



City of Fort Bragg

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Meeting Minutes Finance and Administration Committee

Wednesday, December 10, 2025

4:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

MEETING CALLED TO ORDER

Chair Rafanan called the meeting to order at 4:00 PM.

ROLL CALL

City Staff: Government Accountant III, Marilyn Tiriboyi, Finance Lead, Laura Bianchi Limbird, Administrative Assistant, Stephanie Remington.

Present: 2 - Tess Albin-Smith and Marcia Rafanan

1. APPROVAL OF MINUTES

- 1A. [25-546](#) Approve Minutes From November 12, 2025 Finance & Administration Committee Meeting

Attachments: [FAC MIN 11.12.2025](#)

The minutes were approved by the Committee as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

- 3A. [25-545](#) Discuss Preliminary Water and Wastewater Rate Study and Provide Recommendation to City Council

Attachments: [Att 1 - Lechowicz Water and Sewer Rates 2025 Presentation](#)

[Att 2 - Draft Tables 2025](#)

Alison Lechowicz presented findings of the Water and Sewer rate study featuring current use rates and fees and proposed changes that would create compliance with California law and ensure self-sufficient programs for water and sewer moving forward. Committee members requested that Lechowicz & Tseng make themselves available for outreach and finalization regarding the rate changes. It is suggested that a lower flat rate and higher use rate be reviewed before Council presentation. Once this is heard by City Council and a Public hearing is held, absent majority protest, new water and sewer rates will be implemented July 1, 2026.

Public Comment: Jacob Patterson, Paul Clark

Discussion: Committee members asked clarifying questions and recommended that the proposed water rate increase and the proposed Option B sewer rate increase to be taken to City

Council.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Chair Rafanan adjourned the meeting at 5:08 PM.