



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, January 8, 2024

6:00 PM Town Hall, 363 N. Main Street and via video conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmember Peters participated via Zoom due to illness. He petitioned Councilmembers Rafanan, Godeke, Albin-Smith and Mayor Norvell to allow him to participate remotely. A vote was taken and all councilmembers voted unanimously to allow Peters to participate remotely.

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

CLOSED SESSION REPORT

No reportable action.

Mayor Norvell pulled item 5E from the Consent Calendar per staff's request.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [23-470](#) Presentation of Proclamation of Human Trafficking Awareness

Vice Mayor Godeke read the Proclamation of Human Trafficking Awareness. Juli Mortensen accepted the proclamation on behalf of both chapters, Soroptomist International Noyo Sunrise and Soroptomist International Fort Bragg.

1B. [23-480](#) Presentation of Proclamation Honoring the Glass Beach Headlands Access Committee

Mayor Norvell read the Proclamation Honoring the Glass Beach Headlands Access Committee. Ron White accepted the proclamation on behalf of the Glass Beach Headlands Access Committee.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR

- (1) Ron White, Gabriel Maroney, Juli Mortensen, Jacob Patterson, Jay Rosenquist.
- (2) None.

3. STAFF COMMENTS

Chief Cervenka proudly reported that the police department's new electric trucks have earned a spot in Ford's 2024 Calendar. He expressed gratitude to the council and staff for their role in making this change a reality. Public Works Director John Smith announced a workshop scheduled for January 10, 2024, from 11 AM to 2 PM at Town Hall to gather input on the preliminary design for the Bainbridge Park Enhancement Project. He mentioned delays in the Streets Project due to rain, outlining the sequence of areas to be addressed once work resumes: Boat Yard Drive, followed by the 100th block of Chestnut, then Fir St, the 500 block of S. Harold St, with Franklin St being addressed last. Additionally, delays were noted for the Wiggly Giggly project due to manufacturing errors. Anticipated steps include one more shipment, concrete work, and the placement of wood chips. Community Development Director Julianna Cherry announced that the Planning Commission is convening this week. Public Works will seek input from the Planning Commission regarding the design of the Fire Station on Main St. In process are the following Limited Term Permit (LTP) Rotary Club and Sports Foundation for their Crab Feed, Mendocino Coast Clinics for their crab cake cook-off, a weekly mobile CRV redemption at the Catholic Church on Harold St. and the renewal of the Farmers Market LTP.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Albin-Smith expressed gratitude to the Chief for his forward-thinking approach in incorporating electric cars into the department's fleet. There will be a Visit Fort Bragg Meeting tomorrow at 9:30, focusing on discussions regarding Restaurant Week. Exciting news: the Whale Run event is making a return! Councilmember Rafanan extended a warm welcome to our new City Manager, Isaac Whippy. Vice-Mayor Godeke announced that the ad hoc Culture and Education Committee will convene next week to provide updates on initiatives, including the progress on the Fort Building Learning Center. Councilmember Peters offered congratulations to Isaac Whippy on his new role as City Manager. Mayor Norvell also extended congratulations to Isaac Whippy.

5. CONSENT CALENDAR

Mayor Norvell pulled item 5E from the Consent Calendar per staff's request.

A motion was made by Vice Mayor Godeke, seconded by Councilmember Rafanan, that the Consent Calendar be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A.** [23-487](#) Adopt City Council Resolution Revising Office Assistant (Temporary) Classification Salary Range to a 5-Step Salary Range and Reinstate the Mid-Management Senior Government Accountant Classifications on the Established Compensation Plan that Confirms Pay Rates/Ranges for All City of Fort Bragg Classifications

This Resolution was adopted on the Consent Calendar.

- 5B.** [23-488](#) Adopt Resolution of the Fort Bragg City Council Authorizing the Police Department to Add Lead Program Coordinator Special Assignment Pay to the Social Service Liaison Classification.

This Resolution was adopted on the Consent Calendar.

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5C.** [23-489](#) Resolution of the Fort Bragg City Council Authorizing the City Manager to Sign Agreements and Funding Documents with the California Department of Transportation

This Resolution was adopted on the Consent Calendar.

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5D.** [23-496](#) Resolution of the Fort Bragg City Council Authorizing the City Manager to Execute the Lease Agreement with the Fort Bragg-Mendocino Coast Historical Society

This Resolution was adopted on the Consent Calendar.

- 5E.** [23-500](#) Resolution of the Fort Bragg City Council Approving Contract with Safe House for the Installation of Security Cameras at Various City Facility Locations and Authorizing City Manager to Execute Contract (Total Amount Not to Exceed \$35,850.00; Account No's. 167-7999-0799, 710-4712-0353, 521-4394-0351 and 610-4612-0351)

This Resolution was not acted on the Consent Calendar.

- 5F.** [23-512](#) Resolution of the Fort Bragg City Council Approving Funding for the City's Share of Costs for one Wildland Response Fire Engine and one Rescue Truck, and Authorizing the City Manager to Execute a Fund Transfer from the Fort Bragg Fire Authority Funds

This Resolution was adopted on the Consent Calendar.

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

5G. [23-465](#) Receive and File Minutes of the September 7, 2023 Community Development Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

5H. [23-483](#) Approve Minutes of Special Closed Session of December 11, 2023

These Minutes were approved on the Consent Calendar.

5I. [23-499](#) Approve Minutes of December 11, 2023

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

8. CONDUCT OF BUSINESS

8A. [23-485](#) Receive Report on Expanding Short-Term Vacation Rental Use to Additional Commercial Zones

Code Enforcement Officer Valerie Stump presented on this item.

Public Comment: Jacob Patterson, Shay Wachtel, Tatiana Peavey, Jade Tippett, Jay Rosenquist, phone number ending in 1403, David Spaur.

Discussion: After extensive discussion, it was determined that Code Enforcement should present their proposals on this matter to the City Council once again.

8B. [23-476](#) Approval of an Amendment to the Lease Agreement with Mendocino County Humane Society to Include the Operation of the Animal Control Facility Located at 19701 Summers Lane, Fort Bragg, CA

City Manager Isaac Whippy provided a presentation on this agenda item. Judy Martin, the Director of the Mendocino Coast Humane Society, attended to discuss the utilization of the building.

Public Comment: Jacob Patterson, Shelley Green.

Discussion: None.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Rafanan, that the Staff Report be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

8C. [23-492](#) Adopt Joint City Council/Improvement District Board/Redevelopment Successor Agency Resolution Approving a Third Amendment to the Agreement Between the City of Fort Bragg and Jones & Mayer for the Provision of Legal Services and Authorizing the City Manager to Execute the Same

City Manager Isaac Whippy presented on this item.

Public Comment: Jacob Patterson.

Discussion: Baron Bettenhausen, from Jones & Mayer, has been appointed as the City Attorney for Fort Bragg.

A motion was made by Councilmember Rafanan, seconded by Vice Mayor Godeke, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:48 PM.

BERNIE NORVELL, MAYOR

Diana Sanchez, City Clerk

IMAGED (_____)