

The background of the slide features a large, faint watermark of the University of Buffalo seal. The seal is circular and contains the text "UNIVERSITY OF BUFFALO" around the perimeter. In the center, there is a crest with a tree and a figure. The watermark is light blue and yellow.

# Budget Workshop

## FY24/25

*Community Development Department*



*Community Development Department*

The Community Development Department serves the community by planning for Fort Bragg's future, guiding and regulating development, and helping to plan and implement City projects. The Department's work includes current planning, permitting, and long range planning an special projects:

- Current planning** - The Department works with developers, business owners, and property owners to ensure that new development proposals comply with the City's planning and zoning regulations, through our permitting process.
- Permitting** - CDD processes and approves all building, sign and Limited Term Permits.
- Long-range planning** - The Department engages the community, Planning Commission and Council to prepare and implement long-range planning projects such as: Rezoning and LCP Amendments, land use code updates, and other projects.
- Other projects as needed**

*Community Development Department*

# *Community Development Department*

*Acting Director: John Smith*

## **Organizational Chart**





# TOP ACCOMPLISHMENTS

*Community Development Department*

# ACCOMPLISHMENTS

## FY 2023/24 – PLANNING ENTITLEMENTS

Approved planning entitlements included:

- Minor subdivision
- Cannabis dispensary
- Multi-family residential project →
- Restaurant and arcade
- Gas station upgrade & convenience store
- Fire station and license readers
- Several mobile vending unit permits





# ACCOMPLISHMENTS

FY 2023/24 – ORDINANCE AMENDMENTS

Ordinance Amendments approved this year included:

- ADU Ordinance
- Urban Lot Splits/Urban Unit Development
- Tiny Homes
- Tiny Home
- Tiny Home Communities
- Planned Unit Development
- Outdoor Dining
- Parking in the Central Business District
- Fire Sprinkler Ordinance



# ACCOMPLISHMENTS

## BUILDING PERMITS -

172 Building Permits processed by the department, representing a 26% increase over the prior year.

33 building permit applications processed for new housing including Single Family Residences, Accessory Dwelling Units, and Multi-Family residences

55 applications for solar/photo-voltaic installations were approved –

- 53 residential
- 2 commercial





# ACCOMPLISHMENTS

33 LIMITED TERM PERMITS (LTP's) APPROVED –

- LTP's storage containers to crafts fairs to parades
- Many recurring, some City sponsored, some private
- Notable events include the Crab Cake Cook-Off, Soroptimist outdoor craft fair, Nor-Coast Rodders car show, Paul Bunyan Days events, and many more
- Staffing changes



# ACCOMPLISHMENTS

## ACCOMPLISHMENTS – BUSINESS LICENSES

- 146 Business Licenses were processed through CDD, representing an increase of 62%.
- Collaborated with Finance to improve BL processing systems to speed up processing time and improve communication with applicants.
- Initiated review of contractor tax strategy for greater clarity and efficiency.



The background features a large, faint watermark of the University of Buffalo seal. The seal is circular and contains a central figure, possibly a tree or a crest, surrounded by the text "UNIVERSITY OF BUFFALO" and "1862".

# FY 2024/25 TOP PRIORITIES

*Community Development Department*

# FY 2024/25 PRIORITIES

## DEPARTMENT STABILIZATION AND PROCESS IMPROVEMENT

### Training –

- Consultant
- Formal training



### Process Improvement -

- Standardization
- Technology
- Support



# FY 2024/25 TOP PRIORITIES

## HOUSING -

- Continue implementation of 2019 Housing Element
- LCP amendment application to the Coastal Commission to bring CLUDC housing related (and other) ordinances current with ILUDC and State law
- Continue dialogue with community initiated this year



# FY 2024/25 TOP PRIORITIES

## PLANNING AND BUILDING PERMITS -

- Processing efficiency, turnaround time
- Quality review
- Consider better software and other potential operational changes



# FY 2024/25 TOP PRIORITIES

## COMMUNITY RELATIONS -

- Communication
- Brochures, website, social media
- Accessibility

