



# City of Fort Bragg

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## Meeting Minutes - Draft Planning Commission

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Wednesday, March 11, 2026

6:00 PM

Town Hall, 363 N.Main Street  
and Via Video Conference

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### MEETING CALLED TO ORDER

Chair Jensen called the meeting to order at 6:00 PM.

### ROLL CALL

**Present** 5 - Commissioner Jary Stavely, Chair David Jensen, Commissioner Katie Turner, Vice Chair Richard Neils, and Commissioner Ryan Bushnell

### 1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR

#### ITEMS

- (1) NONE.
- (2) NONE.

### 2. STAFF COMMENTS

Associate Planner Sarah Peters provided an update on the Community Development Department. Permit Technician Maria Flynn provided an update on the Limited Term Permits in March 2026. Associate Planner Sarah Peters provided an update on Accela for reroofs, electrical panels, and the Air Quality (AQMD) updates.

### 3. MATTERS FROM COMMISSIONERS

Vice Chair Neils informed the Commissioners about an event in May for Veterans and the Veterans Hall rental update. Chair Jensen asked for volunteers to assist the Mayor in the tree planting initiative. Chair Jensen reminded Commissioners about the Community Development Committee meeting on April 6, 2026.

### 4. CONSENT CALENDAR

**A motion was made by Commissioner Stavely, seconded by Commissioner Turner, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Stavely, Chair Jensen, Commissioner Turner, Vice Chair Neils and Commissioner Bushnell

#### **4A.** [26-124](#)

Approve Minutes of the February 25, 2026, Planning Commission Meeting

**The Minutes were approved on the Consent Calendar.**

#### **4B.** [26-109](#)

Planning Commission Resolution 03-2026: Planning Commission Bylaws

This Planning Resolution was adopted on the Consent Calendar.

Enactment No: RES PC3-2026

**5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

**6. PUBLIC HEARINGS**

**7. CONDUCT OF BUSINESS**

- 7A. [26-111](#) Receive Report and Provide a Recommendation to City Council to Accept the Annual 2025 General Plan Report and Annual 2025 Housing Element Progress Report.

Associate Planner Sarah Peters and Permit Technician Maria Flynn presented the report. Staff found some corrections that they will make before the report goes to Council. Commissioner Stavelly asked clarifying questions and updates on tree planting locations. Commissioner Stavelly commended staff on the report presented and asked clarifying questions regarding cameras.

**A motion was made by Vice Chair Neils, seconded by Commissioner Bushnell, that the Planning Staff Report be recommended for approval. The motion carried by the following vote:**

- Aye:** 5 - Commissioner Stavelly, Chair Jensen, Commissioner Turner, Vice Chair Neils and Commissioner Bushnell

**ADJOURNMENT**

**Chair Jensen adjourned the meeting at 6:31 PM.**

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David Jensen, Chair

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Lisi Horstman  
Administrative Assistant, Community Development