



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Wednesday, June 5, 2024

2:00 PM Town Hall, 363 N Main Street and Via Video Conference

Budget Workshop

CALL TO ORDER

Mayor Norvell called the meeting to order at 2:03 PM.

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

1. PUBLIC COMMENTS ON THIS SPECIAL MEETING AGENDA

None.

2. CONDUCT OF BUSINESS

- 2A.** Conduct City Council Budget Workshop to Review Proposed Fiscal Year 2024/25 Budget Including General Fund Operating Budget, Water Enterprise Budget, Wastewater Enterprise (Municipal Improvement District No. 1) Budget, and Capital Projects Budget and Provide Direction to Staff

Details about the FY 2024/25 budget can be found in the various agenda item attachments, and by viewing the video of the budget workshop. Updates and information on each item of the agenda were presented by staff as follows:

1. Introduction and Budget Overview - City Manager Isaac Whippy provided introductory and summary remarks about the budget, current economic outlook, rise in inflation, local outlook, etc.
2. Public Comments - None.
3. Budget Summary - City Manager Isaac Whippy summarized items a-b.
 - a. Summary of Fund Balance, Revenues & Expenditures
 - b. All Funds
 - *Fund Balances & Reserves
 - *Revenues
 - *Expenditures
 - c. General Fund
 - *Fund Balance & Reserves
 - *Revenues
 - *Expenditures
 - d. Other discussion items
 - *Council Concerns/Priorities

Public Comment: Jacob Patterson.

Mayor Norvell recessed the meeting at 3:43 PM; the meeting reconvened at 4:00 PM.

4. Investments in our Community - Capital Improvement Program (CIP) - Public Works Director John Smith summarized items a-b.

- a. Capital Status Project Report
- b. FY 2024/25 Capital Projects Budget

5. Operating Budget Detail

- a. City Council - City Manager Isaac Whippy
- b. Administration - City Manager Isaac Whippy
- c. Fort Bragg Tourism Marketing & Promotion -Administrative Analyst Cristal Munoz
- d. Finance - Finance Technician III Adriana Moreno-Ramos
- e. Non-Departmental - City Manager Isaac Whippy
- f. Economic Development Department - Special Projects Manager Sarah McCormick, Grants Coordinator Lacy Peterson and West Business Development Center CEO Mary Anne Petrillo
- g. Public Safety - Police Chief Neil Cervenka
- h. Community Development - Assistant Planner Sarah Peters
- i. Public Works: Parks, Engineering, Corporation Yard - Public Works Director John Smith
- j. Internal Service Funds

*Facilities Repair and Maintenance - Public Works Director John Smith

*Technology Maintenance & Replacement - Systems Analyst-Lead Deb Smith

Mayor Norvell recessed the meeting at 6:16 PM; the meeting reconvened at 6:28 PM.

*Fleet & Equipment Services - Public Works Director John Smith

k. Debt Services & Redevelopment Agency - City Manager Isaac Whippy

6. Enterprise Funds

- a. Water Enterprise - Public Works Director John Smith
- b. Wastewater Enterprise - Public Works Director Smith
- c. CV Starr - CV Starr Manager Moneque Wooden

7. Special Revenues

- a. Special Revenue Funds - Lacy Peterson
- b. Grants - Grants Coordinator Lacy Peterson

Public Comment: None.

8. Wrap-Up - City Manager Isaac Whippy thanked all departments for their collaboration with this budget proposal, he also thanked City Council for their leadership.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:13 PM.

JASON GODEKE, VICE MAYOR

Diana Sanchez, City Clerk

IMAGED (_____)

