



**AGENCY:** City Council  
**MEETING DATE:** May 31, 2016  
**DEPARTMENT:** Admin Services  
**PRESENTED BY:** L. Ruffing

## AGENDA ITEM SUMMARY REPORT

**TITLE:**

**CONDUCT JOINT CITY COUNCIL/MENDOCINO COAST RECREATION AND PARK DISTRICT BOARD WORKSHOP REGARDING THE FY 2016-2017 C.V. STARR COMMUNITY CENTER BUDGET AND PROVIDE DIRECTION TO STAFF**

**ISSUE:**

The C.V. Starr Community Center (CVSCC) Operating Agreement provides that the Mendocino Coast Recreation and Park District (MCRPD) shall submit an annual budget for the CVSCC to the City Council for review and adoption. The CVSCC Budget serves as an operational plan for the CVSCC and provides the foundation for the City's budget for the CVSCC Enterprise Fund which holds the special sales tax revenues and property tax revenues that were directed to the City as a result of the voter-approved Measure A. The CVSCC Budget Workshop is scheduled as a joint meeting of the MCRPD Board and the City Council.

**RECOMMENDED ACTION:**

Receive report regarding the Proposed FY 2016-2017 Budget and provide direction to staff.

**ALTERNATIVE ACTION(S):**

No alternatives are needed. This is an informational item. Direction to staff may be provided as needed.

**ANALYSIS:**

Please see attached FY 2016-2017 Budget Report for a review of the proposed budget.

**FISCAL IMPACT:**

The annual budget is the fundamental financial management tool for the CVSCC. The budget provides detailed financial guidelines for the fiscal year's operations and capital improvement program. The budget is required by the Operating Agreement between the City and the MCRPD, and reflects a projected Enterprise Fund allocation of \$1,085,724 to provide for a balanced budget. The City's C.V. Starr Enterprise Fund has projected revenues of \$1,133,125 (\$890,713 from the half-cent special sales tax measure that was passed to support operations at the CVSCC, and \$238,000 from the Property Tax Sharing Agreement between the MCRPD and the City).

The FY 2016-17 Budget includes expenditures of \$1.76M (including capital expenditures), compared to FY 2015-16 projected expenditures of \$1.6M K, a 10% increase. The CVSCC Budget Report, attached as Exhibit A, provides a detailed discussion of proposed revenues and expenditures.

**IMPLEMENTATION/TIMEFRAMES:**

Staff will update the Proposed FY 2016-2017 Budget to reflect MCRPD Board and City Council direction. The MCRPD Board will need to approve the budget and submit it to the City Council for adoption prior to the City Council meeting on June 27, 2016.

**ATTACHMENTS:**

1. Proposed FY 2016-2017 Budget Report

**NOTIFICATION:**

1. Danny Keyes, Administrator, Mendocino Coast Recreation and Park District

**City Clerk's Office Use Only**

Agency Action	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved as Amended
Resolution No.:	_____	Ordinance No.:	_____
Moved by:	_____	Seconded by:	_____
Vote:	_____		
<input type="checkbox"/> Deferred/Continued to meeting of:	_____		
<input type="checkbox"/> Referred to:	_____		