



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Planning Commission

Wednesday, February 14, 2024

6:00 PM

Town Hall, 363 N.Main Street and
Via Video Conference

MEETING CALLED TO ORDER

Chair Deitz called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present 5 - Vice Chair Jeremy Logan, Chair Scott Deitz, Commissioner Jary Stavely,
Commissioner Richard Neils, and Commissioner David Jensen

1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

- (1) Non-Agenda: Jacob Patterson
- (2) Consent Calendar: None.

2. STAFF COMMENTS

Community Development Director Cherry discussed upcoming Planning Commission and Community Development Committee agenda items.

3. MATTERS FROM COMMISSIONERS

Commissioner Neils noted an upcoming community event benefiting Fort Bragg High School sports. Chair Deitz thanked Vice Chair Logan for his service as Planning Commission Chair for the past four years and noted that staff randomizes voting order each meeting.

4. CONSENT CALENDAR

None.

5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

6. PUBLIC HEARINGS

- 6A.** [23-521](#) Receive Report, Conduct a Public Hearing, and Consider Approval of Use Permit 2-23, Design Review 3-23, and Sign Permit 8-23 Applications Requesting to Convert an Existing Commercial Building to the Following Uses: Restaurant with Arcade, General Retail, and Four Multi-Family Dwelling Units in the Inland Central Business District. Categorically Exempt.

Chair Deitz opened the Public Hearing at 6:05 P.M.

Consultant Jones presented the report. Commissioners asked clarifying questions regarding sign height and lighting; paint color; optional conditions in the Staff Report; window placement; parking and signage; bicycle, vehicle and pedestrian flow; the hvac system; solar; utility and capacity fees; procedure for the approval of permits; noise management; placement of the arcade, retail space, and dining areas; deliveries; Design Review requirements. Consultant Jones and the applicant, Eric Poos, and the applicant's architect, Kelly Grimes offered answers to the Commissioners clarifying questions.

Public Comment: Jay McMartin-Rosenquist, Jacob Patterson, Jenny Shattuck

Discussion: Under deliberation, Commissioners discussed the requirements for a loading zone, optional special conditions, paint colors, placement of windows, the project's alignment with Citywide Design Guidelines. Commissioners agreed to continue the hearing to a date certain, March 13, 2024 at 6 pm.

A motion was made by Commissioner Stavely, seconded by Vice Chair Logan, that these deliberations be continued to March 13, 2024. The motion carried by the following vote:

Aye: 5 - Vice Chair Logan, Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

6B. [23-502](#) Continue to March 13, 2024 to Conduct a Public Hearing, and Consider Approval of Minor Subdivision 1-23 (DIV 1-23) for 145 Dana Street (APN 008-312-18). Categorically Exempt.

Chair Deitz opened the public hearing at 8:01 P.M.

Public Comment: Jacob Patterson, Jay McMartin-Rosenquist

As per the agenda, Chair Deitz requested a motion to continue the hearing to a date certain, March 13, 2024 at 6:00 P.M.

A motion was made by Vice Chair Logan, seconded by Commissioner Neils, that these deliberations be continued to March 13, 2024. The motion carried by the following vote:

Aye: 5 - Vice Chair Logan, Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

7. CONDUCT OF BUSINESS

None.

ADJOURNMENT

Chair Deitz adjourned the meeting at 8:05 P.M.