



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, July 8, 2024

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

CLOSED SESSION REPORT

None.

AGENDA REVIEW

None.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

None.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Ron White, Jenny Shattuck, Jacob Patterson, Andrew Jordan, Shelley Green.
- (2) Shelley Green.

3. STAFF COMMENTS

City Manager Isaac Whippy announced that the City's Strategic Planning Workshop will be held on Tuesday, July 23, 2024, from 2 PM to 7 PM at Town Hall. All community members are welcome to attend. He also took the opportunity to thank the community for the successful Fourth of July event and the post-event cleanup efforts.

Public Works Director John Smith expressed gratitude to all the volunteers who participated in the beach clean-up after the Fourth of July event. He highlighted that many of the related expenses, including staff time and newly ordered garbage cans are covered by the Clean California Grant. Additionally, Smith mentioned a recent fire at one of the C&S Waste Facilities and reminded the public of the importance of properly disposing of lithium batteries and other

hazardous materials to prevent such incidents.

Chief of Police Neil Cervenka provided an update on the level of service over the past week, covering July 4 to July 7. During this period, there were 109 calls for service and 10 arrests. Over 20,000 vehicles entered the area via Highway 20. Chief Cervenka thanked the community for their patience on July 6, 2024, as traffic from the fireworks event was being cleared out.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters discussed the Caspar Landfill and the potential of repurposing it for a micro-grid to support essential services. He mentioned that this idea was initially explored in 2019 but was abandoned because the Caspar Landfill property was deemed too distant for a feasible micro-grid. Councilmember Peters expressed a desire to revisit this project and identify a more suitable location closer to the City to bring the micro-grid to fruition. He also stated that the application for this grant has been submitted to PG&E.

Councilmember Albin-Smith expressed gratitude to the staff for their assistance at the Salmon BBQ and noted the success of the bus service to the Harbor for the event. She requested an update from the Fentanyl Task Force and sought clarification on why the streets are being striped despite the work not being completed. Public Works Director John Smith clarified that the issue with the road work was not in the middle section of the road and that the sides had been patched up and will be tested. If the patches are found to be faulty, the contractor will be asked to correct the work. She also announced that there is a Music Festival starting next weekend and running for two weeks.

Vice Mayor Godeke mentioned upcoming events, including a Strategic Housing Workshop on Tuesday, July 23, 2024, from 2 to 7 PM. Additionally, the Community Development Committee will be hosting a Housing Workshop on Thursday, July 25, 2024, from 5:30 PM to 7 PM. Both events will be held at Town Hall.

5. CONSENT CALENDAR

Moved by Councilmember Peters, seconded by Vice Mayor Godeke, that the Consent Calendar be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

5A. [24-840](#) Adopt by Title Only, and Waive Further Reading of Ordinance 992-2024 Amending Division 18 of the Fort Bragg Municipal Code (ILUDC 4-23) to Amend Chapter 18.42.175 Tiny Homes, of Division 18 of the Fort Bragg Municipal Code, to Modify Regulations and Standards for Tiny Homes

This Ordinance was adopted on the Consent Calendar.

5B. [24-841](#) Adopt by Title Only, and Waiver Further Reading of Ordinance 993-2024 Amending Division 18 of the Fort Bragg Municipal Code (ILUDC 5-23) to Repeal Chapter 18.42.110 Mobile Home Parks of Division 18 of the Fort Bragg Municipal Code and Replace it with Chapter 18.42.110 Tiny Home & Manufactured Home Communities to Establish Standards for Tiny Home

Communities

This Ordinance was adopted on the Consent Calendar.

- 5C.** [24-842](#) Adopt City Council Resolution Approving the Purchase of Forty-Six Dual Stream Waste Receptacles with Art-Wrapped Side Panels from Securr (Amount Not to Exceed \$116,967.68)
- This Resolution was adopted on the Consent Calendar.**
- 5D.** [24-843](#) Adopt City Council Resolution Approving the Purchase of Nine New Dual Stream Waste Receptacles and Twenty Sets of Art-Wrapped Replacement Door Panels From Max-R (Amount Not to Exceed \$48,042.35)
- This Resolution was adopted on the Consent Calendar.**
- 5E.** [24-848](#) Adopt Resolution of the Fort Bragg City Council Approving Professional Services Agreement with Environmental Science Associates for Sea Level Rise, Tsunami Hazards, and Erosion Resiliency Strategy for LCP 22-07 Grant Project, and Authorizing the City Manager to Execute Contract (Amount Not To Exceed \$190,200; Account 337-5080-0630); CEQA Exemption 15061(b) (3)
- This Resolution was adopted on the Consent Calendar.**
- 5F.** [24-839](#) Adopt Resolution of the Fort Bragg City Council Approving the Interfund Loan for the Reimbursement to the City for the Fire Station Roof Project.
- This Resolution was adopted on the Consent Calendar.**
- 5G.** [24-849](#) Approve Minutes of June 24, 2024
- These Minutes were approved on the Consent Calendar.**
- 5H.** [24-830](#) Receive and File Minutes of the Public Works and Facilities Committee Meeting for May 20, 2024
- These Committee Minutes were received and filed on the Consent Calendar.**

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

- 7A.** [24-783](#) Receive Report, Conduct Public Hearing, and Provide Direction to Staff Regarding a Potential Application for Funding from the 2023 and/or 2024 Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA); CEQA Exempt 15061(b)(3)

Grants Coordinator Lacy Peterson presented the staff report on this item.

Mayor Norvell opened the public hearing at 6:57 PM.

Public Comment: Jacob Patterson, Sage Statham of Parents and Friends, Shelley Green,

Andrew Jordan.

Mayor Norvell closed the public hearing at 7:02 PM.

Discussion: After much discussion, the Council directed staff to apply for grant funding with the following priorities:

Application 1: Fire Station as the first priority for an over-the-counter project, with Broadband as the second priority. Application 2: Housing Combination Program. Application 3: CV Starr Planning, with Utility Assistance as a backup.

- 7B. [24-833](#)** Receive Report, Conduct Public Hearing, and Provide Direction to Staff Regarding 2023 and/or 2024 Community Development Block Grant (CDBG) Program Income Application; CEQA Exemption 15061(b)(3)

Grants Coordinator Lacy Peterson presented the staff report on this item.

Mayor Norvell opened the public hearing at 7:18 PM.

Public Comment: None.

Mayor Norvell closed the public hearing at 7:19 PM.

Discussion: After a brief discussion the Council took into consideration the direction from the prior Public Hearing for the Community Development Block Grant (CDBG) and decided to direct staff to apply for the Business Loan Assistance Program for this CDBG Program Income Application.

8. CONDUCT OF BUSINESS

- 8A. [24-819](#)** Nomination and Appointment of Planning Commissioner to Serve on the Fort Bragg Planning Commission and Swearing In of New Commissioner

Vice Mayor Godeke thanked outgoing Planning Commissioner Jeremy Logan for his dedicated service. Logan expressed his gratitude to the Council for the opportunity to serve. Godeke also welcomed incoming Planning Commissioner Katie Turner, providing a brief background about her and expressing enthusiasm for her upcoming contributions to the Planning Commission.

Public Comment: Jacob Patterson, Jeremy Logan, Gabriel Quinn Maroney, Andrew Jordan.

Discussion: City Clerk Diana Sanchez administered the Oath of Office to incoming Commissioner Turner, officially swearing her in to begin her term on the Planning Commission.

A motion was made by Vice Mayor Godeke, seconded by Councilmember Rafanan, that the Appointment be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 8B. [24-850](#)** Receive Report and Consider Adoption of City Council Resolution Authorizing the City Manager to Execute Agreement with Sherwood Valley Band of Pomo Indians for Tribal Monitoring During Excavation for the City's Raw Water Line Replacement Project, City Project No. WTR-00016

Mayor Norvell recessed the meeting at 7:31 PM; the meeting reconvened at 7:38 PM.

Public Works Director John Smith presented on this item.

Public Comment: None.

Discussion: None.

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

8C. [24-853](#) Receive Report and Provide Direction Regarding a Potential 2023-2024 HOME Investment Partnerships Program (HOME) Grant Application

Grants Coordinator Lacy Peterson presented on this item.

Public Comment: Paul Clark, Jacob Patterson, Shelley Green, Jaclyn Moura.

Discussion: After some discussion, the council directed staff to arrange for the developer to come and speak to the council about the proposed project.

8D. [24-851](#) Receive Report and Presentation of the City's Unfunded Accrued Liability with CalPERS and Pension Cost Management Strategies

City Manager Isaac Whippy and Eric Scriven of NHA Advisors presented on this item.

Public Comment: Jacob Patterson, Paul Clark, Andrew Jordan.

Discussion: After discussing other possible alternatives, it was clarified that it was not possible to opt out of the CalPERS plan.

8E. [24-852](#) Receive Report and Consider Adoption of City Council Resolution and Ordinances Submitting a Three-Eighths Cent Transactions and Use (Sales) Tax and/or 2% Transient Occupancy Tax to the Voters; and Taking Certain Related Actions

City Manager Isaac Whippy presented on this item.

Public Comment: Shelley Green, Jacob Patterson, Andrew Jordan, Scott Schneider, Paul Clark.

Discussion: After much discussion, the council decided to direct staff to place the proposed measures on the ballot and allow the voters to decide the outcome.

A motion was made by Vice Mayor Godeke, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the Ordinance be introduced. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor Godeke, that the Ordinance be introduced. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

8F. [24-836](#) November 5, 2024 Election Update

City Clerk Diana Sanchez presented the Election Update.

9. CLOSED SESSION

None.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 9:16 PM.

BERNIE NORVELL, MAYOR

Diana Sanchez, City Clerk

IMAGED (_____)