



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, November 13, 2025

4:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

When: Nov 13, 2025 04:00 PM Pacific Time (US and Canada)

Topic: Public Works & Facilities Committee

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/81247024341>

Phone one-tap:

+16694449171,,81247024341# US

Webinar ID: 812 4702 4341

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to ereno@fortbraggca.gov.

1. APPROVAL OF MINUTES

- A. [25-482](#) Approve Minutes of September 4, 2025

Attachments: [PWF 09042025](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- A. [25-485](#) Discussion of Trash Management

- B. [25-486](#) Discussion of Curb Grass Removal
- C. [25-484](#) Director Oral Report on Departmental Activities and Project Updates

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on November 10, 2025.

Emily Reno, Administrative Assistant

NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

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Text File

File Number: 25-482

Agenda Date: 11/13/2025

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: A.

Approve Minutes of September 4, 2025



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Meeting Minutes Public Works and Facilities Committee

Thursday, September 4, 2025

4:00 PM

Town Hall, 363 N. Main Street

SPECIAL MEETING

MEETING CALLED TO ORDER

Committee Member Jason Godeke called meeting to order at 4:00 PM

ROLL CALL

Committee Members Jason Godeke and Scott Hockett present. City Staff; Public Works Director John Smith, Assistant Director Chantell O'Neal and Administrative Assistant Emily Reno present.

1. APPROVAL OF MINUTES

- A. [25-384](#) Approve Minutes of August 14, 2025

Committee Members Godeke and Hockett approved minutes as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

- A. [25-388](#) Preparing for Slurry Seal: Benefits, Timeline, and Common Post-Application Observations

Assistant Director Chantell O'Neal presented an overview of the upcoming Slurry Seal application, outlining the purpose, benefits, project timing, and post-application expectations. She explained that slurry seal is a preventive maintenance treatment that extends pavement life, improves traction, and enhances appearance while reducing long-term costs. The application is scheduled for September 16-19, weather permitting, with the parking lot closed through the weekend and reopening the following Monday. O'Neal also described normal post-application conditions, such as color changes, loose aggregate, and minor surface variations that blend over time.

No Public Comment was received on this item

Discussion: Committee Member Hockett asked about a backup plan in the event of foggy weather, and O'Neal responded that staff are monitoring conditions and would delay the work if needed. Committee Member Godeke asked what "unraveling" means, and O'Neal explained that while some loss of aggregate is normal, unraveling refers to a scenario where the loss of surface

aggregate is excessive because of separation with the binding agent, and is indicative of application failure. Hockett followed up with a question about unraveling on Franklin Street, and O'Neal provided clarification on how it can occur, depending on the underlying surface and other conditions during curing.

B. [25-389](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project-Middle Mile Work to start soon.
- Town Hall Retrofit & Bathrooms Project - Bathrooms reopening soon.
- Police Department Security Retrofit Project - Expected to be complete by end of November.
- Fire Station Rehabilitation Project- Match funds denied from CDBG.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab.
- Biosolids Storage Building- Contract awarded and expected to be complete by the end of the year.
- Facilities Solar Project- Installed at Fire station and waiting for final inspection
- Cultural Center Project- Working on picnic tables, signage, and furniture.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three-year lease and easement.
- Facility Camera Project- Project complete.
- Micro Grid Solar- Submitting application for second round.
- Bainbridge Park.
- 2025 Streets Project- Project underway with Stop Gap Project.
- CV Starr Skylight Replacement - Skylights are being installed.
- CV Starr HVAC System- Estimated to start work next month.
- Fleet Update.
- Oneka Desal Buoy Project- Anticipate buoy in the water by next June.
- Water Treatment Plant Rehabilitation Project- 98% complete and working on project closeout.
- Raw Water Line Replacement Project.
- Distribution System Master Plan.
- Recycled Water Feasibility Study.
- Collection System Master Plan.
- Trash Capture- 30% design.
- Clean Cal Art Wrapped Trash Cans- Cans continue to be deployed.

No Public Comment was received on this item

Discussion: Committee Member Hockett inquired about who empties trash cans and Bainbridge Park timeline. Committee Member Godeke asked about the Town Hall bathrooms and

landscaping and tree health at Bainbridge Park. Smith provided more details and O'Neal responded to Bainbridge Park questions.

4. MATTERS FROM COMMITTEE / STAFF

Committee Member Godeke stated that we would like to talk about trash at the next meeting. O'Neal shared information on the upcoming Coastal Cleanup day on September 20th.

ADJOURNMENT

Committee Member Godeke adjourned the meeting at 4:51 PM



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File Number: 25-485

Agenda Date: 11/13/2025

Version: 1

Status: Agenda Ready

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: A.

Discussion of Trash Management



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Discussion of Curb Grass Removal



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In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: C.

Director Oral Report on Departmental Activities and Project Updates