



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, December 14, 2020

6:00 PM

Via Video Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLEASE TAKE NOTICE

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, CITY COUNCIL MEMBERS AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE CITY COUNCIL MEETING OF MONDAY, DECEMBER 14, 2020.

In compliance with the Shelter-in-Place Orders of the County and State, the Town Hall Council Chamber will be closed to the public. The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference and using the Raise Hand feature during Public Comment, (2) Through the City's online eComment agenda feature, (3) By emailing comments to City Clerk June Lemos, jlemos@fortbragg.com, (4) By delivering written comments through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street, or (5) By leaving a voice mail comment at (707) 961-1694 by 5:00 PM on the day of the meeting.

Comments can be made at any time prior to the meeting, in real-time while the item is being considered by the Council and up to 12:00 PM on Tuesday, December 15, 2020. The Clerk will read aloud all eComments or emails received before or during the meeting that have not been published with the agenda packet. Public comments are restricted to three minutes. Written comments on agenda items and those exceeding three minutes will be included in the public record as part of the agenda packet the next business day after the meeting.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact the City Clerk at (707) 961-1694 or jlemos@fortbragg.com.

ZOOM WEBINAR INVITATION

You are invited to a Zoom webinar.

When: Dec 14, 2020 06:00 PM Pacific Time (US and Canada)

Topic: City Council

Please click the link below to join the webinar:

<https://zoom.us/j/95416497650>

Or iPhone one-tap :

US: +16699009128,,95416497650# or +12532158782,,95416497650#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656
or +1 301 715 8592

Webinar ID: 954 1649 7650

International numbers available: <https://zoom.us/u/aeF3Gq3h66>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE MAYOR OR ACTING MAYOR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

8. CONDUCT OF BUSINESS

- 8A. [20-926](#)** 2020 City Council Reorganization
1. Adopt City Council Resolution Reciting the Fact of the Appointment of Unopposed Incumbents for City Council, the Absence of a Municipal Election on November 3, 2020, and Installing Appointed Incumbents to the City Council
 2. Administer Oaths of Office
 3. Conduct City Council Reorganization
 - a. Selection of Mayor
 - b. Selection of Vice Mayor

Attachments: [12142020 City Council Reorganization](#)
[Att 1 - RESO Installing Appointed Incumbents](#)
[Att 2 - Oaths or Affirmations of Allegiance](#)
[Public Comment 8A](#)

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or

the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [20-924](#)** Approve Scope of Work for an Economic Development Feasibility Study Focused on the Mill Site
Attachments: [RFP Economic Development](#)
[Public Comment 5A](#)
- 5B. [20-925](#)** Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2021
Attachments: [12142020 MADDY ACT NOTICE](#)
- 5C. [20-934](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg
Attachments: [RESO Declaring Continuing Local Emergency](#)
- 5D. [20-935](#)** Adopt Joint City Council/Municipal Improvement District Resolution Approving Amendments to the Joint Powers Agreement and Bylaws of the Redwood Empire Municipal Insurance Fund (REMIF) and Approving the Joint Powers Agreement and Bylaws for California Intergovernmental Risk Authority (CIRA)
Attachments: [RESO REMIF & CIRA JPAs and Bylaws](#)
[Att 1 - Exhibit A REMIF JPA](#)
[Att 2 - Exhibit B REMIF Bylaws](#)
[Att 3 - Exhibit C CIRA JPA](#)
[Att 4 - Exhibit D CIRA Bylaws](#)
- 5E. [20-936](#)** Adopt City Council Resolution Extending the Temporary Waiver of the Parking In-Lieu Fee for Changes of Use in the Central Business District
Attachments: [RESO Parking in Lieu Fee Waiver](#)
- 5F. [20-950](#)** Adopt City Council Resolution Approving Updates to the City of Fort Bragg Personnel Rules and Regulations

Attachments: [RESO Personnel Policy Updates](#)
[Att. 1- Exhibit A Revised Personnel Rules and Regulations](#)
[Att. 2- Revised Redline Version](#)
[Public Comment 5F](#)

- 5G. [20-953](#) Adopt City Council/Municipal Improvement District Resolution Accepting the Certificate of Completion for the Wastewater Treatment Plant Upgrade Project, City Project No. 2018-01, and Directing City Clerk to File Notice of Completion

Attachments: [RESO WWTP Upgrade NOC](#)
[Notice of Completion Wahlund](#)
[Certificate of Completion](#)

- 5H. [20-955](#) Receive and File Minutes of the August 12, 2020 Finance and Administration Committee Meeting

Attachments: [FACM20200812](#)

- 5I. [20-956](#) Receive and File Minutes of the October 21, 2020 Finance and Administration Committee Meeting

Attachments: [FACM20201021](#)

- 5J. [20-957](#) Receive and File Minutes of the March 11, 2020 Public Works and Facilities Committee Meeting

Attachments: [PWM 03112020](#)

- 5K. [20-933](#) Approve Minutes of November 23, 2020

Attachments: [CCM2020-11-23](#)

- 5L. [20-954](#) Approve Minutes of Special Meeting of December 7, 2020

Attachments: [CCM2020-12-07_Special](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

8. CONDUCT OF BUSINESS

- 8B. [20-928](#) Receive Presentation by Torie Jarvis from Dynamic Planning on the Mendocino County Multi-Jurisdictional Hazard Mitigation Plan and Consider Adoption of City Council Resolution Adopting the 2020 Multi-Jurisdictional Hazard Mitigation Plan as the City of Fort Bragg's Official Plan

Attachments: [Background memo, Mendocino MJHMP](#)
[Ft Bragg HMP Adoption](#)
[Fort Bragg Resolution MJHMP](#)

8C. [20-949](#) Receive Report and Consider Approval of a Letter of Intent to Negotiate in Good Faith with Waste Management for a New Franchise Agreement

Attachments: [12142020 Letter to WM](#)
[Att. 1 - Letter of Intent](#)
[Public Comment 8C](#)

8D. [20-952](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with HDR Engineering, Inc. for the Water Treatment Plant Rehabilitation Project, City Project No. WTR-00017, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$426,513; from Water Enterprise Capital Reserve Fund 615)

Attachments: [12142020 WTP Rehab Design Award](#)
[Att 1 - RESO WTP Rehab Award](#)
[Att 2 - HDR Contract - WTP Rehab Project](#)
[Att 3 - HDR - Proposal](#)
[Att 4 - Coleman Engineering - Proposal](#)
[Att 5 - Brelje and Race - Proposal](#)
[Att 6 - Stantec - Proposal](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, JANUARY 11, 2021**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 10, 2020.

June Lemos, CMC
City Clerk

NOTICE TO THE PUBLIC:**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).