



City of Fort Bragg

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Meeting Minutes City Council

Monday, April 28, 2025

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

Mayor Godeke called the meeting to order at 6:01 PM.

ROLL CALL

Present: 5 - Mayor Jason Godeke, Vice Mayor Marcia Rafanan, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Scott Hockett

CLOSED SESSION REPORT

None.

AGENDA REVIEW

None.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [25-119](#) Presentation of Proclamation Honoring the 30th Anniversary of Headlands Coffeehouse

Mayor Godeke read and presented Proclamation to Heather and Morgan.

1B. [25-131](#) Presentation of Proclamation Declaring April as Sexual Assault Awareness Month

Councilmember Peters read and presented Proclamation Declaring April as Sexual Assault Awareness Month.

1C. [25-98](#) Receive Presentation on the Noyo Center for Marine Science

Sheila Semans of Noyo Center for Marine Science shared presentation.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Peter MacNamee, Jacob Patterson, Dave Turner, and Jay McMartin.

(2) None.

(3) None.

3. STAFF COMMENTS

City Manager Isaac Whippy shared upcoming events including Blues Festival, Downtown

Merchant Roundtable and CV Starr open on Sundays; Assistant Director Engineering Chantell O'Neal shared upcoming projects including City Hall floor project, Town Hall Retrofit, and Shred event and Economic Development Manager Sarah McCormick shared regarding Community Development Block Grant.

4. MATTERS FROM COUNCILMEMBERS

Councilmembers shared potential budget gaps for Senior Center and Food Bank due to reduced federal funding; The upcoming event - Meet the Mayor at CV Starr and other meetings attended by Councilmembers was shared.

5. CONSENT CALENDAR

A motion was made by Councilmember Peters, seconded by Vice Mayor Rafanan, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

- 5A. [25-137](#)** Authorize Resolution to Donate Surplus IT Equipment and Supplies of Nominal Value to Registered Non-Profit Organizations Operating within the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4915-2025

- 5B. [25-132](#)** Adopt City Council Resolution of the Fort Bragg City Council Approving Contract Change Order with Akeff Construction Services, Inc. for City EV Fleet Charging Station Project PWP-00126; Approving Budget Amendment 2024/25-12 and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$181,644.00); CEQA Exemption 15301

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4916-2025

- 5C. [25-128](#)** Adopt Resolution of the Fort Bragg City Council Approving First Amendment to Professional Services Agreement with Lumos & Associates for On-Call Engineering & Surveying Services, and Authorizing the City Manager to Execute Contract (Amount Not To Exceed \$72,375.03 for Year 1)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4917-2025

- 5D. [25-126](#)** Receive and File Minutes of the Public Works and Facilities Committee Meeting for February 13, 2025

These Committee Minutes were received and filed on the Consent Calendar.

- 5E. [25-113](#)** Receive and File Minutes of the Public Safety Committee Meeting for January

15, 2025.

These Committee Minutes were received and filed on the Consent Calendar.

5F. [25-134](#) Approve Minutes of January 27, 2025

These Minutes were approved on the Consent Calendar.

5G. [25-133](#) Approve Minutes of January 13, 2025

These Minutes were approved on the Consent Calendar.

5H. [25-121](#) Approve Minutes of October 28, 2024

These minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

None.

8. CONDUCT OF BUSINESS

8A. [25-138](#) Receive Report and Consider Resolutions Of The City Council Of The City Of Fort Bragg and The Joint Powers Financing Authority Authorizing The Execution And Delivery Of The Installment Purchase Agreement With The City Of Fort Bragg Joint Powers Public Financing Authority And Assignment Of Payments Thereunder To Everbank, N.A., And Related Documents And Official Actions

City Manager Isaac Whippy introduced Item and Eric Scriven of NHA Advisors presented financing and Installment Purchase and Project Fund Agreement.

Public Comment: Jacob Patterson.

Discussion: Council asked for clarification on final budget/scheduling, Economic Development Manager, Sarah McCormick gave clarification. Discussion on future grant acquisition for this project is discussed. Resolution for JPA was pulled and shall be added to future Agenda on the Consent Calendar.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that the Resolution be approved. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

Enactment No: RES 4918-2025

8B. [25-136](#) Receive Update from the Ad Hoc Culture and Education Committee, and Consider Approval of Land Acknowledgement and City Commitments

Mayor Godeke presented Land Acknowledgment and City Commitments. Feedback was received by Sherwood Valley Band of Pomo Indians and Kai Poma.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Vice Mayor Rafanan, that the Staff Report was received. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

Enactment No: RES 4919-2025

- 8C. [25-135](#)** Receive Presentation on the Annual Comprehensive Financial Report (ACFR) for the Year Ended June 30, 2024 for the City of Fort Bragg and Consider Accepting the ACFR as Presented

City Manager Isaac Whippy shared Finance Report and Brett Jones of JJACPA, Inc. reported highest marks in recent audit and was available to answer questions.

Public Comment: Jacob Patterson.

A motion was made by Councilmember Peters, seconded by Vice Mayor Rafanan, that the Report was accepted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

Mayor Godeke recessed the meeting at 7:57 PM; the meeting was reconvened to Open Session at 8:02 PM.

- 8D. [25-127](#)** Receive Report and Consider Adoption of City Council Resolution Accepting the Lowest Response Bid, Awarding the Bainbridge Park Enhancement Project, City Project No. PWP-00096 to A.B.S. Builders, Inc., and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$1,444,622.65); Categorical Exemption 15301(d), 15303, 15304, and 15332.

Assistant Director Engineering Chantell O'Neal presented staff report and provided timeline for project.

Public Comment: None.

A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

Enactment No: RES 4920-2025

- 8E. [25-129](#)** Adopt a Resolution of the Fort Bragg City Council Awarding the Police Department Security Retrofit Project, City Project PWP-00142, to Jess Construction as the Lowest Responsible Bidder, Approving Budget

Amendment 2024-25-11, and Authorizing the City Manager to Execute Contract (Not To Exceed \$129,000); Categorical Exemption 15301

Mayor Godeke recessed the meeting at 7:57 PM; the meeting was reconvened at 8:06 PM.

Assistant Director Engineering Chantell O'Neal presented staff report.

Public Comment: Dana Jess and Jacob Patterson.

Discussion: Clarification from City Attorney in regards to forfeiture funds/language.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

Enactment No: RES 4921-2025

9. CLOSED SESSION

ADJOURNMENT

Mayor Godeke adjourned the meeting at 8:43 PM

JASON GODEKE, MAYOR

Diana Paoli, City Clerk

IMAGED (_____)