



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, March 25, 2024

6:00 PM

Town Hall, 363 N.Main Street and Via Video  
Conference

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### COUNCILMEMBERS PLEASE TAKE NOTICE

*Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Mar 25, 2024 06:00 PM Pacific Time (US and Canada)*

*Topic: City Council Meeting*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/87280972003>*

*Or Telephone: 1 669 444 9171 US (\*6 mute/unmute, \*9 raise hand)*

*Webinar ID: 872 8097 2003*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.*

### CLOSED SESSION REPORT

### AGENDA REVIEW

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [24-650](#) Presentation from the Economic Development & Financing Corporation

**Attachments:** [Fort Bragg City Council Presentation FY 22-23](#)

## **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR**

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

*WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk Diana Sanchez, [dsanchez@fortbragg.com](mailto:dsanchez@fortbragg.com)*

## **3. STAFF COMMENTS**

## **4. MATTERS FROM COUNCILMEMBERS**

## **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

5A. [24-574](#) Adopt by Title Only, and Waive Further Reading of, Ordinance No. 985-2023 "An Ordinance Amending Division 18 of the Fort Bragg Municipal Code (ILUDC 1023) to Amend Chapter 18.21.030(B), (C), & 18.21.050 "Zoning Districts and Allowable Land Uses", to Repeal and Replace 18.42.170 "Accessory Dwelling Units", to Amend Chapter 18.71.050 "Design Review" and to Amend Chapter 18.100 "Definitions" to Establish Regulations and Standards for Accessory Dwelling Units Pursuant to State Law; Statutory Exemption.

**Attachments:** [Final ORD 985 Title 18 ILUDC ADU Amendment](#)

- 5B. [24-575](#) Adopt, by Title Only, and Waive Further Reading of Ordinance 986-2024 Amending Division 18 of the Fort Bragg Municipal Code to Comply with Recent Changes in State of California Housing Law Related to Urban Lot Splits and Two Unit Development.
- Attachments:** [Final CC ILUDC Lot Split Ordinance 986-2024](#)
- 5C. [24-649](#) Approve Scope of Work for a Request for Proposals for Professional Services for a Fireworks Provider
- Attachments:** [RFP - Fireworks Provider](#)  
[Att 1 - Preferred fireworks location](#)
- 5D. [24-659](#) Approve Scope of Work for a Request for Proposals Seeking Professional Services for Sea Level Rise, Tsunami Hazards, and Erosion Resilience Strategy for Noyo Harbor
- Attachments:** [SLR Resilience RFP](#)
- 5E. [24-593](#) Receive General Plan Annual Progress Report 2023 and Housing Element Annual Progress Report to HCD and provide comments prior to submittal to HCD
- Attachments:** [2023 General Plan Report](#)  
[2023 Housing Element Annual Progress Report](#)  
[Public Comment](#)
- 5F. [24-668](#) Adopt Joint City Council/Municipal Improvement District Resolution Amending the FY 2023/24 Budget for Mid-Year Budget Adjustments
- Attachments:** [RESO Mid-Year Budget Adjustments](#)  
[Exhibit A](#)
- 5G. [24-660](#) Approve Minutes of February 12, 2024
- Attachments:** [CC2024-02-12 City Council](#)
- 5H. [24-658](#) Approve Minutes of February 26, 2024
- Attachments:** [CC2024-02-26 City Council](#)
- 5I. [24-641](#) Approve Minutes of Special Closed Session of March 7, 2024
- Attachments:** [CC2024-03-07 Special Closed Session](#)
- 5J. [24-655](#) Approve Minutes of March 11, 2024
- Attachments:** [CC2024-03-11 City Council](#)
- 5K. [24-642](#) Approve Minutes of Special Closed Session of March 11, 2024
- Attachments:** [CC2024-03-11 Special Closed Session](#)

**6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS****7. PUBLIC HEARING**

None.

**8. CONDUCT OF BUSINESS**

- 8A. [24-662](#) Receive Report and Provide Direction Regarding 2022-2023 HOME Investment Partnerships Program (HOME) Grant Application

**Attachments:** [03252024 Report HOME IPP App Direction](#)  
[home-2022-2023-nofa](#)  
[HOME slides 03252024](#)

- 8B. [24-652](#) Receive presentation of recommended update to the City of Fort Bragg's Emergency Operations Plan and consider adopting Resolution xx-2024 - Resolution of the Fort Bragg City Council Approving Updated City of Fort Bragg Emergency Operations Plan

**Attachments:** [Staff Report-Updating the Emergency Operations Plan](#)  
[Attachment #1: Proposed City of Fort Bragg Emergency Operations Plan \(Marci](#)  
[Attachment #2: State Certification Crosswalk](#)  
[Previous Emergency Operations Plan](#)  
[Resolution Adopting Proposed Emergency Operations Plan](#)  
[Public Comment](#)  
[EOP City Council 03-25](#)

- 8C. [24-654](#) Resolution of the Fort Bragg City Council Approving Contract Change Order with with Akeff Construction, Inc. for the Bainbridge Park Playground Replacement Project, City Project No. PWP-00096 and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$88,624.00)

**Attachments:** [RESO Playground CCO Akeff Cons](#)  
[Public Comment](#)

**9. CLOSED SESSION**

None.

**ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, April 8, 2024**

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on March 22, 2024.

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Diana Sanchez  
City Clerk

**NOTICE TO THE PUBLIC:**

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <https://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*