



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes Community Development Committee

---

Tuesday, March 26, 2024

4:00 PM

Town Hall, 363 N. Main Street and  
Via Video Conference

---

### MEETING CALLED TO ORDER

Chair Godeke called the meeting to order at 4:00 p.m.

### ROLL CALL

Staff Present: Assistant Planner Peters, Code Enforcement Officer Stump, Administrative Assistant Flynn, Consultant Jones.

Present: 2 - Jason Godeke and Bernie Norvell

### 1. APPROVAL OF MINUTES

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Ron White

### 3. CONDUCT OF BUSINESS

#### 3A. [24-629](#) Receive Oral Update on Central Business District Revitalization Report

Assistant Planner Peters presented the report.

Public Comment: Shelley Green

Discussion: None.

#### 3B. [24-669](#) Discussion about an Assessment of City Trees and Potential Resources and Strategies to Increase Tree Quantities

Chair Godeke gave an update: an Advisory Committee has been established, preliminary site assessments have been made, research on overall tree canopy in the City, with focus on locations between East Oak and East Chestnut streets and South Sanderson and South Main streets. Chair Godeke is working with the City's Public Works Department to offer tools, labor, and irrigation to assist with implementation.

Public Comment: Shelley Green

Discussion: None

#### 3C. [24-639](#) Discussion on Mobile Vending Vehicles and Direction Regarding Ordinance Amendments to Fort Bragg Municipal Code, Chapter 10.20.150

Assistant Chair Peters presented the memo.

Public Comment: Susan Winding, Jacob Patterson, Shelley Green.

Discussion: The Committee discussed their preference for placing mobile vending vehicles in a

centralized spot, specifically behind the Tall Guy Brewery and on vacant lots. They discussed modeling it after other jurisdictions where the street is closed to through vehicle traffic and only open to pedestrian traffic and mobile vending vehicles.

**3E. [24-670](#)** Receive Report and Provide Direction on Proposed Code Enforcement Cost Recovery Fees and Vacant Property Registration

Code Enforcement Officer Stump presented the report regarding Cost Recovery Fees.

Public Comment: Paul Clark, Jenny Shattuck

Discussion: Mayor Norvell clarified the history of the CDBG grant that funded Code Enforcement and Officer Stump clarified the process for handling nuisance calls. Committee members directed staff to bring the item to City Council for discussion.

Code Enforcement Officer Stump presented the report on Vacant Property Registration and committee members requested clarification on what qualifies as a vacant building.

Public Comment: Paul Clark, Garrett Dinyard, Jenny Shattuck

Discussion: Committee members discussed the difference between vacant properties that are maintained and vacant buildings that are posing a nuisance. Committee members directed staff to return to the Community Development Committee with an updated report which provides clearer definitions, a process for exemptions, registration of vacant commercial properties, timelines of inspections, defined thresholds that would trigger a property to require registration, a narrowed scope of properties to which the registration would apply.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Mayor Norvell directed Staff to bring forward the discussion of installing exercise equipment on the Coastal Trail.

#### **ADJOURNMENT**

Chair Godeke adjourned the meeting at 5:30 p.m.