



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, November 26, 2018

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

Mayor Peters called the meeting to order at 6:00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 3 - Councilmember Lindy Peters, Mayor Will Lee and Vice Mayor Bernie Norvell

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

- 1A. [18-474](#) Receive Presentation from Mendocino Coast Humane Society Executive Director Chuck Tourtillott

Chuck Tourtillott from the Mendocino Coast Humane Society gave his annual presentation on statistics for the Animal Shelter and Care services in the last fiscal year.

#### **2A. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes)**

(1) Non-Agenda Items:

- Rex Gressett suggested the Council discuss hiring additional Police Department employees.
- Kristie Cox related problems she recently encountered after making 911 calls.

(2) Consent Calendar Items: None.

(3) Closed Session Items: None.

#### **3. STAFF COMMENTS**

Public Works Director Varga provided an update on interviews for new Operator II positions. City Manager Miller reported that two Police Officers were sworn in today as sergeants. Chief Lizarraga announced that Officer Thomas O'Neal and Officer Wesley Rafanan were sworn in as new Sergeants. He gave information on upcoming Neighborhood Watch meeting, PAL Christmas Party, and Holiday Lights Parade. Finance Director Damiani said that a sales tax consultant will present sales tax results at the next Finance and Administration Committee meeting December 5. City Clerk Lemos gave an update on election results, stating that the official certification of ballots has not yet been received.

#### **4. MATTERS FROM COUNCILMEMBERS**

Mayor Peters announced the tree lighting ceremony and lighted truck parade. He encouraged people to donate to North Valley Animal Disaster Group to help animals who were affected or displaced by the Camp Fire. Councilmember Turner reported on a Mendo Recycle meeting, noting that they are now looking for a new general manager.

## **5. CONSENT CALENDAR**

### **Approval of the Consent Calendar**

**A motion was made by Councilmember Norvell, seconded by Councilmember Turner, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Councilmember Peters, Mayor Lee, Cimolino, Vice Mayor Norvell and Turner

- 5A. [18-473](#)** Adopt City Council Resolution Approving a Professional Services Agreement with Mendocino Coast Humane Society for Provision of Animal Care and Shelter Services and Dog Licensing Program and Authorizing City Manager to Execute Same (Amount Not To Exceed \$15,750 in FY 2018-19; Account No. 110-4200-0314)

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4137-2018

- 5B. [18-479](#)** Adopt City Council Resolution Approving Lease and Maintenance Agreement with Toshiba Business Solutions for the Leasing, Supplies and Maintenance of the City's Copy Equipment

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4138-2018

- 5C. [18-471](#)** Authorize Cancellation of the December 24, 2018 Meeting

**Cancellation of the December 24, 2018 meeting was approved on the Consent Calendar.**

- 5D. [18-482](#)** Receive and File Minutes of the September 19, 2018 Public Works and Facilities Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5E. [18-481](#)** Receive and File Minutes of the September 25, 2018 Community Development Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5F. [18-480](#)** Receive and File Minutes of the October 3, 2018 Finance and Administration Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5G.** [18-477](#) Approve Minutes of Special Joint City Council/Planning Commission Meeting of November 7, 2018

**These Minutes were approved on the Consent Calendar.**

- 5H.** [18-478](#) Approve Minutes of November 13, 2018

**These Minutes were approved on the Consent Calendar.**

## **6. PUBLIC HEARING**

## **7. CONDUCT OF BUSINESS**

- 7A.** [18-448](#) Receive Report and Provide Direction to Staff Regarding Limited Term Permit 25-18 (LTP 25-18) for Operation of an Extreme Weather Shelter

Community Development Director Jones summarized the staff report on this agenda item. Jones responded to questions from Councilmembers regarding the Extreme Weather Shelter (EWS) operations. Lynelle Johnson and Jerry Thomas of the Mendocino Coast Hospitality Center (MCHC) Board of Directors gave information on the EWS to the Council and responded to their further questions.

Public Comment was received from:

- Jim Britt spoke in opposition to EWS staging at 101 N. Franklin and prefers the Food Bank location like last year.
- Rex Gressett commented on social work, dignity, and Medi-Cal billing.
- Jacob Patterson voiced reservations about Special Condition #5 and recommended the City Attorney review it.
- Joe Kristi spoke in support of MCHC and the handling of the EWS.
- Mayor Peters read a comment from Jean Stubenrauch in support of keeping staging at Food Bank.
- Caleb Penn asked questions regarding motel vouchers and transportation.

Discussion/Direction: After lengthy discussion, Council directed that staff modify the Limited Term Permit as follows:

- Special Condition #3: Hours of operation are from 9:00 AM to 12:00 PM and 1:00 PM to 3:00 PM.
- Special Conditions #3 & #7: Staging location shall be the Fort Bragg Food Bank, 910 N. Franklin.
- Special Condition #5: Remain as is.
- Special Condition #8: Delete.

**This Staff Report was referred to staff.**

- 7B.** [18-475](#) Receive Report of the Mendocino Coast Hospitality Center (MCHC) Ad Hoc Committee Regarding Oversight of and Improvements to the Operations of the MCHC and Consider Dissolving the MCHC Ad Hoc Committee and Replacing it with a Homeless Ad Hoc Committee

Community Development Director Jones and Sergeant O'Neal presented the staff report on this agenda item. The Sergeant summarized the accomplishments from the partnership between the MCHC and Fort Bragg Police Department. He outlined a list of future recommendations for dealing with homeless issues in Fort Bragg.

Public Comment was received from:

- Linda Jo Stern, Street Medicine Coordinator, said that other services such as Safe Passage and

Project Sanctuary should be included in the new Homeless ad hoc committee.

Discussion/Direction: Councilmember Norvell expressed his willingness to remain on the new committee and asked that it involve as many people and organizations as possible. It was decided that this ad hoc committee would not be appointed until the new Council is seated.

**This Staff Report was not acted on.**

**7C. [18-476](#)** Receive Report on Public Records Request Platform and Provide Direction to Staff and Consider Adoption of Fort Bragg City Council Resolution Approving Budget Amendment No. 2019-04

City Manager Miller summarized the staff report and asked the Council for approval of a budget amendment resolution to allow the purchase of the new public records online platform.

Public Comment:

- Jacob Patterson spoke in support of the program.
- Jon McColley spoke in support of the program.

Discussion: The Council unanimously agreed to approve the budget amendment with a change in account number in the final paragraph to: Account No. 110-4190-0319.

**A motion was made by Councilmember Turner, seconded by Councilmember Cimolino, that this Resolution be adopted as amended, by changing the Account Number in the final paragraph to 110-4190-0319. The motion carried by the following vote:**

**Aye:** 5 - Councilmember Peters, Mayor Lee, Cimolino, Vice Mayor Norvell and Turner

Enactment No: RES 4139-2018

**2B. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes, If Necessary)**

**8. CLOSED SESSION**

**ADJOURNMENT**

**Mayor Peters adjourned the meeting at 8:26 PM.**

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LINDY PETERS, MAYOR

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June Lemos, CMC, City Clerk

IMAGED (\_\_\_\_\_)