



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Thursday, January 9, 2025

4:00 PM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

Committee Member Tess Albin-Smith called meeting to order at 4:00 PM

### ROLL CALL

Committee Members Tess Albin-Smith present. City Staff; Public Works Director John Smith, Assistant Director Chantell O'Neal and Administrative Assistant Emily Reno present.

### 1. APPROVAL OF MINUTES

- A. [24-1069](#) Approve Minutes of November 14, 2024

Minutes were not approved, as Committee Member Lindy Peters was not present.

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Jacob Patterson and Jay McMartin.

### 3. CONDUCT OF BUSINESS

- A. [24-1088](#) Review Sign Quotes for New Bainbridge Park Welcome Sign and Make Recommendation for Selection

Assistant Director O'Neal gave an overview of the sign solicitations requirements then presented all six designs and quotes received.

Committee Member Albin-Smith expressed preference for a local company.

Public comment was received from Harold Bainbridge III and Jacob Patterson.

Discussion: Committee Member Albin-Smith inquired about the budget for the sign, alternative work force for installation and placement of the sign. Assistant Director O'Neal provided details about the budget and placement of the sign, while Director Smith provided information on alternative workforce options in the area. Assistant Director O'Neal reported that positive feedback from the committee and the public has been gathered.

- B. [24-1070](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Construction bid out for solicitation soon.
- Projects for Facilities-Town Hall remodel project bid out for solicitation soon. Police Department design is complete for fingerprinting station.
- Fire Station Rehabilitation Project- Looking for funding match with CDBG.
- Fire Station Roof Replacement- Project complete.
- City Hall Roof Replacement- Project complete.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Fleet Charging Stations- Contract awarded.
- Facilities Solar Project -Construction activity expected in March 2025. Police Department roof replaced with project.
- Guest House Repointing Brick Project- Looking for contractor.
- Cultural Center Paint Project- Building is painted and gutters added. Working on heating and lighting.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three year lease.
- CV Starr Resiliency Center- Looking for grant funding.
- Micro Grid Solar- Application denied by PG&E. We expect to reapply in the near future.
- Bainbridge Park- Working on design.
- 2025 Streets Project- Design at 90%.
- CV Starr Skylight Replacement- Award of contract will be on the next City Council agenda.
- CV Starr HVAC System- Contract awarded. We expect construction in 2025.
- CV Starr Transformer Upgrade.
- Fleet Update- Purchasing more vehicles including one more EV police vehicle.
- Oneka Desal Buoy Project.
- Water Treatment Plant Rehabilitation Project- Working on painting the water tank and reducing the shine.
- Raw Water Line Project- Will pick back up in dry season.
- Reservoirs Project- Engineering and environmental services under contract.
- Water Distribution System Master Plan.
- Recycled Water Feasibility Study- Awarded \$500,000 grant. Contract awarded.
- Wastewater Collection System Assessment.
- Stormwater Trash Capture Devices- Applying for grant funding. Contract awarded.
- CleanCal Art & Recycle Project- Trash cans have been delivered and working on installing cans.

No Public Comment was received on this item.

Discussion: Committee Member Albin-Smith inquired about the Micro grid solar project and Wiggly Giggly Playground. Director Smith provided details on the Micro Grid Solar and Assistant Director O'Neal provided details on Wiggly Giggly Playground.

**4. MATTERS FROM COMMITTEE / STAFF**

None.

**ADJOURNMENT**

Committee Member Tess Albin-Smith adjourned the meeting at 5:00 PM