

## RESOLUTION NO. \_\_\_\_-2025

### **RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING CONTRACT WITH JESS CONSTRUCTION FOR CITY PROJECT NO. PWP-00142; APPROVING BUDGET AMENDMENT 2024/25-11; AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT (AMOUNT NOT TO EXCEED \$129,000); AND FINDING THE PROJECT EXEMPT FROM CEQA UNDER 14 CCR 15301**

**WHEREAS**, in April 2023, the City Council approved a professional services agreement with Calpo Hom & Dong Architects (CH&D) to provide design and engineering services for the Town Hall and Facilities Remodel Project; and

**WHEREAS**, the design of the Police Department Security Retrofit project was included in the aforementioned professional services agreement, and the final design was completed by CH&D in March 2025; and

**WHEREAS**, in accordance with California Public Contract Code 20164 and other applicable laws, the Police Department Security Retrofit Project, PWP-00142 (the "Project") was advertised for bid following the informal bidding process on March 19, 2025; and

**WHEREAS**, one (1) responsive bid was received for this Project (Exhibit A) from Jess Construction in the amount of \$129,000.00; and

**WHEREAS**, Jess Construction is the low bidder, and the City has confirmed that Jess Construction has the proper license and experience and meets the requirements to complete the Project as bid; and

**WHEREAS**, the project is not budgeted in the 2024/2025 Capital Improvement Program, which leaves a budget shortfall of \$134,000; and

**WHEREAS** a budget amendment for \$134,000 (BA 2024/25-11) is necessary to ensure sufficient funds to complete the proposed construction work and cover the cost of the building permit; and

**WHEREAS**, Police Department staff have prioritized this project and agree that the scope of this project is an approved use of Asset Forfeiture funds; and

**WHEREAS**, based on all the evidence presented, the City Council finds as follows:

1. The bid of Jess Construction meets the requirements of the Project bid documents and is considered responsive.
2. Jess Construction has the proper licenses to complete the Project and, based upon previous experience in completing similar projects, is a responsible bidder.
3. Police Department Asset Forfeiture funds are available to complete the Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Project *is exempt* pursuant to the California Environmental Quality Act ("CEQA") and Title 14, the California Code of Regulations ("CEQA Guidelines"), Section 15301 because the project involves alterations such as partitions, plumbing and electrical conveyances on the preexisting facilities that are mainly repair and maintenance and do not expand the footprint of the site or surrounding area; and

**BE IT FURTHER RESOLVED** that the City Council of the City of Fort Bragg does hereby approve Budget Amendment No. 2024/25-11 (Exhibit B), amending the FY 2024/25 Budget to appropriate \$134,000 to cover project costs; and

**BE IT FURTHER RESOLVED** that the City Council of the City of Fort Bragg does hereby accept the bid of Jess Construction for the Police Department Security Retrofit Project, Project No. PWP-00142 and authorize the City Manager to execute the same upon execution by the Contractor (amount not to exceed \$129,000.00).

**The above and foregoing Resolution was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 28<sup>th</sup> day of April 2025, by the following vote:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

\_\_\_\_\_  
**JASON GODEKE**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**Diana Paoli**  
City Clerk