



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Community Meetings

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Tuesday, February 10, 2026

6:00 PM

Town Hall 363 N. Main Street

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### MEETING CALLED TO ORDER

### ROLL CALL

### COMMITTEE MEMBERS PLEASE TAKE NOTICE

*Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### 1. APPROVAL OF MINUTES

- 1A. [26-63](#) Approve Minutes from Prop 47 Local Advisory Committee Meetings on March 18, 2025 and September 17, 2025

Attachments: [LAC Minutes 03.18.2025](#)  
[LAC Meeting Minutes 9.17.2025](#)

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 3. CONDUCT OF BUSINESS

- 3A. [25-260](#) Receive Update on Grant Progress

### ADJOURNMENT

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on February 3, 2026.

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Jennifer Ponts  
Grant Analyst

## NOTICE TO THE PUBLIC

### DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

### ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

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## Text File

File Number: 26-63

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**Agenda Date:** 2/10/2026

**Version:** 1

**Status:** Business

**In Control:** Community Meetings

**File Type:** Staff Report

**Agenda Number:** 1A.

Approve Minutes from Prop 47 Local Advisory Committee Meetings on March 18, 2025 and September 17, 2025



## ***FORT BRAGG POLICE DEPARTMENT***

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### **Proposition 47 Local Advisory Committee Minutes**

**Date:** 03/18/2025

**Location:** Town Hall

**Present:** Ted Williams, Barbara Kilian, Queta Villalpando, Rachelle Sutherland, Neil Cervenka, Bernadette Rafanen, Bernie Norvell, Mellisa Johnson, Thomas O'Neal, Jason Morse, Jason Godeke, Cassandra Robbers, Randy Knutsen, Rob Torcynskil, Eloise Kelsey

Meeting started at 5:30pm

- Welcome & Overview of Project
  - Attendees introduced themselves and stated why they were interested in being on the Local Advisory Committee (LAC)
  - Thomas O'Neal went over the objectives for the meeting, an overview of Prop 47 grant and project
    - Key Points:
      - The goal of Prop 47 is to reduce recidivism
      - We received \$2.5 million for the project, of which \$1.5 million will be used to contract and work with a Non-Government Organization (NGO)
      - FBPD sees the LAC as a designated think tank to provide feedback, steer the direction of the project, and drive it forward
      - We are in Cohort 4 of Prop 47 grantees. The grant is coordinated by the Board of State and Community Corrections (BSCC)
      - Two Community Response Unit (CRU) positions were funded out of Measure B to focus on Mental Health Illness (MHI) and Substance Use Disorders (SUD). Project Right Now, which was borne out of Prop 47 was defunded at the end of October however it is being re-funded and FBPD is asking for funding for a substance use counselor to share among local schools.
      - The goal of our local project is to expand the CRU program south to Mendocino and north to Westport. Half of current CRU time is dedicated to expanding services and the other half is dedicated to Fort Bragg
      - A stakeholder meeting is being scheduled for the end of April in Mendocino.
      - FBPD is in the process of contract negotiations with the Mendocino Coast Hospitality Center (MCHC) to implement the

other part of the project. With Prop 47, CRU will have one emergency bed and six transitional beds at MCHC.

- FBPD is working with MCHC to address some early challenges due to the lack of communication from the State regarding the grant.
- Mellisa Johnson provided some successes of the program to date
  - Key Points:
    - She has been attending the meal outreach at the Mendocino Presbyterian Church on Tuesday afternoons to engage with folks and gain their trust.
    - Getting some referrals from church staff
    - Mendocino Presbyterian Church has offered us office space
    - Working to identify housed clients with MHI to keep them housed and connect them to resources
    - Have been asking MCSO for the assistance of a deputy
- Review of Bylaws
  - Bernie asked if we would be using Robert's Rules of Order to help structure the meetings and decision-making. Bernie agreed to send Thomas the procedures of Roberts's Rules of Order for review and consideration
  - A question arose as to whether we are subject to the Brown Act. Thomas will send this question to the City Attorney for an opinion.
  - Barbara asked if we could publish all materials in English and Spanish
  - The review of the bylaws was tabled until we get the answers to some of the questions posed above.
- Feedback and Questions
  - Queta asked how we identify clients needing assistance when they don't have an advocate
    - There was a discussion about behavioral health needs being apparent in the courtroom and that the judge has the ability to give a jail sanction to be released for services. Behavioral Health Court and CRU provide wraparound services. In addition, local law enforcement has been better at identifying needs and encouraging a mental health treatment instead of incarceration. The CRU has been key in this regard. Our goal is to capture them and pull them out of the criminal justice system and work on ego development and future thinking.
  - Barbara suggested that we reach out to RCS as another link for behavioral health resources.
  - Rob noted that we need to consider what might have come first and what caused what – in other words, is the mental health illness cause the homelessness or the homelessness cause the mental health illness?
  - Transportation was brought up as a huge issue and that we try to meet them where they are.
  - Mendocino residents might have a different view of their homeless population and the FBPD. We need to stress that CRU are not police officers and our goals are to target nuisance crimes and connect individuals with resources. Our target is

not the voluntary homeless population. Messaging will be important in Mendocino and Barbara suggested Narcan is a good way to start the dialogue – focus on providing Narcan and training. Perhaps a Narcan booth at the Mendocino Farmers Market?

- Just last year, CRU gave out 882 doses of Narcan along with training.
- Maybe CRU can start attending church meetings to gain trust and familiarity?
- Randy had a question about the winter shelter and according to Mellisa there have been a record number of beds and a record number of nights being open. Rob wondered if we should consider using the church setting for shelters.

- Homework

- Jason will send meeting minutes to the group
- Thomas will try to find example meeting minutes from LACs from past Prop 47 cohorts
- Thomas will try to find examples of bylaws from LACs from past Prop 47 cohorts
- Thomas will ask the City Attorney if the LAC is subject to the Brown Act
- Bernie will send Robert's Rules of Order procedures to Thomas
- Jason will send a Doodle scheduling poll to the group for our next meeting. Most likely in about 6-8 weeks.
- Jason will finalize the date of the Mendocino Stakeholder meeting and advertise it

- Adjournment – 6:40pm



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## Meeting Minutes Community Meetings

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Wednesday, September 17, 2025

5:30 PM

Town Hall

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### Local Advisory Committee Prop 47

## MEETING CALLED TO ORDER

Captain O'Neal called the meeting to order at 5:30 p.m.

## ROLL CALL

Dr. Barbara Killian	Absent
Bernadette Rafanan	Present
Supervisor Bernie Norvell	Absent
Cassandra Robbers	Absent
ADA Elouise Kelsey	Absent
Mayor Jason Godeke	Present
Chief Neil Cervenka	Present
Queta Villalpando	Present
Rachelle Sutherland	Present
Pastor Randy Knutsen	Present
Father Rob Torczynski	Present
Supervisor Ted Williams	Present

## 1. APPROVAL OF MINUTES

None.

## 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

## 3. CONDUCT OF BUSINESS

### 3A. [25-258](#) Receive Report on Recommended Committee Bylaws

Mellisa Johnson provided an overview of new committee bylaws with emphasis on total number of committee members on board (14) and the requested removal of members who miss 2+ meetings. In addition, the recommendation of new members will require 50% majority vote. Meetings will be held quarterly on the 3rd Wednesday of the month. Question: Randy inquired about holiday conflicts with scheduled meetings. Answer: date can be moved if inconvenient for multiple members. Discussion: further discussion about holidays landing on a 3rd Wednesday. Suggestion made that date can be moved a few days or a week from intended date. Expressed

concern about quarterly meetings not being frequent enough. Comments about Most LAC meetings in other locations occurring quarterly with explanation that time in between meetings is sufficient for observing changes made. Rob T asked about the process of recommending new board members to the committee and suggested asking someone from the homeless community to become a member. The brown act and selection were mentioned with comment that there would be no issue, though whoever joined, would need to be comfortable with the publicity of meeting information. **3A Approved.**

**3B. [25-259](#)** Receive Recommendation to add Committee Member from Mendocino County Sheriff's Office

Name of recommended committee member not listed in meeting agenda. No Questions. No Vote. **3B Not Approved**

**3C. [25-260](#)** Receive Update on Grant Progress

Update on grant approval: Grant reporting and local evaluation, method of measuring success. Vehicle purchase approval. Point Arena city counsel asking for assistance. intention to assist by October but could be delayed. Question: Prop 27: Member asked about bed locations. Answer: Hospitality center and Harrison Street. Comment bed status of babies. Answer: Babies do not count towards bed counts. Discussion: 75 active participants as of end of June, seeking housing, employment, or both. Discussion how to assist homeless community in Mendocino. Comment twice a week outreach in Mendocino. Relationships take time to build. Most services are located in the city of Fort Bragg, a barrier to those residing outside the city limits. Transportation assistance being assessed. Convincing people there are resources and services to help is an ongoing issue. Discussion: In process of learning how to best serve individuals out of rehab. New addition of a 2 week orientation to aid transition. Discussion: prop 47 heads up referrals, back and forth response regarding which cities/towns can take new clients. As participants of prop 47, Fort Bragg is set to take people in. Issue with state parks. Plateau housing receiving homeless residents from inland who score higher as high risk. Coast homeless residents are scoring lower, which could be due to uncomfortably in meetings. Mentioned potential assistance via briefings so individuals are familiar with the process before walking in. Could help with coastal homeless population housing placement. Question: How to approach someone who is homeless and what language can aid comfortability. Answer: relational approach beginning with the first week of contact. Allow individual to tell their story. Team tailors to the individuals preferences. Comment: Mendocino Pastor comments on process of having Mellisa and team travel to Mendocino to help and that these efforts help people see that they are Ok. No one is there to get them in trouble. Question: Do clients at the Hospitality Center follow Hospitality or prop 47? Answer: Hospitality Center is the direct service provider coordinating all services. Hospitality monitors overall case plans with primary focus on volunteering and work. Discussion: member comments about wanting to help elder homeless resident and what can be done to assist. Response: Resources will be exhausted to aid elder homeless residents. Motel rooms, housing assistance, ebt, and other services will be offered. If the elder homeless resident does not want help, adult protective services will be the next step. If adult protective services are unsuccessful, they will step out and RCS will be brought in. There will be repeated contact after the 1st contact is made. Question: Do we have enough low-income housing on the coast? How to help find local housing. Crisis and relapse, cyclic. Response: agree but cannot be answered. Question: 4/6 beds used .How many are offered? Response: 4-6 accepted waiting on 2 in process. Question: If relapse occurs are participants



automatically kicked out of the program? Response: No, participants are not kicked out of the program. There is a 30 day minimum reset period. In the case that a participant relapses, a bed will be held for them while they are at a different facility. Struggles are expected. Question: What about people who are not in crisis and are not a danger to others or themselves. How are they assisted? Response: Mobile crisis team, crisis hotline, and onsite responders can evaluate. Follow ups are required for those not in crisis. Comment Team funding is intended to reduce law enforcement contact with homeless and mentally ill. Public Comment: prop 47 client comments on the level of support and care they have received, and feeling of safety from program. Many thanks and gratitude is expressed. Prop 47 client recently gave birth and brings attention to Hospitality Center's rules regarding the prohibition of family members and friends from entering the building. The client would like to have family members, such as her mother, enter the building to assist with mother and baby needs. Asks If there is a way to amend the rules or find a way to assist her in fulfilling family needs. The family member was present at the meeting. Offered many thanks to service providers and team efforts. Comment: member comments about how the program is set to help individuals, "not someone who becomes two people." Adjusting the program as new situations arise. Discussion: making contacts with real-estate agents to assist with housing needs. Creating a network. Discussion: report on data trackers metrics for next meeting. Grant money slow to reimburse. Poll will be released 1st week of November for next meeting date due to December date conflicts.

## ADJOURNMENT



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File Number: 25-260

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**Agenda Date:** 9/17/2025

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**File Type:** Staff Report

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Receive Update on Grant Progress