



City of Fort Bragg

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Meeting Minutes Community Development Committee

Tuesday, January 9, 2018

3:00 PM

Town Hall, 363 N. Main Street

Special Meeting

MEETING CALLED TO ORDER

Committee Member Norvell called the meeting to order at 3:00 PM

ROLL CALL

Present: 2 - Dave Turner and Bernie Norvell

1. APPROVAL OF MINUTES

[17-643](#)

Approve Minutes of November 28, 2017

A motion was made by Committee Member Turner, seconded by Committee Member Norvell, that the Minutes of November 28, 2017 be approved for Council review.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

- Joanna Wiggington - Offered a printed handout describing Little Free Libraries For All, a community project that aims to engage youth to build Little Free Libraries, encourage neighborhood involvement, and promote literacy.
- Linda Jupiter - Inquired about the City's interest in endorsing or participating in the Little Free Library For All project.

The Community Development Committee (CDC) directed staff to research the topic of Little Free Libraries and present report for CDC to discuss and consider at the next meeting.

3. CONDUCT OF BUSINESS

[18-003](#)

Receive Report from Bee City USA Subcommittee and Provide Direction to Staff Regarding the Appointment of Committee Minutes for 2018

Administrative Services Director, Schneider requested direction from the Community Development Committee (CDC) regarding the appointment of individuals to serve on the Bee City USA Subcommittee for the coming year. Schneider then introduced Cornelia Reynolds, the current Chair of Fort Bragg's Bee City USA Subcommittee who provided an update about the Bee Garden at the Guest House Museum and reviewed the current and proposed member list of the Bee City USA Subcommittee.

The CDC approved the subcommittee membership list for upcoming year. Turner and Norvell requested a schedule of upcoming meetings and plan to attend when available.

18-002

Receive Oral Report from Lia Wilson Regarding Mural/Public Art Project in Downtown Fort Bragg

Lia Wilson addressed the Community Development Committee to introduce the Alleyway Art Project. The Alleyway Art project is scheduled to occur in April 2018 and will be managed by Wilson with the support of Flockworks. The intention of the project is to link artists in the community to downtown business and/or property owners in an effort to create public visual art installations in the alleyways downtown.

Wilson is looking for the support of the CDC by waiving the administrative design review fee usually associated with murals. The CDC supports not charging a fee for the administrative design review involved with this project. Director Jones stated the \$25 fee is often waived for non-profits and no fees will be charged. Jones then described potential sites along the Coastal Trail for the installation of public art and asked Wilson to meet and discuss details, if interested.

4. MATTERS FROM COMMITTEE / STAFF

Director Jones announced that with the retirement of Special Projects Manager, Jennifer Owen the Community Development Department has been restructured to allow for the promotion of Associate Planner Perkins to Special Projects Manager and Planning Technician McCormick to the position of Assistant Planner. The City is currently seeking an Administrative Assistant in the Community Development Department and all eligible candidates are encouraged to apply.

ADJOURNMENT

Committee Member Norvell adjourned the meeting at 3:33 PM