastal Development Permit for Second Units	\$725
B57	Design Review	\$685
B58	Use Permit	\$1,160

*Charged for DDA Complex projects which exceeds scope of Review covered by the proposed fee schedule.

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PLANNING AND DEVELOPMENT FEES		
CATEGORY		2023/24 Fees
Developer Deposit Account Projects		
B59	Cannabis Manufacturing Use Permit	Costs Incurred
B60	Variance	\$775
Planning Permit Extension*		
B61	Non-subdivision; does not require a public hearing	\$120
B62	Non-subdivision; requires a public hearing before the Director	\$470
B63	Non-subdivision; requires a public hearing before the Planning Commission	\$1,155
B64	Annexation	DDA
B65	Development Agreement	DDA
B66	Environmental Review: Negative Declaration; Environmental Impact Report	DDA
B67	General Plan Amendment	DDA
B68	Local Coastal Plan Amendment	DDA
B69	Mitigation Monitoring	DDA
B70	Planned Development Permit	DDA
B71	Rezoning	DDA
B72	Specific Plan	DDA
Subdivisions		
	Subdivision Map:	
B73	Extension of Time	\$120
B74	Final Map	DDA
B75	Improvement Plan, Plan Check, Construction Inspections	DDA
B76	Minor Subdivision (<5 Parcels)	DDA
B77	Major Subdivision (>5 Parcels)	DDA
B78	Parcel Merger	DDA
B79	Parcel Map	DDA
B80	Reversion to Acreage	DDA
B81	Certificate of Compliance	\$855
B82	Lot Line Adjustment	\$495
Code Enforcement fees		
B83	Cost of Abatement Nuisances by City Forces	Costs Incurred
NOTE: At the discretion of the Director, a deposit account may be required in lieu of a flat fee for any planning permit(s) deemed likely to substantially exceed the City's typical costs in processing the permit.		

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PUBLIC SAFETY FEES		
CATEGORY		2023/24 Fees
Alarm Fees- Charged for excessive false alarms		
PD1	After third false alarm in calendar year	\$50
PD2	After fourth false alarm in calendar year	\$100
PD3	After fifth false alarm in calendar year	\$200
PD4	Reinstatement bond, annually	\$500
Miscellaneous Recordings & Copies		
PD5	Civil Subpoena Appearance Fee (Audio tape recording copy)	\$275 + additional time/rate adjustment
PD6	Fingerprinting fee	\$30
PD7	Digital photographs (evidence)	\$27 + cost of photo supplies (\$1/sheet of photo paper or digital CD copy+postage if mailed).
PD8	Insurance Letter for Crime Report	\$25
PD9	Record clearance checks	\$57
PD10	Vehicle accident report - video tape copy	\$25
Miscellaneous Storage fees		
PD11	Stored Evidence Vehicle Fee (when stored onsite; per day)	\$12
PD12	Repossessed Vehicle Release	\$15
PD13	Gun Storage Fee	\$70
PD14	Vehicle Release (for towed vehicle) - normal release NOTE: Tow Charge when applicable is due to City prior to release of vehicle by local tow company	\$100
Parking Citation Penalties & Violations		
PD15	Administrative Fee (for cancelling a violation issued when person fails to display their handicap placard)	\$25
PD16	Blocking a driveway	\$45
PD17	Disabled Parking Space w/o Disabled Plate or Placard	\$285
PD18	Electric Vehicle Charging Violation (More than 4 hours)	\$45
PD19	Non-Electric Vehicle Parked in EV Parking space	\$45
PD20	No Parking	\$45
PD21	Off Street Parking Violation	\$45
PD22	Parked More than 18" from Curb	\$45
PD23	Parked on Sidewalk	\$45
PD24	Parking in Alley	\$45
PD25	Parking Space Markings	\$45
PD26	Permit Parking Only	\$45
PD27	Red zone	\$45
PD28	Timed Parking Zone	\$45
PD29	Wrong side of Road	\$45
PD30	Yellow loading Road	\$45
PD31	72- Hour continuous Parking (parking violation)	\$75

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PUBLIC SAFETY FEES		
CATEGORY		2023/24 Fees
Skate Park Facility Violations		
PD32	First offense	\$5
PD33	Second violation within a year	\$10
PD34	Third or further violation within a year	\$25
Licenses		
PD35	Bicycle License	No fee
Taxicab Fees:		
PD36	Initial Permit Application Fee	\$135
PD37	Initial Taxi Driver Background Check	110 +DOJ
<i>Annual Renewal License Fee:</i>		
PD38	For first vehicle	\$50
PD39	Additional vehicle(s)	\$10
Dance Fees		
PD40	Public dance, per event	\$75
PD41	Dances at a fixed place of business where alcoholic beverages are sold, annually	\$300
PD42	Dances at fixed place of business where alcoholic beverages are not sold, annually	\$150
PD43	Dances, as defined in the FBMC Section 5.12.080	No fee

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PUBLIC WORKS FEES		
CATEGORY		2023/24 Fees
Miscellaneous Fees		
PW1	Grading & Storm Water Protection Permit Fee	\$395
Streets and Facility Fees		
	<u>Street Furniture Permit Fees:</u>	
PW2	First Year	\$155
PW3	Renewal: Subsequent Years	\$55
PW4	Processing Fee for Parade/Street Closure	\$350
<u>Deposit to Borrow City-Owned Equipment</u>		
PW5	Barricades (deposit, per barricade)	30% of cost of borrowed barricades (i.e number borrowed x \$35 x 30%)
PW6	36" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cones (i.e number borrowed x \$25 x 30%)
PW7	28" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cones (i.e number borrowed x \$15 x 30%)
PW8	18" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cones (i.e number borrowed x \$10 x 30%)
PW9	12" Reflective Traffic Cone (deposit, per cone)	30% of cost of borrowed cones (i.e number borrowed x \$8 x 30%)
PW10	No Parking Tripod (deposit, per tripod)	30% of cost of borrowed cones (i.e number borrowed x \$30 x 30%)

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PUBLIC WORKS FEES		
CATEGORY		2023/24 Fees
Public Works Fees		
PW11	D-2 Rate for Hourly Supervision of Contractors Modifying City Water System	Fully loaded staff rate of employee(s) performing work; deposit required.
PW12	Pot Holing	Costs Incurred
PW13	Preparation Fee for Borrowing City Equipment	\$80
Encroachment Permit Fees		
<u>Performance Bond</u>		
(Bonded, licensed contractors shall not be required to comply with the deposits specified)		
PW14	Deposit	\$500
PW15	For excavation within paved roadway, alley, or easement areas	\$2/square foot
PW16	For excavation within unpaved roadway, alley, or easement areas	\$1/square foot
PW17	For excavation within parkway or sidewalk area, whether or not improved with concrete sidewalk	\$5/square foot
PW18	For all other public improvements	Use estimated construction cost determined by the developer and approved by the City Engineer
PW19	Permit Review & Issuance Fee	\$95
<u>Permit Inspection Fee</u>		
PW20	Annual Encroachment Permit	\$95
PW21	Trenching	\$50 (1st 100 lf) + \$0.25/lf afterwards
PW22	Sidewalk Closure (façade improvements, sidewalk sales, etc)	\$70
PW23	Street Closure	\$160
PW24	Inspection Fees - Repairs & Replacements	80
PW25	Miscellaneous Permits (not covered elsewhere; per location)	\$100
PW26	Parking (per week; per space)	\$25
PW27	Sidewalk, Curb & Gutter, Ramp, Conform Paving & Driveway	\$0.10/sf
PW28	Oversize Load Permit	\$15
PW29	Fine for Working without Encroachment Permit	Double cost of permit

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PUBLIC WORKS FEES		
CATEGORY		2023/24 Fees
Water Enterprise Fees		
<u>Backflow Prevention Device Fees:</u>		
W1	Inspection Fee - New Backflow Installation	\$60
W2	Annual test fee if performed by City personnel (should the device fail the test, customer is responsible for repairs & would receive one follow-up retest at no charge)	\$130
W3	Annual fee for private business who wishes to be listed as a Backflow Prevention Device Tester (upon filing the proper documentation with the City Clerk)	\$225
W4	Temporary backflow device for special events	\$100
<u>Grease Trap/Interceptors:</u>		
W5	Initial Application Fee	\$160
Public Works Fees		
W6	Annual Inspection Fee (this fee may be waived upon demonstration by the permittee that fats, oils, and grease collected in grease interceptors, or alternate approved systems, have been recycled for conversion to bio-diesel or other products as approved by the District)	\$95
Sanitary Sewer Fees		
W7	Permit and inspection of connections to the sanitary sewer system per residential or nonresidential unit	\$160
W8	Permit and inspection of apartment connections to the sanitary sewer system	\$160 +\$10 per unit in excess of 5 units
W9	Extension of sewer mains or other work required, such as setting manholes or installing pump stations, to extend service to an area or parcel to accommodate a connection	Actual cost of work; \$70 for written cost estimate
W10	During Normal Operation Hours	Minimum charge of one hour; hourly rate is based on the current rate of employee, including benefits & overhead
W11	If After Hours*	Minimum charge to cover up to 3 hours; rate is based on three times the current overtime rate of

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PUBLIC WORKS FEES		
CATEGORY		2023/24 Fees
Treated Wastewater Disposal Fee		
W12	Septage Receiving Station Tipping Fees	\$0.20/ gallon and a \$40 gate fee
Water Enterprise Fees		
W13	Water Charges for Voluntary Water Sales (per Hundred Cubic Feet (HCF)	\$16.32
W14	Water Account Deposit	\$150
W15	Water Hydrant Meter Rental Deposit	\$950
W16	Water Hydrant Meter Rental (per month)	\$25
W17	Water Line Testing and Forms	Cost Incurred
W18	Water Meter Split Evaluation	\$70
W19	Water Turn On/Off at Customer Request	\$35
W20	Water Turn On After Hours*	\$200
*after hours is considered after 2:30 on regular business; and anytime on weekends and holidays		
W21	Greywater Reuse Application Fee	\$50

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg Master Fee Schedule WATER SERVICE CONNECTION FEES		
	Water Service Type	2023/24 Fees
W22	3/4" Single Service	\$2,624
W23	1" Single Service	\$3,165
W24	1" Single Service Split into 2 5/8" x 3/4"	\$4,121
W25	1 1/2" Single Service	\$4,030
W26	2" Single Service Split into 5 5/8" x 3/4"	\$5,721
W27	2" Service Disc Meter - Low Demand	\$4,560
W28	4" Service	\$7,597
W29	6" Service	\$10,980
METER ONLY INSTALL		
	Size	2023/24 Fees
W30	5/8" x 3/4"	\$950
W31	1"	\$1,210
W32	1" Single Service Split into 2 - 5/8" x 3/4"	\$1,639
W33	1-1/2"	\$2,144
W34	2"	\$2,062
W35	4"	\$4,949
W36	6"	\$7,203
METER SPLIT		
W37	2 5/8" x 3/4" meters on existing service	\$1,259
W38	Meter split with street crimp in cement sidewalk	\$1,580

FORT BRAGG CITY COUNCIL RESOLUTION NO.3989-2017 DATED MARCH 27,2017 1.The City will not required separate water and/or sewer connections for any Accessory Dwelling Unit(ADU) 2. If a property owner chooses not to establish a separate water connection and/or a separate sewer connection for an ADU, a connection fee must be paid accordance with the City's adopted fee schedule. 3. The City will not require payment of water or sewer capacity fees for any ADU		
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CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg Master Fee Schedule SEWER SERVICE CONNECTION FEES		
Sewer Service Type		
	Sewer Connection Only (no water)	Fee includes 30 feet of pipeline
S1	4" Lateral, 4' Deep	\$2,199
S2	4" Lateral, 6' Deep	\$2,714
S3	4" Lateral, 8' Deep	\$3,498
S4	4" Lateral, 10' Deep	\$4,355
S5	6" Lateral, 4' Deep	\$2,534
S6	6" Lateral, 6' Deep	\$3,064
S7	6" Lateral, 8' Deep	\$3,858
S8	6" Lateral, 10' Deep	\$4,730

FORT BRAGG CITY COUNCIL RESOLUTION NO.3989-2017 DATED MARCH 27,2017

1. The City will not required separate water and/or sewer connections for any Accessory Dwelling Unit(ADU)
2. If a property owner chooses to establish a separate water connection and/or a separate sewer connection for an ADU, a connection fee must be paid accordance with the City's adopted fee schedule.
3. The City will not require payment of water or sewer capacity fees for any ADU

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of WATER CONSERVATION PENALTIES		
	CATEGORY	2023/24 Fees
WATER CONSERVATION PENALTIES		
CATEGORY		PENALTY
Penalties for Violation:		
STAGE:1		
1.	First Offense:	
	a.Minor Offense	\$20 + written warning
	b.Major Offense	\$100 + written warning
2.	Second Offense:	
	a.Minor Offense	\$100
	b.Major Offense	\$500
3.	Third or Subsequent Offense:	
	a.Minor Offense	\$500
	b.Major Offense	\$1,000
STAGE:2		
1.	First Offense:	
	a.Minor Offense	\$100
	b.Major Offense	\$250
2.	Second Offense:	
	a.Minor Offense	\$250
	b.Major Offense	\$500
3.	Third or Subsequent Offense:	
	a.Minor Offense	\$500
	b.Major Offense	\$1,000
STAGE: 3 & 4		
1.	First Offense	\$500
2.	Second Offense	\$1,000
3.	Third or Subsequent Offense	
	The City Manager may instruct staff to shut off the water service to the offending property. Service	\$1,000

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

Schedule of PARKS & FACILITIES USAGE FEES		
	CATEGORY (Recreation)	2023/24 Fees
TOWN HALL		
R1	Additional Use Beyond Basic 12 Hours (per hour)	\$10
R2	Basic Use Fee (each 12 hours)	\$125
R3	Non-Profit Use Fee (each 12 hours)	\$60
R4	Custodian Charge (per hour during normal hours of work)	\$78
R5	Custodian Charge (per hour; Overtime Rate)	\$216
R6	Deposit for Alcohol Use	\$500
R7	Security/Cleaning & Key Deposit	\$200
R8	AV Equipment Use & Setup Fee (hourly) Min. 2 hours. \$44/hourly charge thereafter	\$140
R9	AV Tech after hours charge (hourly) - Per event	\$182

FILM PERMIT FEES		
	CATEGORY	2023/24 Fees
PERMIT PROCESSING FEE		
R10	Minor Events (up to 7 days)	\$50
R11	Major Events (over 7 days)	\$100

GYM USE		
	CATEGORY	2023/24 Fees
R12	Basic Use Fee (per hour)	\$20
R13	Daily Use Fee (12 hours)	\$100
R14	Extended Use Fee	Fee established on case-by-case basis by City Manager
Non-Profit Use Fee (for up to 3 hours of use)		

SMALL CELL WIRELESS FACILITIES FEES		
	CATEGORY	2023/24 Fees
Small Cell Wireless Permit Application Fees		
R15	Collocated Small Cell Wireless Facilities (up to five cells)	\$500
R16	Collocated Small Cell Wireless Facilities (per cell beyond five)	\$100
R17	New Pole or Structure for Small Cell Wireless Facility (per pole or structure)	\$1,000
R18	Master License Agreement (MLA) Administrative Fee	Actual Cost/DDA
R19	Additional actual costs related to processing Small Cell Wireless Facilities applications	Actual Cost/DDA
Annual Administrative Review, Inspection, Monitoring & License Fees:		
R20	Small Cell Attached to City-Owned Pole or Structure Not Covered by MLA (per cell)	\$270
R21	Small Cell Not Attached to City-Owned Pole or Structure (per cell)	\$270
R22	Small Cell Covered by MLA	Per MLA
R23	Additional actual costs related to administering small cell wireless facilities permits	Actual Cost

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg- C. V. Starr Community Center		
Master Fee Schedule FY 2023/24		
		2023/24 Fees
Day Passes		
CV1	RESIDENT Youth, Senior, Disabled Adult	\$9
CV2	RESIDENT Adult	\$11
CV3	RESIDENT Family	\$30
CV4	RESIDENT Family Member Add	\$7
CV5	NON- RESIDENT Youth, Senior, Disabled Adult	\$13
CV6	NON- RESIDENT Adult	\$15
CV7	NON-RESIDENT Family	\$45
CV8	NON-RESIDENT Family member add on	\$11
Daily Drop In Fees/Day Passes- Access to the facility for the day including pools, weight room, drop in fitness classes		
Monthly Membership (1 month only)		
CV9	Youth, Senior, Disabled Adult	\$45
CV10	Adult	\$70
CV11	Couple	\$120
CV12	Family	\$160
CV13	Family member add on	\$30
1 month membership – membership can be purchased at any time and will roll into the next month. For example a		
Recurring Monthly Membership		
CV14	Youth, Senior, Disabled Adult	\$40
CV15	Adult	\$60
CV16	Couple	\$100
CV17	Family	\$140
CV18	Family member add on	\$20
Recurring- Automatic Payments- 6 month commitment. Members must pay for the remaining of the first month or if		
Annual Membership		
CV19	Youth, Senior, Disabled Adult	\$408
CV20	Adult	\$612
CV21	Couple	\$1,020
CV22	Family	\$1,428
CV23	Family member add on	\$204
12 months paid in advance- price is based off the monthly recurring membership times 12 and then less 15% Non-		
Corporate Membership		
CV24	Youth, Senior, Disabled Adult	\$36
CV25	Adult	\$54
CV26	Couple	\$90
CV27	Family	\$126
CV28	Family member add on	\$18
Members must set up through their workplace/ corporate account manager. Corporate account managers will be		

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg- C. V. Starr Community Center		
Master Fee Schedule FY 2023/24		
Facility Rental Fees - Hourly		
CV29	Multipurpose Room	\$70
CV30	Multipurpose Room Hourly non profit	\$40
CV31	Multipurpose Room Day max up to six (6) hours	\$250
CV32	Multipurpose Room Day max non profit up to six (6) hours	\$200
CV33	Leisure Pool/ No features	\$140
CV34	Water Slide & Lazy River at the same time	\$235
CV35	Water Slide & Lazy River alternating	\$188
CV36	Competition Lap Pool	\$135
CV37	Swim Team Lane Hourly Rental - depending on availability	\$13
CV38	Lane Rental	\$30
CV39	Outdoor Facility (Petanque Court or North Lawn) Hourly	\$50
CV40	Outdoor Facility (Petanque Court or North Lawn) Day Max	\$134
CV41	Swimming Party (3 hours) - Half-Room - Up to 15 swimmers	\$170
CV42	Swimming Party (3 hours) - Full-Room - Up to 30 swimmers	\$270
CV43	Staff time - per staff (average)	\$52
CV44	Facility Rental including both pools - up to six (6) hours	\$2,200
C.V Starr Community Center Group Activity Fees		
CV 45	Personal Training (60 minutes, one person)	\$55
CV 46	Enrichment Programs	Incurred expenses
CV 47	Enrichment Programs/Activity Fees Fees will be established by the Director or Director's designee; and at a minimum cover direct activity costs at an enrollment level one below the set minimum enrollment level for the given activity.	
CVSCC Drop In and Membership Category Criteria		
Children – Children 3 years and under are FREE with a paying adult		
Children 5 years and under OR		
requiring a lifejacket must be accompanied by an adult in the water at all times.		
Youth – Ages 4-17		
Adult – Ages 18-61		
Senior – Ages 62+		
Couple – Any two persons living in the same household.		
Family – A combination of up to 4 people living in the same household with an Adult maximum of 2.		
Disabled – Any person with a disability according to the Americans with Disabilities Act.		
Resident – Any person who lives in or owns property within the Mendocino Coast Recreation and Park District boundaries.		
Non-Resident – Any person who is visiting from outside the Mendocino Coast Recreation and Park District and does not own property within the District boundaries.		
MERCHANDISE		
CV48	General Resale items (rounded to the nearest dollar)	200% of purchase costs
CV49	Uniform Parts (rounded to the nearest dollar)	100% of purchase costs

**CITY OF FORT BRAGG
2023/24 FEE SCHEDULE**

City of Fort Bragg			
WATER FACILITIES FEES			
CATEGORY			Rate (May 2024)
Single Family Residential	per dwelling		\$3,169.10
Multi Family Residential	per dwelling		\$2,313.44
WATER FACILITIES FEES FOR NON-RESIDENTIAL DEVELOPMENT			
CATEGORY	Unit	EDU	Rate/Unit
Car Wash (Self Serve)	stall	1.36	\$4,309.98
Car Wash (Full Service)	tunnel	1.82	\$5,767.76
Schools	1,000 sq ft of classroom	0.86	\$2,725.43
Laundromats	Washing machine	1.18	\$3,739.54
Hospitals	bed	0.55	\$1,743.01
Convalescent Homes	bed	0.55	\$1,743.01
Church	1,000 sq ft	0.45	\$1,426.10
Retail/Wholesale	1,000 sq ft	0.59	\$1,869.77
Professional Office	1,000 sq ft	0.59	\$1,869.77
Dental/Medical Office	1,000 sq ft	0.68	\$2,154.99
Beauty Shops	1,000 sq ft	0.68	\$2,154.99
Brewery	1,000 sq ft	2.73	\$8,651.64
Theater	seat	0.09	\$285.22
Gas Stations	1,000 sq ft	0.91	\$2,883.88
Garage	1,000 sq ft	0.27	\$855.66
Bar	1,000 sq ft patron area	2.27	\$7,193.86
Counter Service Food/Dining	1,000 sq ft prep area	1.82	\$5,767.76
Lodging [1]	room	0.68	\$2,154.99
Restaurant (table service)	1,000 sq ft dining area	2.73	\$8,651.64
Supermarket	1,000 sq ft	0.73	\$2,313.44
[1] For lodging development that includes both lodging and a restaurant, the restaurant square footage will be charged the restaurant fee separately from the per room fee.			
[2] The water fee for a non-residential development is calculated by multiplying the Single Family Rate by the EDU and the number of units.			
[3] If a proposed commercial/industrial use category is not listed in the fee table, the City Engineer can prepare an estimated water flow for the use. The estimated usage is to be divided by the average single family residential customer water demand (110 gallons/day).			
[4] Fort Bragg City Council Resolution 4762-2024 dated February 12, 2024, Establishes the Water Facilities Fee Deferral Program for eateries in the Central Business District which expires on December 31, 2025. A list of locations that have been granted a deferral under this Resolution is on file with the City Clerk's Office.			

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg				
Master Fee Schedule				
SEWER FACILITIES FEES				
CATEGORY		Unit		Rate
Single Family Residential		per dwelling		\$2,640.34
Multi Family Residential		per dwelling		\$1,905.40

SEWER FACILITIES FEES FOR NON-RESIDENTIAL DEVELOPMENT						
CATEGORY	Unit	Flow Gallons per Day	BOD (mg/l)	TSS (mg/l)	EDU	Rate/Unit
Car Wash (Self Serve)	stall	150	130	130	1.39	\$3,670.07
Car Wash (Full Service)	tunnel	200	130	130	1.85	\$4,884.63
Schools	1,000 sq ft of classroom	95	175	175	0.98	\$2,587.53
Laundromats	Washing machine	130	130	130	1.2	\$3,168.41
Hospitals	bed	60	175	175	0.62	\$1,637.01
Convalescent Homes	bed	60	175	175	0.62	\$1,637.01
Church	1,000 sq ft	50	175	175	0.52	\$1,372.98
Retail/Wholesale	1,000 sq ft	65	110	110	0.57	\$1,504.99
Professional Office	1,000 sq ft	65	130	130	0.6	\$1,584.20
Dental/Medical Office	1,000 sq ft	75	175	175	0.77	\$2,033.06
Beauty Shops	1,000 sq ft	75	250	250	0.91	\$2,402.71
Brewery	1,000 sq ft	300	300	300	3.98	\$10,508.55
Theater	seat	10	250	250	0.12	\$316.84
Gas Stations	1,000 sq ft	100	130	130	0.92	\$2,429.11
Garage	1,000 sq ft	30	110	110	0.26	\$686.49
Bar	1,000 sq ft patron area	250	130	130	2.31	\$6,099.19
Counter Service Food/Dining	1,000 sq ft prep area	200	300	300	2.65	\$6,996.90
Lodging [1]	room	65	175	175	0.67	\$1,769.03
Restaurant (table service)	1,000 sq ft dining area	300	450	450	5.04	\$13,307.31
Supermarket	1,000 sq ft	80	250	250	0.97	\$2,561.13

[1] For lodging development that includes both lodging and a restaurant, the restaurant square footage will be charged the restaurant fee separately from the per room fee.

[2] The sewer fee for a non-residential development is calculated by multiplying the Single Family Rate by the EDU and the number of units.

[3] To determine the sewer fee EDU multiplier for an unlisted customer type, the flow, BOD (biochemical oxygen demand), and TSS (total suspended solids) of each new customer will be scaled to the flow and strength characteristics of a single family home as shown in the equation below.

$$EDU = \frac{Flow}{SF\ Flow} \times (60\% + [20\% \times \frac{BOD}{SF\ BOD}] + [20\% \times \frac{TSS}{SF\ TSS}])$$

SF – Single Family

[4] MID No.1 Resolution ID 485-2024 dated February 12, 2024, Establishes the Sewer Facilities Fee Deferral Program for eateries in the Central Business District which expires on December 31, 2025. A list of locations that have been granted a deferral under this Resolution is on file with the City Clerk's Office.

CITY OF FORT BRAGG
2023/24 FEE SCHEDULE

City of Fort Bragg Master Fee Schedule				
STORM DRAINAGE FACILITIES FEES				
			Rate	Unit
	All Land Use Zones		\$0.7446	\$/improved sq ft
Rate per square foot of improved area (impervious surface). Improved area consists of ground covered by livable or occupied space, garages and carports, walkways, driveways, parking lots, or other paved area.				

City of Fort Bragg Master Fee Schedule				
POLICE FACILITIES FEES				
	Category		Rate	Unit
	Residential		\$324.99	per 1,000 sq ft
	Commercial		\$2,028.54	per 1,000 sq ft
	Industrial		\$782.16	per 1,000 sq ft
	Lodging		\$553.24	per room

City of Fort Bragg Master Fee Schedule				
FIRE FACILITIES FEES				
	Category		Rate	Unit
	Residential		\$202.18	per 1,000 sq ft
	Commercial		\$371.20	per 1,000 sq ft
	Industrial		\$184.49	per 1,000 sq ft
	Lodging		\$103.07	per room