



# City of Fort Bragg

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## Meeting Minutes Finance and Administration Committee

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Thursday, September 12, 2024

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### SPECIAL MEETING

#### MEETING CALLED TO ORDER

Councilmember Albin-Smith called the meeting to order at 4:01 PM

#### ROLL CALL

#### 1. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comments were made by Jenny.

#### 2. CONDUCT OF BUSINESS

- 2A.** Receive Report from the City's Sales Tax Consultant of Avenue Insights & Analytics on Quarter One 2024 Sales Tax and Business Activity

Thomas Adams from Avenue Insights and Analytics delivered a presentation on the Q1 2024 sales tax and business activities. The City is still working towards establishing its new normal in the wake of COVID. Adams noted that cannabis sales are in decline while restaurants and shops continue to perform well.

Public Comment: None.

Discussion: There was discussion on the continued goals of our newly introduced Economic Development Department, Broadband progress, and the Blue Economy Initiative led by City Manager, Isaac Whippy.

- 2B.** FY 2024 Year-End Report Regarding Asset Forfeiture Discretionary and Education Fund Expenditures

Fort Bragg Police Chief Neil Cervenka presented the Asset Forfeiture (AF) Discretionary and Education Fund Expenditures, indicating these funds may be used for training, awards, memorials, and also for special equipment contracts such as the Axon Package for storing and fast-tracking evidence collection and dissemination.

Public Comment: None.

Discussion: Chief Cervenka explained California's stringent compliance requirements hinder the future allocation of federal asset forfeiture funds and indicated the City's intention to utilize the remaining funds in this account in order to alleviate future accounting and associated costs.

- 2C.** Receive Oral Update from Staff on Departmental Activities

Councilmember Albin-Smith announced that the City's Broadband has been approved and

explained that the American Rescue money that was being saved can now be used for other approved projects.

Public Comment: None.

Discussion: None.

### **3. MATTERS FROM COMMITTEE / STAFF**

None.

### **ADJOURNMENT**

Councilmember Albin-Smith adjourned the meeting at 4:36 PM