



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, March 10, 2014

6:00 PM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Dave Turner, Vice Mayor Meg Courtney, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Councilmember Heidi Kraut

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

Mayor Turner took a moment to remember Fort Bragg's sister city, Otsuchi, Japan. Tomorrow will be the third anniversary of the tsunami and earthquake that destroyed most of their city and took the lives of hundred of their citizens. They will commemorate the event at 2:40 p.m. tomorrow which is 10:40 tonight our time. He asked for a moment of silence. He then concluded by displaying a gourd signed by the Otsuchi Council, most of whom were lost in the tsunami.

#### **2. STAFF COMMENTS**

#### **3. MATTERS FROM COUNCILMEMBERS**

Mayor Turner reported that the Fort Bragg Garden Club is celebrating Arbor Week March 7-14 by offering \$5 off any tree purchased at a local nursery.

Vice Mayor Courtney reported that most of the Council attended the whale presentation last week where an incredible video was shown by Noyo Center Coordinator Sheila Semans and two young people who went to Prince Edward Island to dig up a blue whale skeleton and bring it back to Vancouver, BC. The video showed the process they went through to dig up and reassemble the whale skeleton. They will be doing the same work on the City's blue whale.

Councilmember Deitz reported that County Superintendent of Schools Paul Tichinin is retiring in January 2015.

Councilmember Hammerstrom reported that he attended meetings of the Local Agency Formation Commission (LAFCO) and Mendocino Council of Governments (MCOG) last Monday. MCOG is putting out a request for proposals for new staffing contracts.

Councilmember Kraut noted that she received a notice from the Hospital that there will be a presentation on Wednesday, March 19 where the Board President and Treasurer will give a presentation regarding the future of health care and the challenges that poses for the local hospital. The presentation will be at 3:00 p.m. at the Catholic Church Hall on Maple Street. She reported that she has heard from a number of the new residents of the senior cottages on Cypress Street and they are thrilled with their new residences. On behalf of the residents she thanked the Council and staff who worked on that project.

#### **4. PUBLIC HEARING**

- A. [14-065](#) Receive Report, Conduct Public Hearing, and Consider Adoption of City Council Resolution Approving an Application for Up to \$846,151 in Funding and Execution of a Grant Agreement and Any Amendments Thereto from the 2013 Economic Development Over-the-Counter Allocation of the State Community Development Block Grant (CDBG) Program

Housing & Economic Development Coordinator Owen reviewed the Agenda Item Summary prepared for this item with the City Council. She introduced Jeff Lucas of Community Development Services who is the City's program operator for the Over-the-Counter program and thanked him for sticking with this frustrating, long process. The following was noted during discussion of this item:

\* The City can apply for funding to extend infrastructure if there is a business committed to the site and the improvements are necessary for the business. The business would need to meet specific job creation criteria.

\* The funds should be available to the business owner in about three months.

**Mayor Turner opened the public hearing at 6:15 p.m.**

1. Mike Slaughter noted that the process has taken 18 months so far. He thanked the Council and Jennifer Owen, who is just wonderful to work with. He stated that his understanding is that the money goes to the City, the City loans it to him, and then when he pay it back it is available for other uses and loans in the City; it doesn't go back to the State. Mayor Turner told Slaughter that the City appreciates the jobs and sales tax he brings to the coast.
2. Jody Stickels, Savings Bank, thanked the City Council and staff. This business will flourish thanks to the City's efforts and those of Jeff Lucas.

**Mayor Turner closed the public hearing at 6:17 p.m.**

**A motion was made by Councilmember Hammerstrom, seconded by Vice Mayor Courtney, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Turner, Vice Mayor Courtney, Councilmember Deitz, Councilmember Hammerstrom and Councilmember Kraut

Enactment No: RES 3694-2014

#### **5. CONDUCT OF BUSINESS**

- A. [14-053](#) Receive Report and Provide Direction to Staff Regarding Possible Amendments to Fort Bragg Municipal Code Chapter 15.06 "Automatic Fire Sprinkler and Alarm Systems"

Community Development Director Jones reviewed the Agenda Item Summary prepared for this item with the City Council. The Council and staff discussed the changes and noted the following:

- \* There needs to be a way to address projects that start out small and end up larger (such as a painting problem that finds dry-rot and turns into a large repair job).
- \* Maybe a lower threshold should be used with items that aren't structural changes not included as part of the valuation (such as painting, carpeting, paneling, exterior painting).
- \* Cost to add sprinklers during new construction is estimated at \$1.35 per square foot; cost for adding them to an existing building may be more and would depend on how they are installed.
- \* The new California Building Code requires sprinklers in all new construction except single family residential.
- \* The Committee should also discuss the requirement that downtown buildings install sprinkler systems and connect to the City-provided riser. This requirement was not implemented within the 5-year time frame due to the economic downturn.
- \* It was suggested that a building owner be given a six month grace period to install the sprinklers once the threshold is reached.
- \* Council suggested providing no- or low-interest loans to the property owners in the downtown area to help them afford installation of fire sprinklers.
- \* More detail should be added to the Sprinkler Valuation Form to include Windows and Siding in the "Framing, Drywall, Flooring" section; add "etc." at the end of each category.
- \* It was suggested that pest repair, termite repair, and dry-rot repair be included as exclusions. Staff may also want to exclude exterior painting.
- \* Using public funds for construction projects trigger prevailing wage requirements so the project would cost more than if the private owners did the work. The Committee can investigate that further.
- \* It was suggested that the Committee also look at what kind of insurance savings there are when the building is sprinklered and figure that into the cost of the installation.

**A motion was made that this Staff Report be referred to the Community Development Committee. The motion carried by a unanimous vote.**

**B. [14-032](#) Receive Report and Provide Direction to Staff Regarding Draft 2014 Wayfinding Plan**

Community Development Director Jones reviewed the Agenda Item Summary prepared for this item with the City Council and noted that an additional memo was provided regarding her meeting with Caltrans this morning. Items noted during discussion included:

- \* When the Main Street Merge Project is constructed would be the time to implement at least that portion of the Main Street signage.
- \* It was suggested that the fountain be incorporated into the Guest House grounds, perhaps between the two walkways.

Page 14 - Destinations:

- \* Noyo Center should be listed as a separate destination when it is built.
- \* Check with woodworkers to make sure they are okay with being included in signage.
- \* Farmer's Market is difficult to include because it is seasonal; it was suggest that the sign be installed in a way that it can be covered during the off season.
- \* Add Pudding Creek Beach under Important Destinations.
- \* Caltrans has informed staff that public safety facilities such as the Police Department and hospital require a specific style of signage so those destinations will not be included in this plan.

Page 15 - Gateway Signs:

- \* Caltrans has stated that even though the gateway signage is on private property they can still regulate it. They are saying it is too high and can't include the event signage.
- \* It was suggested that the sign created by Tommy Ancona that is currently the gateway sign on the south end of town be re-purposed to the north end of town. Jones stated that she has checked with Ancona and he is okay with that relocation.
- \* Council discussed design of the new sign and consensus was to round off the peninsula so that

it goes behind the trees more.

#### Pages 21 - Sign Design

- \* Consensus was to use design #2 but include the words around the image so that it matches the City logo.
- \* Have it as one sign with white between the different destinations so that they appear separate .
- \* Blue design preferred, not green.

#### Page 18 - Symbolic markers

- \* Caltrans will not approve these signs as they require that recreational signage be brown.

#### Page 21-27 - Sign Plan

- \* Each sign will be limited to three lines of text.
- \* Add "Off-Leash Dog Beach" to sign to harbor.
- \* Change "College of the Redwoods" to "Community College."
- \* Eliminate "Hare Creek Beach" as there is no place to park for access to the beach.
- \* Fire Station, Hospital, and Police Department will be removed as they have their own separate sign requirements.
- \* Council consensus was to direct people up Maple Street to the Aquatic Center .
- \* Change "Old Haul Road & Trestle Bridge" to "Coastal Trail & Trestle."
- \* Event signage was discussed and it was agreed that the location identified is not optimal; it will be eliminated from the plan.

#### Page 29 - Pedestrian Kiosks

- \* Council consensus was to have three-sided kiosks with the events on one side, the map on another and a place for people to place flyers on the third side.
- \* The "free-for-all" method of placing flyers should be more regulated with people required to drop off their flyers at City Hall and staff putting them up once a week.
- \* Council liked the idea of including brochure racks on the kiosks.

#### Page 30-36 Pedestrian Wayfinding and Public Art

- \* Council suggested art competitions.
- \* The fountain should be part of the public art. It was suggested that the climate may be too cold for an interactive fountain. Council recommended incorporating the fountain into the Guest House improvements.
- \* There is no funding identified for designing or paying for public art or the fountain.

#### Miscellaneous

- \* It was suggested that the website be added to the "Hierarchy of Actions" on Page 4 as that is what draws people to the area.
- \* Some art is being incorporated into the Coastal Trail project.

**This Staff Report was referred to staff who will amend the plan and work with Caltrans before bringing it back to Council for final action.**

## **6. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS**

### **7. CONSENT CALENDAR**

#### **Approval of the Consent Calendar**

**A motion was made by Councilmember Deitz, seconded by Vice Mayor Courtney, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Turner, Vice Mayor Courtney, Councilmember Deitz, Councilmember Hammerstrom and Councilmember Kraut

#### **7A. [14-066](#) Adopt City Council Resolution Approving a Professional Services**

Agreement with Pacific Legacy, Inc. for Ethnographic Study & Implementation of Archaeological Data Collection Plan for the Fort Bragg Coastal Restoration and Trail Project (Amount not to Exceed \$139,578.30; Account No. 407-3150-0319)

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 3695-2014

**7B. [14-072](#)**

Adopt City Council Resolution Amending the FY 2013-14 C.V. Starr Community Center Budget to Include Mid-Year Budget Adjustments

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 3696-2014

**7C. [14-070](#)**

Approve Letter to Judge Patti Saris, Chair of the United States Sentencing Commission Regarding Trespass Grows

**This Council Letter was approved on the Consent Calendar.**

**7D. [14-057](#)**

Receive and File Finance and Administration Committee Minutes of November 6, 2013

**These Committee Minutes were received and filed on the Consent Calendar.**

**7E. [14-059](#)**

Receive and File Public Safety Committee Minutes of November 13, 2013

**These Committee Minutes were received and filed on the Consent Calendar.**

**7F. [14-062](#)**

Approve Minutes from Special Meeting of February 24, 2014

**These Minutes were approved on the Consent Calendar.**

**7G. [14-064](#)**

Approve Minutes of February 24, 2014

**These Minutes were approved on the Consent Calendar.**

**7H. [14-063](#)**

Approve Minutes from Special Meeting of February 26, 2014

**These Minutes were approved on the Consent Calendar.**

## **8. CLOSED SESSION**

### **ADJOURNMENT**

**Mayor Turner adjourned the meeting at 8:08 p.m.**

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DAVE TURNER, MAYOR

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Cynthia M. VanWormer, MMC, City Clerk

IMAGED (\_\_\_\_\_)