



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, May 8, 2025

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

MEETING CALLED TO ORDER

Committee Member Jason Godeke called meeting to order at 4:00 PM

ROLL CALL

Committee Members Jason Godeke and Scott Hockett present. City Staff; Public Works Director John Smith, and Administrative Assistant Emily Reno present.

1. APPROVAL OF MINUTES

- A. [25-156](#) Approve Minutes of March 31, 2025

Committee Members Godeke and Hockett approved minutes as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Jacob Patterson.

3. CONDUCT OF BUSINESS

- A. [25-157](#) Oral Discussion on Harbor Light Staircase

Public Works Director John Smith discussed the ongoing maintenance challenges for the Harbor Light staircase, noting repeated failures of the steps and the decision to close the staircase due to safety concerns.

Public Comment was received from Jacob Patterson.

Discussion: Committee Member Godeke asked how the area functioned prior to installation of the staircase. Committee Member Hockett expressed interest in retaining the staircase but suggested that another entity take responsibility for the land or maintenance. Godeke proposed repairing the staircase using Public Works staff with assistance from community volunteers. Smith raised concerns regarding liability and risk management, explaining that community-assisted repairs would likely not meet building code requirements. Hockett supported repairing the existing structure rather than a full rebuild. Smith reiterated that any repairs must address safety and code compliance issues.

- B. [25-158](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project-Under construction.
- Town Hall Retrofit & Bathrooms Project - Under construction.
- Police Department Security Retrofit Project- Contract awarded.
- Fire Station Rehabilitation Project- Looking for 1M gap funding.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Fleet Charging Stations.
- Facilities Solar Project- Design is complete and working on permits.
- Cultural Center Paint Project- Working on picnic tables, signage, and furniture.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three-year lease and easement.
- Cal OES Grant - Applying for grant funds for the City Hall east and Veterans hall projects.
- City Hall Flooring Project- Under construction.
- City Hall Sewer Line Replacement Project - Is complete.
- Facility Camera Project- Security cameras at facilities and access control at the Police Department.
- Micro Grid Solar- Application denied by PG&E. We expect to reapply in the near future.
- Bainbridge Park- Contract awarded.
- 2025 Streets Project- Bid out for solicitation soon.
- CV Starr Skylight Replacement - Contract awarded.
- CV Starr HVAC System.
- Fleet Update.
- Oneka Desal Buoy Project- Environmental documents circulating.
- Water Treatment Plant Rehabilitation Project- Construction expected to be complete in August.
- Water Meter Replacement Project- Saved 20 million gallons a year, new meters are more accurate.

Public Comment was received from Paul Clark.

Discussion: Committee Member Hockett asked questions regarding the CV Starr HVAC project, the Fire Station grant application, wastewater facility buildings, the water meter replacement project, and the camera installation project. Committee Member Godeke inquired about the water meter project, the Raw Water Line project, the biosolids storage building, the CV Starr skylight replacement project, the recycled water feasibility project, and the water treatment tank rehabilitation. Smith provided additional details in response to each question.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Committee Member Godeke adjourned the meeting at 4:43 PM