



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Planning Commission

Wednesday, January 31, 2024

6:00 PM

Town Hall, 363 N.Main Street and
Via Video Conference

Special Meeting

MEETING CALLED TO ORDER

Chair Logan called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present 5 - Chair Jeremy Logan, Vice Chair Scott Deitz, Commissioner Jary Stavely, Commissioner Richard Neils, and Commissioner David Jensen

1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

None.

2. STAFF COMMENTS

Community Development Director Cherry reviewed the February schedule of Planning Commission meetings.

3. MATTERS FROM COMMISSIONERS

Commissioner Stavely said that the League of Women Voters would be hosting candidate forums for the Assembly seat and Supervisor seat for the March 5, 2024 primary election. Commissioner Deitz thanked Staff for the timeliness of the agenda publication.

4. CONSENT CALENDAR

None.

5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

6. PUBLIC HEARINGS

- 6A.** [24-534](#) Continue Public Hearing and Consider Adoption of a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Establish Regulations and Standards for Outdoor Dining by Amending Division 18 of the Fort Bragg Municipal Code and its Subchapter 18.42.165 Restaurants; and

Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council File with the Coastal Commission an LCP Amendment Application to Establish Regulations and Standards for Coastal Area Outdoor Dining and Amend Division 17 Article 4 of the Fort Bragg Municipal Code and its Subchapter 17.42.190 - Restaurants; and Mitigated Negative Declaration and Statutory Exemption.

Chair Logan continued the Public Hearing at 6:04 p.m.

Consultant Jones presented the report. Commissioners asked clarifying questions regarding procedure of reopening a public hearing, correction of restaurant name, water usage metrics, public comment regarding capacity fees, mitigation measures in environmentally sensitive habitat areas, the definition of outdoor dining, and the definition of a pavilion.

Public Comment: Jennifer Owen, Jacob Patterson, Stephen Duerr, Jay McMartin Rosenquist, Jenny Shattuck

Chair Logan closed the public hearing at 6:44 p.m.

Discussion: Commissioners discussed and added language to the ordinance regarding a more narrow definition for Outdoor Dining, Use Permits and Minor Use Permits, Design Review Permits, Capacity Fees, parking, the timing of fire inspections, and coordination with County Environmental Health regarding Health Permit requirements.

Chair Logan called a recess at 7:39 P.M.

Chair Logan reconvened the meeting at 7:45 P.M.

A motion was made by Vice Chair Deitz, seconded by Commissioner Stavelly, that the Planning Resolution be recommended for approval as amended. The motion carried by the following vote:

Aye: 5 - Chair Logan, Vice Chair Deitz, Commissioner Stavelly, Commissioner Neils and Commissioner Jensen

Enactment No: RES PC04-2024/PC05-2024

A motion was made by Vice Chair Deitz, seconded by Commissioner Neils, that the Planning Resolution be recommended for approval as amended. The motion carried by the following vote:

Aye: 5 - Chair Logan, Vice Chair Deitz, Commissioner Stavelly, Commissioner Neils and Commissioner Jensen

Enactment No: RES PC04-2024/PC05-2024

7. CONDUCT OF BUSINESS

7A. [24-533](#)

Select Chair and Vice-Chair of the Planning Commission (Ord. 740 §1,1992; Fort Bragg Municipal Code §2.20.050; PC Bylaws § III.D.)

A motion was made by Commissioner Neils, seconded by Commissioner Logan, that Commissioner Deitz be appointed Chair. The motion carried by the following vote:

Aye: 5 - Chair Logan, Vice Chair Deitz, Commissioner Stavelly, Commissioner Neils and Commissioner Jensen

A motion was made by Commissioner Stavelly, seconded by Commissioner

Jensen, that Commissioner Logan be appointed Vice Chair. The motion carried by the following vote:

Aye: 5 - Chair Logan, Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

7B. [24-535](#) Adopt Resolution Amending Bylaws for the Fort Bragg Planning Commission

Community Development Director Cherry noted that there was a duplication of statement in the Planning Commission Bylaws. Commissioners amended Bylaws, removing section "IV. Public Hearings B3A" and keeping section "IV. Public Hearings G"

A motion was made by Commissioner Neils, seconded by Commissioner Deitz that the Bylaws be adopted as amended. The motion carried by the following vote

Aye: 5 - Chair Logan, Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

ADJOURNMENT

Chair Logan adjourned the meeting at 7:55 P.M.