



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, February 13, 2025

4:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar!

When: Feb 13, 2025 04:00 PM Pacific Time (US and Canada)

Topic: Public Works and Facilities Committee

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/88209028299>

*Or Telephone: +1 669 444 9171 US +1 719 359 4580 US(*6 mute/unmute; *9 raise hand)*

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to erenofortbragg.com.

1. APPROVAL OF MINUTES

- A. [24-1069](#) Approve Minutes of November 14, 2024

Attachments: [11142024 PWF Minutes](#)

- B. [24-1124](#) Approve Minutes of January 09, 2025

Attachments: [PWF 01092025](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 24-1069

Agenda Date: 2/13/2025

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: A.

Approve Minutes of November 14, 2024



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, November 14, 2024

4:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Committee Member Lindy Peters called meeting to order at 4:00 PM

ROLL CALL

Committee Members Tess Albin-Smith and Lindy Peters present. City Staff; Public Works Director John Smith and Administrative Assistant Emily Reno present

1. APPROVAL OF MINUTES

A. [24-871](#) Approve Minutes of July 11, 2024

Committee members Peters and Albin-Smith approved minutes as presented

B. [24-1009](#) Approve Minutes of October 10, 2024

Committee members Peters and Albin-Smith approved minutes as presented

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Andrew Jordan

3. CONDUCT OF BUSINESS

A. [24-1019](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Design is complete, funding is awarded, and purchase of data hut approved.
- Projects for Facilities-Town Hall bathrooms and windows design at 90%. Police Department design is complete for fingerprinting station and is looking for funding.
- Fire Station Rehabilitation Project- Looking for funding match with CDBG.
- Fire Station Roof Replacement- Project complete.
- City Hall Roof Replacement- Project complete.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Fleet Charging Stations- Bid out for solicitation.
- Facilities Solar Project - Working on design including police department roof replacement.

Design expected to be complete in January 2025 and construction in April 2025.

- Guest House Repointing Brick Project- Looking for contractor.
- Cultural Center Paint Project- Building is painted and gutters added.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three year lease. Received a quote for roofing repair.
- CV Starr Resiliency Center- Looking for grant funding.
- Micro Grid Solar- Application denied by PG&E. We expect to reapply in the near future.
- Bainbridge Park- Working on design and request for quotes out for welcome sign replacement.
- 2025 Streets Project- Working on design.
- CV Starr Skylight Replacement- Bids opened. We received one unresponsive bid.
- CV Starr HVAC System- Bid out for solicitation. We expect construction in 2025.
- CV Starr Transformer Upgrade.
- Fleet Update- Purchasing more vehicles including one more EV police vehicle.
- Oneka Desal Buoy Project- Environmental document expected to circulate in next 30-45 days.
- Water Treatment Plant Rehabilitation Project- Working on control building and water tank.
- Noyo River Intake Pump- Needs to be repaired.
- Raw Water Line Project- Will pick back up in dry season.
- Reservoirs Project- Engineering and environmental services under contract.
- Water Distribution System Master Plan- Is 80% complete.
- Water Meter Project- In progress.
- Recycled Water Feasibility Study- Awarded \$500,000 grant. Proposals due tomorrow.
- Wastewater Collection System Assessment.
- Biosolids Feasibility Study.
- Stormwater Trash Capture Devices- Applying for grant funding. Request for proposals out for solicitation.
- CleanCal Art & Recycle Project- Grant funding for 50 trash cans with local art provided by Fort Bragg middle and high school students. Trash cans have been delivered.
- Guest House Landscaping.

No Public Comment was received on this item.

Discussion: Committee member Peters inquired more about the Oneka Desal project, Veteran's hall project, tree planting, and potholes on S. Harrison St. Committee member Albin-Smith inquired about tree planting, CV Starr funding, and complete streets on Maple St. Director Smith provided more details regarding projects and locations for trees.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Committee Member Lindy Peters adjourned the meeting at 4:44 PM



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 24-1124

Agenda Date: 2/13/2025

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: B.

Approve Minutes of January 09, 2025



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, January 9, 2025

4:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Committee Member Tess Albin-Smith called meeting to order at 4:00 PM

ROLL CALL

Committee Members Tess Albin-Smith present. City Staff; Public Works Director John Smith, Assistant Director Chantell O'Neal and Administrative Assistant Emily Reno present.

1. APPROVAL OF MINUTES

- A. [24-1069](#) Approve Minutes of November 14, 2024

Minutes were not approved, as Committee Member Lindy Peters was not present.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Jacob Patterson and Jay McMartin.

3. CONDUCT OF BUSINESS

- A. [24-1088](#) Review Sign Quotes for New Bainbridge Park Welcome Sign and Make Recommendation for Selection

Assistant Director O'Neal gave an overview of the sign solicitations requirements then presented all six designs and quotes received.

Committee Member Albin-Smith expressed preference for a local company.

Public comment was received from Harold Bainbridge III and Jacob Patterson.

Discussion: Committee Member Albin-Smith inquired about the budget for the sign, alternative work force for installation and placement of the sign. Assistant Director O'Neal provided details about the budget and placement of the sign, while Director Smith provided information on alternative workforce options in the area. Assistant Director O'Neal reported that positive feedback from the committee and the public has been gathered.

- B. [24-1070](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Construction bid out for solicitation soon.
- Projects for Facilities-Town Hall remodel project bid out for solicitation soon. Police Department design is complete for fingerprinting station.
- Fire Station Rehabilitation Project- Looking for funding match with CDBG.
- Fire Station Roof Replacement- Project complete.
- City Hall Roof Replacement- Project complete.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Fleet Charging Stations- Contract awarded.
- Facilities Solar Project -Construction activity expected in March 2025. Police Department roof replaced with project.
- Guest House Repointing Brick Project- Looking for contractor.
- Cultural Center Paint Project- Building is painted and gutters added. Working on heating and lighting.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three year lease.
- CV Starr Resiliency Center- Looking for grant funding.
- Micro Grid Solar- Application denied by PG&E. We expect to reapply in the near future.
- Bainbridge Park- Working on design.
- 2025 Streets Project- Design at 90%.
- CV Starr Skylight Replacement- Award of contract will be on the next City Council agenda.
- CV Starr HVAC System- Contract awarded. We expect construction in 2025.
- CV Starr Transformer Upgrade.
- Fleet Update- Purchasing more vehicles including one more EV police vehicle.
- Oneka Desal Buoy Project.
- Water Treatment Plant Rehabilitation Project- Working on painting the water tank and reducing the shine.
- Raw Water Line Project- Will pick back up in dry season.
- Reservoirs Project- Engineering and environmental services under contract.
- Water Distribution System Master Plan.
- Recycled Water Feasibility Study- Awarded \$500,000 grant. Contract awarded.
- Wastewater Collection System Assessment.
- Stormwater Trash Capture Devices- Applying for grant funding. Contract awarded.
- CleanCal Art & Recycle Project- Trash cans have been delivered and working on installing cans.

No Public Comment was received on this item.

Discussion: Committee Member Albin-Smith inquired about the Micro grid solar project and Wiggly Giggly Playground. Director Smith provided details on the Micro Grid Solar and Assistant Director O'Neal provided details on Wiggly Giggly Playground.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Committee Member Tess Albin-Smith adjourned the meeting at 5:00 PM



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 24-1145

Agenda Date: 2/13/2025

Version: 1

Status: Agenda Ready

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: A.

Director Oral Report on Departmental Activities and Project Updates