



City of Fort Bragg

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Meeting Minutes City Council

Monday, April 14, 2025

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

Mayor Godeke announced Vice Mayor will preside tonight's meeting. Vice Mayor Rafanan called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Jason Godeke, Vice Mayor Marcia Rafanan, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Scott Hockett

CLOSED SESSION REPORT

None.

AGENDA REVIEW

None.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A.** [24-1142](#) Presentation of Mayor's Letter and Plaque Commending Jason Balassi for Thirty Years of Employment with the City of Fort Bragg

Mayor Godeke presented Jason Balassi Letter and Plaque for 30 years of service with City.

- 1B.** [25-100](#) Presentation from Fort Bragg Library

Dan Hess shared slides with music of Fort Bragg Library services along with funding history and shortfall in funding for Friends of Fort Bragg building project.

- 1C.** [25-79](#) Proclamation for National Volunteer Week

Councilmember Peters presented Proclamation to Volunteer Ron White who graciously accepted. Peters thank Ron White for his contributions along with other volunteers in the community who improve City.

- 1D.** Presentation of Proclamation Declaring May 1 - 7, 2025 as Rhododendron Week

Mayor Godeke presented Proclamation to Fran Reinhardt and Rhododendron volunteers who reported the show would be first weekend in May at Botanical Gardens.

1E. [25-101](#) Presentation from Mendocino Coast Humane Society

Judy Martin shared a presentation of the multiple services provided to animals on the coast. Many volunteers and staff improve the lives of animals. Shortfalls occur throughout the year on volunteers and dollars. Grading of road to Humane Society has required more grading and invited City to share in cost.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Sabine Brunner, John Gallo, Peter McNamee, Marilyn Zwak, Paul Clark, Jay McMartin, Michelle Blackwell, Jonathan Webb, and Annemarie Weibel.
- (2) Jacob Patterson
- (3) None.

3. STAFF COMMENTS

City Manager Isaac Whippy gave report.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters gave Fire District report. Councilmember Hockett reported Joe Sutphin was appointed to remain on the Fire District Board. He also reported money coming from the County approved by the Board of Supervisors and Public Works will meet to address the roads. Councilmember Albin-Smith reported from committee meetings at League of City which may produce 1 percent more tax dollars for City. Mayor Godeke addressed the focus for future Ad Hoc Mill Site meetings. Meet with the Mayor will happen at the CV Starr on Tuesday April 22, 2025 at 4 PM and at the Farmer's Market Wednesday May 21, 2025 at 3:30 PM. The Ad Hoc Culture and Education committee will meet Wednesday April 23, 2025 at 4:00 PM at Town Hall and digitally. Support for a previously proposed bi-monthly Ad Hoc CV Starr committee was given. Councilmember Albin-Smith and Mayor Godeke agreed to attend.

5. CONSENT CALENDAR

Councilmember Hockett requested that Item 5D be removed from the Consent Calendar for further discussion.

Approval of the Consent Calendar

A motion was made by Councilmember Albin-Smith, and seconded by Mayor Godeke, to approve the Consent Calendar with the exemption of Item 5D. The motion was carried by the following vote:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

5A. [25-107](#) Adopt by Title Only and Waive Further Reading of Ordinance 1007-2025; Amending Chapter 3.20 (Purchasing, Procurement, And Leasing) And Chapter 3.22 (Informal Bidding Procedures) Of The Fort Bragg Municipal Code

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 1007-2025

- 5B.** [25-109](#) Adopt by Title Only and Waive Further Reading of Ordinance 1008-2025; CEQA Exemption 15061(b)(3) Amending Division 18 Of The Fort Bragg Municipal Code (ILUDC 1-25) To Amend Chapter 18.36 "Parking And Loading" To: 1) Reduce Minimum Parking Requirements For Multifamily Housing; And 2) Amend Chapter 18.35 "Landscaping Standards" To Address Inconsistencies In Landscaping Requirements For Parking Lots.

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 1008-2025

- 5C.** [25-108](#) Adopt by Title Only and Waive Further Reading of Ordinance 1009-2025; CEQA Exemption 15265 Amending Division 17 Of The Fort Bragg Municipal Code (LCP 1-25) To Amend Chapter 17.36 "Parking And Loading" To 1) Modify Minimum Parking Requirements For Multifamily Housing And 2) Amend The Parking Regulation Of The CLUDC To Match Changes Already Approved For The ILUDC By City Council; And 3) Amend Chapter 17.35 "Landscaping Standards" To Address Inconsistencies In Landscaping Requirements for Parking Lots

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 1009-2025

- 5E.** [25-114](#) Approve Minutes of October 15, 2024

These Minutes were approved on the Consent Calendar.

- 5F.** [25-115](#) Approve Minutes of November 25, 2024

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5D.** [25-110](#) Approve Toshiba Business Solutions 48-Month Lease of Six Toshiba Printers to Replace Failing Current Ones

Councilmember Hockett asked for figures on longevity and cost of printers currently owned. City Manager Isaac Whippy provided cost breakdown of current printers.

Public Comment: None.

A motion was made by Councilmember Hockett, seconded by Councilmember Albin-Smith, that the Lease Contract be approved. The motion carried by the following votes:

Aye: 5 - Mayor Godeke, Vice Mayor Rafanan, Councilmember Albin-Smith, Councilmember Peters and Councilmember Hockett

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

None.

8. CONDUCT OF BUSINESS**8A. [25-111](#) Extreme Weather Shelter 24/25 Season Report**

Chief Neil Cervenka gave staff report regarding Extreme Weather Shelter 24/25 Season Report.

Public Comment: Jay McMartin.

Discussion: Council received report and asked clarifying questions.

This Report was received by the Council.

8B. [25-97](#) Receive presentation on the 2024 Fort Bragg Police Department Annual Report.

Chief Neil Cervenka gave 2024 Police Department Annual Report.

Public Comment: Jay McMartin.

Discussion: Council received report and asked clarifying questions.

This Report was received by the Council.

9. CLOSED SESSION

Vice Mayor Rafanan recessed the meeting at 7:51 PM; the meeting was reconvened to Closed Session at 7:57 PM.

**9A. [25-117](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code 54956.8
Property: (310 N. Franklin Street, APN 008-154-25-00)
Agency Negotiator: Isaac Whippy
Negotiating Parties: Patrick Saville
Under Negotiation: Price and Terms of Payment**

Vice Mayor Rafanan reconvened the meeting to Open Session at 8:25 PM and reported that no reportable action was taken on the Closed Session item.

ADJOURNMENT

Vice Mayor Rafanan adjourned the meeting at 8:25 PM.

MARCIA RAFANAN, VICE MAYOR

Diana Paoli, City Clerk

IMAGED ()

