



# City of Fort Bragg

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## Meeting Minutes Special Meetings

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Tuesday, October 8, 2024

3:30 PM Town Hall, 363 N. Main St. and Via Video Conference

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### VISIT FORT BRAGG COMMITTEE

#### MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 3:40 PM

#### ROLL CALL

**Present:** Tess Albin-Smith, Marcia Rafanan, Debra De Graw, Lia Morsell, Jamie Peters-Connolly, Cory Epperson, Barb Bruce, and Roxanne Perkins

**Absent:** Allison DeGrassi

**City Staff:** Captain Thomas O'Neal, Cristal Munoz, and Amber Weaver

#### 1. APPROVAL OF MINUTES

1A. Approve Minutes of Visit Fort Bragg Committee August 13, 2024

These Committee Minutes were approved as presented.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comment: None.

#### 3. CONDUCT OF BUSINESS

3A. Receive Presentation on Holiday Lights Static Parade

Captain O'Neal led the discussion on the advantages of hosting a static truck light parade this year. The non-profit that previously organized the event is unable to participate, which means city staff would need to manage it. Due to limited personnel and challenges with the encroachment permit needed to close down Main Street, the City cannot support a large moving parade. Captain proposed the static parade solution to maintain the parade tradition while ensuring the best and safest practices are followed.

Public Comment: None.

Discussion: Captain O'Neal addressed the committee's questions. When inquired about generators for the truck lights, he suggested that local shops might help with extension cords. The committee members expressed a strong preference for the parade option.

3B. Receive Update from Idea Cooperative

Tom Kavanaugh gave the presentation on behalf of the Idea Cooperative, and commented on the next level events including Bike Race, Music Festival, and Showcase events.

Public Comment: None.

Discussion: Discussion involved events in the harbor and traffic control.

**3C.** Receive Oral Update from VFB Special Events Subcommittee

Munoz led the discussion about the upcoming Magic Market, set for October 26, 2024, from 11 AM to 4 PM. The event will feature six food trucks, 86 vendors, circus performers, corn-hole games, and a variety of costume contests for pets, kids, and more. Albin-Smith suggested hosting a tree decorating contest.

Public Comment: None.

Discussion: None.

**4. MATTERS FROM COMMITTEE / STAFF**

**ADJOURNMENT**

Chair Albin-Smith adjourned the meeting at 4:47 PM