

PROJECT CHANGE ORDER

Agency: City of Fort Bragg, CA

CO #: 02

Project: PSA for Accela Implementation  
Project ID #: August 14<sup>th</sup> 2024 – Accela Services

Date: 6/9/2025

SOW #: Implementation of Accela Civic Applications  
for a Building, Planning and Engineering

Initiating Department: TruePoint Solutions/Boise PM  
Initiated By: Keith Hobday  
Change Category: ☐ Product ☒ Project ☒ Contract  
Priority: ☒ High/Critical ☐ Medium ☐ Low

PROJECT CHANGE DESCRIPTION/TASK SUMMARY:  
The billable budget for the implementation with the planned May go-live of early May has been used up. The new go-live is planned for July 1<sup>st</sup>.  
  
80 hours will cover the additional time needed for configuration changes, project management, and go-live support during the go-live week.  
  
80 Hours \* 165 per hour =\$13,200

SIGNATURE AND ACCEPTANCE

The above Services will be performed in accordance with this Change Order/Work Authorization and the provisions of the Contract for the purchase, modification, and maintenance of the Accela system. The approval of this Change Order will act as a Work Authorization for TruePoint and/or Agency to perform work in accordance with this Change Order, including any new payment terms identified in this Change Order.

Accepted By: City of Fort Bragg, CA	Accepted By: TruePoint Solutions.
By:	By:
Print Name:	Print Name: Keith Hobday
Title:	Title: VP Customer Success
Date:	Date: