



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, February 10, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Committee Chair Peters called meeting to order at 3:00 pm.

ROLL CALL

All committee members present as well as Director Smith, Assistant City Engineer Chantell O'Neal, temporary Committee Clerk Sarah Peters and Diana Sanchez.

Present: 2 - Lindy Peters and Tess Albin-Smith

PLEASE TAKE NOTICE

Clerk Peters read the "Please take notice clause".

1. APPROVAL OF MINUTES

1A. [22-064](#) Approve Minutes of December 9, 2021

This Committee Minutes was approved for Council review

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

One non-agenda item public comment received from:
Kathy Silva

3. CONDUCT OF BUSINESS

3A. [21-638](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

Director Smith addressed committee members on departmental items of interest, provided responses to inquiries and project status' on:

- Todd's Point parking situation; this is County jurisdiction. Director to request signage and take to Traffic Safety Committee.
- One way alley behind Starbuck's; dangerous with low visibility of oncoming traffic. Director recommended taking this item to the next Traffic Safety Committee and include Starbuck's owners as well as concerned members of the public.
- Consider a tree ordinance; research tree's. Look into funding options and condition of existing city trees. Committee member Albin-Smith offered to begin preparations. Committee suggested

combining efforts of tree planting and a maintenance program. Bring back to Public Works Committee as an agenda item for future discussion and public input.

Director provided updates on:

- Current water conditions; no rain, low flows, looking forward to another drought year. Begin water emergency preparations.
- Water tank project; in design. Working on CDBG funding.
- Raw water line project; anticipating construction to begin in late summer.
- Water Treatment Plant Project; working on funding. Project in design, looking at late summer for construction.
- Water Meter Replacement Project; preparing for preconstruction meeting. A few months for meter delivery and installation.
- Pudding Creek Water and Sewer Line Project: Caltrans will be managing project, currently reviewing plans.
- Biosolids Dryer; looking at receiving it fully soon, due to transportation delays.
- 2021 CIPP Project; underway, waiting for equipment delivery.
- USDA Grant applications for equipment; under review. Expecting matching funds to come in for previous applications soon.
- Solid Waste SB 1383; staff working on \$20,000 grant application.
- Artificial turf soccer fields and new playground status; to be discussed at next CDD meeting.
- Facility repairs/project in process; Fire Station, Town Hall Bathrooms, Guest House Museum, PD, Corp Yard Building.
- 2022 PSPS; anticipate preparations.

4. MATTERS FROM COMMITTEE / STAFF

Chair Peters recognized the large amount of work in addition to ongoing projects with limited staff. John Smith reported two maintenance workers to begin soon.

Albin-Smith requested status of Dig Once policy; possibility to incorporate the policy to the upcoming Streets Rehabilitation Project and Broadband. Assistant City Engineer O'Neal explained the policy effects and challenges. Albin-Smith suggested looking into other City's who have experienced this implementation and working with design engineers with experience.

Chair Peters requested signage on the Coastal Trail spelling out rules and regulations; what is allowed and not allowed and citing Municipal Codes. Chair Peters to forward a list to Director Smith with suggestions.

ADJOURNMENT

Chair Peters adjourned meeting at 3:39 pm.

This was adjourned