



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, February 24, 2025

6:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar!

When: Feb 24, 2025 06:00 PM Pacific Time (US and Canada)

Topic: CITY COUNCIL

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/86427566762>

Join via audio:

*+1 669 444 9171 (*6 mute/ unmute, *9 raise hand)*

Webinar ID: 864 2756 6762

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

CLOSED SESSION REPORT

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [24-1113](#) Proclamation Declaring February 2025 as Teen Dating Violence Awareness and Prevention Month

Attachments: [03-Teen Violence Awareness Month](#)

- 1B. [24-1114](#) Proclamation Declaring February 2025 as Black History Month

Attachments: [02-Black History Month](#)

- 1C. [25-36](#) Proclamation recognizing March 2025 as Women's History Month

Attachments: [04-WOMEN'S HISTORY MONTH](#)

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Acting City Clerk Amber Lenore Weaver, aweaver@fortbragg.com

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [25-15](#) Receive and Consider Introducing by Title Only and Waiving the First Reading of Ordinance 999-2024 of the City of Fort Bragg Regulating Tobacco Product Sales, Requiring the Licensure of Tobacco Retailers, Prohibiting the Sale of Flavored Tobacco Products, and Amending the Fort Bragg Municipal Code
- Attachments:** [Fort Bragg TRL Ordinance 999](#)
- 5B. [25-37](#) Resolution of the Fort Bragg City Council Approving Side Letters for Fort Bragg Police Association Revising Article 9-Uniforms and Equipment and Article 25-Holidays of the Fort Bragg Police Association Memorandum of Understanding 2024-2028
- Attachments:** [RESO FBPA MOU Article 9 Uniforms & Article 25 Holidays Side Letters.docx](#)
[Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[ARTICLE 25 Fort Bragg Side Letter.docx](#)
[ARTICLE 9 Fort Bragg Side Letter.docx](#)
- 5C. [25-39](#) Approve Request for Proposals For Comprehensive Cost Of Service Analysis and Fee Study for CV Starr
- Attachments:** [CV Starr RFP for Fee Study](#)
[EX A- Standard PSA](#)
- 5D. [25-16](#) Approve Scope of Work for Consultant Services to Provide a Utility Rate Study for the City of Fort Bragg and Fort Bragg Municipal Improvement District No. 1
- Attachments:** [RFP - Utility Rate Study 2025 FINAL](#)
[EX A - PSA Contract](#)
- 5E. [25-32](#) Adopt Resolution of the Fort Bragg City Council Approving a Contract Change Order with Redwood Roofer for the City Hall Roof Replacement Project, City Project No. PWP-00139 and Authorizing the City Manager to Execute Contract (New Amount Not To Exceed \$130,732.00)
- Attachments:** [RESO City Hall Roof Project Change Order](#)
[Redwood Roofers Leaderhead Change Order](#)
- 5F. [25-33](#) Accept City Hall Roof Replacement Project as Complete and Direct City Clerk to File Notice of Completion
- Attachments:** [Notice of Completion](#)
- 5G. [25-27](#) Receive and File Minutes of the Public Works and Facilities Committee Meeting for November 14, 2024
- Attachments:** [11142024 PWF Minutes](#)

- 5H. [25-28](#) Receive and File Minutes of the Public Works and Facilities Committee Meeting for January 09, 2025

Attachments: [PWF 01092025](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A. [25-9](#) Receive a Report, Conduct a Public Hearing, Receive Planning Commission's Recommendation, and Introduce, by Title Only, and Waive the First Reading of:
- a. Ordinance 1000-2025 to Amend Division 17 to the Fort Bragg Municipal Code and Adopt Chapter 17.42.175 "Tiny Homes, Model Park RVs & Mobile Homes", of Division 17 of The Fort Bragg Municipal Code, to Establish Regulations and Standards for Tiny Homes, Model Park RVs & Mobile Homes;
 - b. Ordinance 1001-2025 to Amend Division 17 to the Fort Bragg Municipal Code and Repeal Chapter 17.42.110 "Mobile Home Parks" of Division 17 of the Fort Bragg Municipal Code and Replace it with Chapter 17.42.110 "Tiny Home Communities" to Establish Standards for Tiny Home Communities;
 - c. Ordinance 1002-2025 to Amend Chapter 17.42.190- Restaurants of Division 17 of the Fort Bragg Municipal Code to Establish Regulations and Standards for Outdoor Dining; and
 - d. Ordinance 1003-2025 to Amend 17.71.090 - Planned Unit Development Permit of Division 17 of the Fort Bragg Municipal Code to Allow Planned Unit Development Permits on Parcels of 1 Acre or More.
Statutory CEQA Exemption 15265

Attachments: [Staff Report - Four CLUDC Ordinances](#)

[Att. 1- Ordinance 1000-2025 CLUDC Tiny Homes](#)

[Att. 2- Ordinance 1001-2025 CLUDC Tiny Home Communities](#)

[Att. 3- Ordinance 1002-2025 CLUDC Outdoor Dining](#)

[Att. 4- Ordinance 1003-2025 CLUDC Planned Unit Development](#)

[Att. 5- Coastal Commission Letter](#)

[Att. 6- CLUDC Code Amendments NOPH City Council](#)

- 7B. [25-8](#)** Receive a Report, Conduct a Public Hearing, Receive Planning Commission's Recommendation, and Introduce, by Title Only, and Waive the First Reading of Ordinances Amending the Inland Land Use and Development Code (Ordinance 1004-2025) and the Coastal Land Use and Development Code (Ordinance 1005-2025) to Comply with Recent Changes in State of California Housing Law Related to Accessory Dwelling Units. Statutorily exempt under CEQA Guidelines 15265 Adoption of Coastal Plans and Programs and 15282 (h)The adoption of an ordinance regarding second units in a single-family or multi-family residential zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code as set forth in Section 21080.17 of the Public Resources Code.

Attachments: [ADU Code Amendments Staff Report 2-24-2025](#)

[Att. 1- Ordinance 1004-2025 ADU ILUDC](#)

[Att. 2- Ordinance 1005-2025 ADU LCP](#)

[Att. 3 - HCD ADU-Review Letter for ILUDC Ordinance](#)

[Att. 4 - HCD ADU Coastal Ordinance Flyover Review](#)

[Att. 5 - ADU Code Amendments NOPH City Council](#)

- 7C. [25-11](#)** Receive a Report, Hold a Public Hearing, and Consider Adopting a Resolution of the Fort Bragg City Council Providing Preliminary Preapproval of Inclusionary Housing Incentives for Proposed Senior Housing Project at 860 Hazelwood St.; Exempt from CEQA pursuant to 15060(c)(3)

Attachments: [Hazelwood Housing Incentives Staff Report 2-24-2025](#)

[Att. 1- Applicant Incentives Request](#)

[Att. 2- CC Resolution re Hazelwood Project Incentives](#)

8. CONDUCT OF BUSINESS

- 8A. [25-38](#)** Adopt City Council Resolution Approving Professional Services Agreement with Palni, Inc. for On-Call, As-Needed, Engineering/Design Services and Technical Assistance for the Municipal Broadband Utility Project, and Authorizing City Manager to Execute Contract (Amount not to Exceed \$55,000); CEQA Exemption 15378

Attachments: [02242025 Palni, Inc.](#)

[Att. 1 - RESO Palni, Inc.](#)

[Att. 2 - AGREEMENT Palni, Inc](#)

[Att. 3 - SOW Palni, Inc.](#)

- 8B. [25-35](#) Resolution of the Fort Bragg City Council Accepting the Fort Bragg Police Department Salary Survey Results as Required by Ordinance 672; Establishing the City Clerk, Non-Certified Confidential/Non-Bargaining Classification, and Confirming the Pay Rates and Ranges for All City of Fort Bragg Established Classifications Effective January 1, 2025

Attachments: [RESO - Council Compensation_CityClerkNon-Cert Ord672 accptnc eff 1.1.2025](#)
[Exhibit A Staff Report](#)
[Exhibit B](#)

- 8C. [25-34](#) Receive Report and Consider Introducing by Title Only, and Waive Further Reading of Ordinance 1007-2025 Amending Chapter 3.20 (Purchasing Policies and Procedures) and Chapter 3.22 (Informal Bidding Procedures) of the Fort Bragg Municipal Code

Attachments: [02.24.25 Staff Report Signing Authority](#)
[ORD CM Authority](#)
[Chapter 3.20 Redline](#)
[Chapter 3.22 Redline](#)
[Public Comment Item 8C](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, MARCH 10, 2025.**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on February 20, 2025.

AMBER LENORE WEAVER
Acting City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).