



AGENCY: City of Fort Bragg  
MEETING DATE: March 25, 2024  
DEPARTMENT: Police  
PRESENTED BY: Captain Thomas O'Neal  
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## AGENDA ITEM SUMMARY

**TITLE:**

**RECEIVE PRESENTATION OF RECOMMENDED UPDATE TO THE CITY OF FORT BRAGG'S EMERGENCY OPERATION PLAN AND CONSIDER ADOPTION OF RESOLUTION APPROVING THE UPDATED CITY OF FORT BRAGG EMERGENCY OPERATION PLAN**

**ISSUE:**

The California Emergency Services Act mandates local governments to adopt an Emergency Operations Plan (EOP) that at a minimum addresses topics required by the Federal and State governments. These mandated topics are regularly updated by new legislation. While there is no mandated requirement that an EOP be updated, the Federal Emergency Management Agency (FEMA) Comprehensive Preparedness Guide governing the development and maintenance of an EOP states *"plans need periodic review and updates to address changes over time in risk and capabilities."*

**ANALYSIS:**

The City of Fort Bragg's EOP was last updated and approved by City Council in 2016. Since then, there have been several legislative requirements added at both the State and Federal levels including Senate Bill-160: Emergency Services Cultural Competence and the Pet and Evacuation and Transportation Standards Act (PETS). Additionally, FEMA recommended that organizations revise their EOP using a "Whole Community Approach". This involves emergency managers meeting with stakeholders from the community during the development of the plan.

In October of 2023, a review of the City's EOP was assigned to the Fort Bragg Police Department staff. As part of the review process city staff has conducted dozens of meetings with community stakeholders including marginalized and underrepresented populations.

The proposed EOP is a combination of personalized content directly applicable to the City and standardized content pulled from other recently approved EOP's from other jurisdictions. The proposed EOP is accompanied by the State review checklist to demonstrate its compliance with State and Federal mandates.

**FISCAL IMPACT:**

Failing to have a current Emergency Operations Plan that complies with all State and Federal laws could cause the City to be ineligible for disaster reimbursement following a local, or State or Federal emergency.

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Maintaining a current Emergency Operations plan may assist the City in applying for grants relating to emergency planning and management.

**IMPLEMENTATION/TIMEFRAMES:**

The State will not review and approve an updated Emergency Operations Plan until it has been approved by the local governing body. It takes approximately 30-45 business days for the State to review an EOP. Any recommendations from the State will be applied to the EOP and returned to Council for approval.

**RECOMMENDED ACTION:**

Approve by resolution, the updated Emergency Operations Plan as presented.

**ALTERNATIVE ACTION(S):**

1. Request changes to the plan. This would require the plan to be updated and brought back at a future meeting.

**ATTACHMENTS:**

1. Proposed City of Fort Bragg Emergency Operations Plan (March 2024)
2. State Certification Crosswalk
3. Previous Emergency Operations Plan