



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, November 14, 2024

4:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Committee Member Lindy Peters called meeting to order at 4:00 PM

ROLL CALL

Committee Members Tess Albin-Smith and Lindy Peters present. City Staff; Public Works Director John Smith and Administrative Assistant Emily Reno present

1. APPROVAL OF MINUTES

A. [24-871](#) Approve Minutes of July 11, 2024

Committee members Peters and Albin-Smith approved minutes as presented

B. [24-1009](#) Approve Minutes of October 10, 2024

Committee members Peters and Albin-Smith approved minutes as presented

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was received from Andrew Jordan

3. CONDUCT OF BUSINESS

A. [24-1019](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Design is complete, funding is awarded, and purchase of data hut approved.
- Projects for Facilities-Town Hall bathrooms and windows design at 90%. Police Department design is complete for fingerprinting station and is looking for funding.
- Fire Station Rehabilitation Project- Looking for funding match with CDBG.
- Fire Station Roof Replacement- Project complete.
- City Hall Roof Replacement- Project complete.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab, and bio solids storage building.
- EV Fleet Charging Stations- Bid out for solicitation.
- Facilities Solar Project - Working on design including police department roof replacement.

Design expected to be complete in January 2025 and construction in April 2025.

- Guest House Repointing Brick Project- Looking for contractor.
- Cultural Center Paint Project- Building is painted and gutters added.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three year lease. Received a quote for roofing repair.
- CV Starr Resiliency Center- Looking for grant funding.
- Micro Grid Solar- Application denied by PG&E. We expect to reapply in the near future.
- Bainbridge Park- Working on design and request for quotes out for welcome sign replacement.
- 2025 Streets Project- Working on design.
- CV Starr Skylight Replacement- Bids opened. We received one unresponsive bid.
- CV Starr HVAC System- Bid out for solicitation. We expect construction in 2025.
- CV Starr Transformer Upgrade.
- Fleet Update- Purchasing more vehicles including one more EV police vehicle.
- Oneka Desal Buoy Project- Environmental document expected to circulate in next 30-45 days.
- Water Treatment Plant Rehabilitation Project- Working on control building and water tank.
- Noyo River Intake Pump- Needs to be repaired.
- Raw Water Line Project- Will pick back up in dry season.
- Reservoirs Project- Engineering and environmental services under contract.
- Water Distribution System Master Plan- Is 80% complete.
- Water Meter Project- In progress.
- Recycled Water Feasibility Study- Awarded \$500,000 grant. Proposals due tomorrow.
- Wastewater Collection System Assessment.
- Biosolids Feasibility Study.
- Stormwater Trash Capture Devices- Applying for grant funding. Request for proposals out for solicitation.
- CleanCal Art & Recycle Project- Grant funding for 50 trash cans with local art provided by Fort Bragg middle and high school students. Trash cans have been delivered.
- Guest House Landscaping.

No Public Comment was received on this item.

Discussion: Committee member Peters inquired more about the Oneka Desal project, Veteran's hall project, tree planting, and potholes on S. Harrison St. Committee member Albin-Smith inquired about tree planting, CV Starr funding, and complete streets on Maple St. Director Smith provided more details regarding projects and locations for trees.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Committee Member Lindy Peters adjourned the meeting at 4:44 PM