



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Tuesday, May 28, 2024

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 4 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith and Councilmember Lindy Peters
Absent: 1 - Councilmember Marcia Rafanan

CLOSED SESSION REPORT

None.

AGENDA REVIEW

None.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [24-693](#) LGBTQI+ Pride Month Proclamation

Councilmember Albin-Smith read the Proclamation recognizing June 2024 as LGBTQI+ Month.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Dewey Johnson, Jay.
(2) None.
(3) None.

3. STAFF COMMENTS

City Manager Isaac Whippy announced that the First Friday Summer Kickoff will be held on June 7, 2024, from 4 to 8 PM on Laurel Street. The event will feature music, activities, and food trucks. Additionally, the CV Starr leisure pool will open on Monday, June 10, 2024.

Assistant Director of Engineering Chantell O'Neal announced a hazardous waste event on June 6 and June 7 at the Caspar Transfer Station. She also advised the public to be mindful of

parking signage while streets construction continues and provided a timeline for the upcoming construction work. There will be an additional free compost event on May 29, 2024, behind CV Starr. Free compost is also available at the Caspar Transfer Station.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters announced that the Fire Protection Authority had a meeting just prior to this one, during which they reviewed their 2023-2024 budget and found it to be in good shape. However, there is some concern about Measure P and the possibility of losing funds associated with it.

Councilmember Albin-Smith announced that there will be a Mendocino Transit Authority (MTA) meeting at the Bus Barn tomorrow, May 29, 2024, at 1:30 PM.

Vice Mayor Godeke announced the last Haz Mat Event for this year on June 6 and June 7 at the Caspar Transfer Station.

5. CONSENT CALENDAR

Moved by Councilmember Peters, seconded by Vice Mayor Godeke, that the Consent Calendar be approved. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Peters

Absent: 1 - Councilmember Rafanan

- 5A. [24-754](#)** Accept Bathroom and Locker Room Flooring Project as Complete and Direct City Clerk to File Notice of Completion

This Notice of Completion was accepted on the Consent Calendar.

- 5B. [24-759](#)** Adopt Resolution of the Fort Bragg City Council Authorizing the Application for the Permanent Local Housing Allocation Program Non-Entitlement Local Government Competitive Component

This Resolution was adopted on the Consent Calendar.

- 5C. [24-761](#)** Readopt Master Traffic Resolution

This Resolution was adopted on the Consent Calendar.

- 5D. [24-775](#)** Approve Scope of Work for a Request for Proposals for Professional Services to Provide Strategic and Creative Marketing Services for Visit Fort Bragg

This Scope of Work was approved on the Consent Calendar.

- 5E. [24-771](#)** Approve Minutes of Special City Council - Mid Year Budget Workshop of March 20, 2024

These Minutes wer approved on the Consent Calendar.

- 5F. [24-764](#)** Approve Minutes of May 13, 2024

These Minutes were approved on the Consent Calendar.

- 5G.** [24-777](#) Receive and File Minutes for the Public Works and Facilities Committee Meeting for February 08, 2024

These Committee Minutes were received and filed on the Consent Calendar.

- 5H.** [24-780](#) Receive and File Minutes of the Public Works and Facilities Committee Meeting for March 21, 2024

These Committee Minutes were received and filed on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

None.

8. CONDUCT OF BUSINESS

- 8A.** [24-768](#) Receive Public Works and Facilities Recommendation on Pavilion Design and Location, and Approve Conceptual Designs of Melton Design Group for Bainbridge Park Enhancement Project, PWP-00096, and Authorize Consultant to Proceed with Construction Documents

Assistant Director of Engineering Chantell O'Neal and Consultant Patrick Farrar presented on this item.

Public Comment: None.

Discussion: After much discussion, the Council decided on option 1A for the Pavilion, with option 1B as a backup, depending on cost and to ensure the project stays within budget.

- 8B.** [24-733](#) Receive Report and Adopt City Council Resolutions
- 1) Adopt City Council Resolution Approving Contract Change Order #7 with Argonaut Constructors for the 2022 Streets Rehabilitation Project, Increasing the Amount to \$3,902,639.42, Categorical Exemption 15301; and
 - 2) Adopt City Council Resolution Approving Amendment #3 with SHN for the Construction Management Services on the 2022 Streets Rehabilitation Project, Increasing the Amount to \$231,900, Categorical Exemption 15301; and; Authorizing City Manager to Execute Same

Assistant Director of Engineering Chantell O'Neal presented on this item.

Public Comment: None.

Discussion: Councilmember Peters noted that if the construction contract needs to be extended, it would naturally require an extension of the construction management services for the project.

A motion was made by Councilmember Peters, seconded by Vice Mayor Godeke,

that the Resolution (Argonaut) be adopted. The motion carried by the following vote:

A motion was made by Councilmember Godeke, seconded by Councilmember Peters that the Resolution (SHN) be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Peters

Absent: 1 - Councilmember Rafanan

- 8C. [24-770](#)** Receive Report and Consider Adoption of City Council Resolution Approving the Contract with Redwood Roofers for the City Hall Roof Replacement Project PWP-00139; Authorizing City Manager to Execute Contract (Amount Not to Exceed \$101,174.00); and Finding the Project Exempt from CEQA under 14 CCR 15301

Assistant Director of Engineering Chantell O'Neal presented on this item.

Public Comment: Jacob Patterson.

Discussion: It was noted that contracts with City Government are time-consuming and very involved.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Peters

Absent: 1 - Councilmember Rafanan

- 8D. [24-772](#)** Receive Report and Consider Adoption of City Council Resolution Approving Professional Service Agreement with Palni, Inc. for Broadband Engineering and Design Services, Assistance with Associated Project Management, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$24,052.00; Account No. 329-6134-0630)

Special Projects Manager Sarah McCormick presented on this item.

Public Comment: Andrew Jordan.

Discussion: There was discussion about how Broadband has always been one of the City Council's top goals.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Peters

Absent: 1 - Councilmember Rafanan

9. CLOSED SESSION

Mayor Norvell recessed the meeting at 7:32 PM; the meeting reconvened to Closed Session at 7:35 PM.

9A. [24-773](#)

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: Isaac Whippy, City Manager; Employee Organizations: Fort Bragg Police Association

Mayor Norvell reconvened the meeting to Open Session at 8:38 PM and reported that no reportable action had been taken on the Closed Session item.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 8:38 PM.

BERNIE NORVELL, MAYOR

Diana Sanchez, City Clerk

IMAGED (_____)