

**RESOLUTION NO. \_\_\_\_\_-2023**

**A RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING PROFESSIONAL SERVICES AGREEMENT WITH ENGINEERING SOLUTIONS SERVICES TO PROVIDE ON-CALL GRANT WRITING SERVICES AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NOT TO EXCEED \$45,000; VARIOUS ACCOUNT NUMBERS)**

**WHEREAS**, On March 10, 2023, the City received four (4) timely proposals from qualified consulting firms interested in providing On-Call Grant Writing Services to the City; and

**WHEREAS**, staff reviewed the proposals and recommend that two firms be selected for work on the various grant needs of upcoming capital projects based on their experience and demonstrated success in grant award amounts; and

**WHEREAS**, one of those firms, Engineering Solutions Services (ESS), has significant experience working on water and sewer projects and some experience with facilities projects; and

**WHEREAS**, ESS has the greatest experience with water and sewer grants having secured \$18 million in these categories for the City of Fort Bragg; and

**WHEREAS**, staff’s experience working with ESS on other projects has instilled confidence in the breadth of their knowledge about a variety of grant programs, so staff is recommending the City contract with ESS to pursue grants for water, sewer, and CV Starr projects; and

**WHEREAS**, the budget for water, sewer, and CV Starr grants is \$45,000 which was requested for allocation at the Mid-Year budget review; and

**WHEREAS**, based on all the evidence presented, the City Council finds as follows:

1. ESS has the necessary experience, and meets the necessary requirements to perform the work.
2. Sufficient budget is available to cover the cost of the contract.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Fort Bragg does hereby accept the proposal of ESS, awarding the contract for On-Call Grant Writing Services and authorizing the City Manager to execute the same (Amount Not to Exceed \$45,000; Account No. 110-4520-0319, 610-4612-0319, 710-4712-0319, 810-4812-0319, 520-4393-0319).

**The above and foregoing Resolution was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27<sup>th</sup> day of March, 2023, by the following vote:**

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

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**BERNIE NORVELL**  
Mayor

**ATTEST:**

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**June Lemos, MMC**  
City Clerk