



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Planning Commission

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Wednesday, January 6, 2021

6:00 PM

Via Webinar

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### Special Meeting

#### MEETING CALLED TO ORDER

#### ROLL CALL

#### PLEASE TAKE NOTICE

*DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, PLANNING COMMISSIONERS, AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE SPECIAL PLANNING COMMISSION MEETING OF WEDNESDAY JANUARY 6, 2021.*

*In compliance with the Shelter-in-Place Orders of the County and State no in-person meeting will be held and the public is invited to attend virtually. The meeting will be live-streamed on the City's website at [city.fortbragg.com](http://city.fortbragg.com) and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference, (2) Through the City's online eComment agenda feature, (3) Emailed to Joanna Gonzalez, [jgonzalez@fortbragg.com](mailto:jgonzalez@fortbragg.com), (4) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street, or (5) Voice mail comments called in to (707) 961-2827 ext 111 by 5:00 PM on the day of the meeting.*

*Comments can be made at any time prior to the meeting OR in real-time while the item is being considered by the Planning Commission. All eComments or emails received before or during the meeting that have not been published with the agenda packet will be read aloud into the record. Public comments are restricted to three minutes. Written comments on agenda items and those exceeding three minutes will be included in the public record as part of the agenda packet the next business day after the meeting.*

*We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact Community Development at (707)961-2827 ext 111.*

#### ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.*

*When: Jan 6, 2021 06:00 PM Pacific Time (US and Canada)*

*Topic: Planning Commission - Special Meeting*

*Please click the link below to join the webinar:*

*<https://zoom.us/j/92379973241?pwd=ckZnV2NZZWx1Wk1PbWlTN1dTclc3dz09>*

*Passcode: 713408*

*Or iPhone one-tap :*

*US: +16699009128,,92379973241#,,,,\*713408# or +13462487799,,92379973241#,,,,\*713408#*

Or Telephone:

*Dial (for higher quality, dial a number based on your current location):*

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656  
or +1 301 715 8592

Webinar ID: 923 7997 3241

Passcode: 713408

International numbers available: <https://zoom.us/j/abKOZ8YF3t>

## **2. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

## **3. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **5. CONDUCT OF BUSINESS**

- 5A. [20-961](#)** Select Chair and Vice-Chair of the Planning Commission (Ord. 740 §1,1992; Fort Bragg Municipal Code §2.20.050; PC Bylaws § III.B.)

**Attachments:** [Chair Selection Memo](#)

[Att 1 - PC Bylaws PC01-2019](#)

[Att 2 - PC Chair Bullet Points](#)

- 5B. [20-958](#)** Receive Report and Make Recommendations for Preparation of an Ordinance to Regulate Formula Business to Amend Title 18 of the Fort Bragg Municipal Code [Inland Land Use and Development Code (ILUDC)]

**Attachments:** [Staff Report Planning Commission 01062021](#)

[Att 1 - Working Draft Formula Business Ordinance](#)

[Att 2 - Location Map LU-1 Land Use Designations](#)

[Att 3 - Commercial Districts Purpose and Permit Requirements](#)

[Att 4 - 10/24/2019 Staff Report to City Council](#)

[Att 5 - 02/24/2020 Staff Report to City Council](#)

[Att 6 - 10/14/2020 Staff Report to Planning Commission](#)

[Att 7 - 11/12/2020 Staff Report to Planning Commission](#)

[Att 8 - Presentation](#)

[Att 9 - Public Comments](#)

## **6. MATTERS FROM CHAIR/COMMISSIONERS/STAFF**

## **ADJOURNMENT**

*The adjournment time for all Planning Commission meetings is no later than 9:00 p.m. If the Commission is still in session at 9:00 p.m., the Commission may continue the meeting upon majority vote.*

STATE OF CALIFORNIA     )  
   )ss.  
 COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 29, 2020.

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Joanna Gonzalez  
 Administrative Assistant, Community Development Department

**NOTICE TO THE PUBLIC**

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Development Department at 416 North Franklin Street, Fort Bragg, California, during normal business hours. Such documents are also available on the City’s website at [www.fortbragg.com](http://www.fortbragg.com) subject to staff’s ability to post the documents before the meeting.

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber’s sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during meetings. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).