



City of Fort Bragg

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Meeting Minutes Finance and Administration Committee

Wednesday, January 14, 2026

4:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 4:00 PM.

ROLL CALL

Staff Present: Police Chief Eric Swift, City Manager Isaac Whippy, Human Resources Manager Juli Mortensen, and Administrative Assistant Stephanie Remington.

Present: 2 - Tess Albin-Smith and Marcia Rafanan

1. APPROVAL OF MINUTES

The minutes were unable to be approved due to clerical error. They will be reviewed at the next meeting.

- 1A. [26-583](#) Approve Minutes of Finance and Administration Committee December 10, 2025

Attachments: [FAC MIN 12.10.2025](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

- 3A. [26-591](#) FY 2025 Year-End Report Regarding Asset Forfeiture Discretionary and Education Fund Expenditures

Attachments: [01142026 Staff Report](#)

[Att 1- FY 25 AF Spreadsheet with Detailed Exp](#)

[Att 2 - Detailed Trial Balance - 167](#)

Eric Swift presented a report on the Fiscal Year Asset Forfeiture Discretionary and Education Fund.

Public Comment: None.

- 3B. [25-453](#) Receive Ordinance 672 Results of the Ordinance 572 Annual Salary Survey and Receive Salary Recommendations for FBPA Classifications of Police Sergeant, Police Officer, Police Recruit and Community Services Officer, and the Police Chief, Police Chief Executive POST, Police Commander, and Police

Commander to be Effective January 1, 2026

Attachments: [Staff Report-2026 Ordinance 672 b](#)

[Att 1 - Working FBPPOA Comp Survey Nov 2025 - Top Step](#)

[Att 2 - Ordinance 672](#)

Juli Mortensen presented a report on Police Chief Salary Surveys conducted locally (Willits, Ukiah, Mendocino County). She reported recommendations to the Committee that keeps Fort Bragg compliant with Ordinance 672. Councilmembers asked clarifying questions.

Public Comment: Jacob Patterson.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 4:45 PM.