



# City of Fort Bragg

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## Meeting Minutes Community Development Committee

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Tuesday, June 25, 2024

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### MEETING CALLED TO ORDER

Chair Godeke called the meeting to order at 4:00 PM

### ROLL CALL

Staff Present: Administrative Assistant Flynn, Assistant City Engineer Huerta.

**Present:** 2 - Mayor Bernie Norvell and Vice Mayor Jason Godeke

### 1. APPROVAL OF MINUTES

**1A. [24-796](#)** Approve the Minutes of the May 28, 2024 Community Development Committee Meeting

A motion was made by Committee Member Godeke, seconded by Committee Member Norvell that the minutes of the May 28, 2024 Community Development Committee be approved for Council Review. The motion carried by the following votes:

**Aye:** 2 - Mayor Norvell and Vice Mayor Godeke

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

### 3. CONDUCT OF BUSINESS

**3A. [24-795](#)** Receive Oral Update on Central Business District Revitalization Report

Administrative Assistant Flynn presented the report. Chair Godeke gave an update on the effort to Install Trees, Planters and Landscaping Downtown & Citywide. Committee member Norvell acknowledged that many items on the list presented were being checked off.

Public Comment: None.

Discussion: None.

**3B. [24-794](#)** Provide Direction to Staff Regarding Improvement of the Town Hall Restrooms, Located at 343 & 363 N. Main St. (APNs 008-151-21-05, 008-151-01-00, & 008-151-02-00)

Assistant City Engineer Huerta presented the report.

Public Comment: Shelley Green

Discussion: Committee members discussed and asked clarifying questions regarding visibility and access of bathrooms, whether there was a need for an increased number of bathrooms in

the area, the timeline for implementation of the updates, scope of work, color and material of windows, and whether or not to have an overhang over the hallway.

**3C. [24-823](#)** Presentation from the Mendocino County Tobacco Prevention Coalition regarding Tobacco Retail Licenses

Nicole Graumann, Larry Olson, and Lucy Bartholomew presented the report. Committee member Norvell asked clarifying questions regarding the efficacy, compliance and enforcement of Tobacco Retail Licenses (TRLs) in other jurisdictions; the City Fort Bragg's current enforcement practices regulating sales of tobacco; and accessibility of tobacco sales online.

Public Comment: Shelley Green

Discussion: Committee members directed staff to update the TRL ordinance.

**4. MATTERS FROM COMMITTEE / STAFF**

Administrative Assistant Flynn discussed upcoming Limited Term Permits (LTPs).

Committee member Norvell asked clarifying questions regarding a Blue Zones presentation and one of the LTPs Administrative Assistant Flynn discussed.

Chair Godeke noted that the Community Development Committee would be hosting a Housing Workshop on July 25, 2024.

**ADJOURNMENT**

Chair Godeke adjourned the meeting at 5:08 PM