



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437
PHONE 707/961-2823 FAX 707/961-2802

MEMO

MEETING DATE: JULY 10, 2024
TO: PLANNING COMMISSION
FROM: COMMUNITY DEVELOPMENT DEPARTMENT
AGENDA ITEM TITLE: ELECTION OF THE PLANNING COMMISSION VICE CHAIR

According to the Fort Bragg Planning Commission Bylaws:

In case of the absence of the Chair, the Vice-Chair shall act as the Chair. If the Chair and Vice-Chair leave the Commission, and there are no officers, the Commission shall elect a Chair and Vice-Chair at the next Commission meeting. (Ord. 740 §1, 1992) (Fort Bragg Municipal Code §2.20.050)

The process for this officers' election is as follows:

1. The current chair calls for nominations for Vice Chair
2. Commissioners can either nominate themselves or another commissioner for Vice Chair.
3. Any Commissioner who does not want to be Vice Chair can demure for the nomination.
4. Upon nomination of the commissioners for Vice Chair a voice vote will be taken and the commissioner with the most votes will become the new Vice Chair.

ATTACHMENTS:

Planning Commission Bylaws 2024