



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Monday, May 20, 2024

3:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### Special Meeting

#### MEETING CALLED TO ORDER

Committee Member Tess Albin-Smith called meeting to order at 3:05 PM

#### ROLL CALL

Committee Members Tess Albin-Smith and Lindy Peters present. City Staff; Assistant Director Chantell O'Neal, City Manager Isaac Whippy, and Administrative Assistant Emily Reno present.

#### 1. APPROVAL OF MINUTES

- A. [24-609](#) Approve Minutes of February 08, 2024  
Committee members Peters and Albin-Smith approved minutes as presented
- B. [24-676](#) Approve Minutes of March 21, 2024  
Committee members Peters and Albin-Smith approved minutes as presented

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comment was received by Jacob Patterson

#### 3. CONDUCT OF BUSINESS

- A. [24-760](#) Review Design Options for Park Pavilion and Make Recommendation to City Council to Authorize Consultant to Proceed with Construction Documents for Bainbridge Park Enhancement Project

Assistant Director Chantell O'Neal gave a brief overview of the project and introduced Patrick from Melton Design Group who is the design consultant for the project.

Patrick discussed the significance of the Bainbridge Park Master Plan and its relevance to today's conversation. He then presented four potential pavilion locations, with two size options, highlighting the advantages and disadvantages of each site. Additionally, he provided a sun path analysis for each location. Patrick also explained how the pavilions would fit into the overall park design, including their integration with adding additional picnic tables.

Discussion: Committee Member Peters expressed his approval of the middle location pavilion option one in the larger size and elaborated on why he believes that would be the best location

and size.

Committee Member Albin-Smith explained while she does favor the location of option four she would prefer to see an option that is round instead of square and is more centrally located in the lawn area. She also expressed she is not in favor of the tiled look to match the Veterans building and would prefer to see something with redwood.

Committee Member Peters summarized that while the committee members may not agree on location and design they both agree that we need a pavilion in Bainbridge Park and recommended taking the discussion back to City Council.

City Manager Isaac Whippy inquired about the height of the stage and what is located behind. Patrick explained the options for backdrops and height.

Public Comment was received from Jacob Patterson and Jenny.

Assistant Director Chantell O'Neal summarized direction received from Committee Members and proposed options to bring to City Council.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Assistant Director Chantell O'Neal announced details for compost giveaway event at C.V Starr.

#### **ADJOURNMENT**

**Committee Member Tess Albin-Smith adjourned the meeting at 3:49 PM.**